

Mexico Town Board
Minutes of the Regular Meeting
Held June 9, 2025, at the Town Hall 64 S Jefferson Street Mexico
Commencing at 7:00 P.M.

Present: Eric Behling, Supervisor
Hadwin Fravor, Councilor
Jeanne Revette, Councilor
Vacant, Councilor
Graham Seiter, Town Attorney
Ron Marsden, Code Enforcement Officer
Russ Marsden, Highway Superintendent
Shannon Bigelow, Park Manager
Diane Chepko-Sade, Friends of Mexico Point Park
Ned Waterbury, ZBA Chairman
Terry Grimshaw, Water Commissioner
Marcia DeLong, Ag/Mkt Committee
Gary Toth, Comprehensive Plan Committee
Noelle LaFlamm, Deputy Town Clerk

Absent: Russell Partrick, Councilor
Heather Garner, Assessor
Jack Spriggs, Dog Control Officer
Nicole Wild, Town Clerk
Carrie Bond, Mexico Point Park
Nancy Weber, Planning Board Chairwoman
Bill Kimball, C2AE
Matt Halsey, Mexico Volunteer Fire Department

And 2 in the audience.

Supervisor Behling opened the regular Town Board meeting at 7:00 pm with the Pledge of Allegiance.

Approval of Minutes- A motion was made by Councilor Revette and seconded by Councilor Fravor to accept 01/13/25, 02/10/25, 03/10/25, 04/14/25, and 05/12/25 Town Board meeting minutes as presented. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Communications

- Citi Spotlight
- Mexico Point Park Beach Opening

Public Comment

None

Reports

Town Clerk/Water Clerk-

May disbursements were as follows:

Supervisor for General Fund - \$2,633.30

NYS Animal Population Control for Dog Licenses - \$47.00

NYS Health Dept. for Marriage Licenses - \$22.50

Water Payment Collection Total- \$24,717.49

A motion was made by Councilor Revette and seconded by Councilor Fravor to accept the May reports as presented. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Dog Control- Supervisor Behling read the report: April – 16 notices of unlicensed dogs were issued; no dogs were picked up. Supervisor Behling read the report: May - 12 notices of unlicensed dogs were issued; no dogs were picked up.

Code Enforcement Officer- Officer Marsden read his report: 12 building permits were issued for the month of May. 5 property violations, 2 demolition permits, and building inspections are ongoing for 113 open permits.

Highway Superintendent- Superintendent Marsden read his report: general maintenance on equipment, haul 1a limestone for chip sealing, cutting trees throughout the town, replacing culvert pipes on Larobardiere Rd, mowed cemeteries, Mexico Point Park, and Town Office, placed American flags at cemeteries.

Community Park Manager- Superintendent Marsden read his report: mowed and used weed eater, serviced mowers, picked up a lot of trash. Shannon Bigelow stated that the season is moving along smoothly. She stated that there is not a lot of availability left for pavilion rental this summer. Bigelow stated that during the upcoming off season, she will work with Nicole Wild to revamp the reservation process, gearing it more online.

Mexico Point Park- Diane Chepko-Sade said they have two police for the July fireworks event and requested road cones for that event as well. Chepko-Sade stated that she had also submitted the permit request to Nicole Wild.

Planning Board- none

Zoning Board of Appeals- Chairman Waterbury read his report: He stated that they are steady on the applications.

Historian – Historian Sue Vaughn read her report: Vaughn stated that she had been busy organizing and cleaning the museum as well as responding to online requests. Vaughn said the museum will be open on Saturday, June 14, during the townwide garage sales, but nothing is for sale. Vaughn reviewed a list of maintenances on the museum that needs to be done: painting, replacing or repairing windows, repair back steps, repairing clapboard siding. Vaughn stated that she would like to eventually move the Historian's office to the museum. Vaughn has approached Amanda Magro about possibly moving the dumpster in her parking lot away from the museum.

Water Commissioner- Mayor Grimshaw said Highlift #1 needs to be repaired or replaced; Well #1 is holding at 17.5 feet when not in use, 3.5 feet while in use. Grimshaw said Town and Village

combined usage is currently approximately 325,000 gallons per day. Grimshaw said, regarding the town tank issue, paperwork has been submitted for repairs to the leak.

Supervisor's Report Acceptance-

Supervisor Behling reported that May balances stand as follows:

General Expenses - \$69,816.48

Highway Expenses - \$78,014.19

General Balance - \$3,012,654.75

Highway Balance - \$1,856,485.34

A motion was made by Councilor Revette and seconded by Councilor Fravor to accept the Supervisor's May report as presented. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Fire Department Update- none

Water District Update- none

McAuslan Hall Update- Supervisor Behling stated that the window replacement and repairs are finished.

Co Rt 64 Cemetery Update- none

Assessor- none

Comprehensive Plan- Mr. Gary Toth said they are back on track and have added two new facilitators from CNY Regional Planning and Development. Toth said they are currently finishing the community profile; the contract between the Town and Village of Mexico and CNY Regional Planning and Development was scheduled to end in December of 2024 but has been updated to run until the spring of 2026 at no extra cost. Town Attorney, Graham Seiter looked over the agreement for services and approved.

Resolution 2025-25 Agreement of Services Extension for CNYRPD & Town of Mexico

A motion was made by Supervisor Behling and seconded by Councilor Revette to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board approves Amendment One to the Agreement for Services Between CNY Regional Planning and Development Board regarding services for the Comprehensive Plan.

Marcia DeLong said they have been speaking with Morgan regarding Ag grants and asked for permission to explore and apply to Ag grants. Supervisor Behling and the town board agreed. DeLong said the Steering Committee Ag Survey is completed. DeLong asked for permission to host an Ag informational session, Supervisor Behling and the town board agreed.

Ag/Mkt Committee- Ms. Marcia DeLong said the first B&L meeting on conceptual design for the sporting complex will be held Friday, June 13, 2025, 1:30pm at McAuslan Hall. DeLong explained the need for a laptop, Microsoft word, zoom, and power point as she has been using her personal laptop. She asked for a motion to spend \$300. Supervisor Behling stated that a motion was not needed as it is within the budget for that expenditure. DeLong stated that the Mexico Farmer's Market will begin July 2, 2025, and continue every Wednesday through July and August. She extended a "huge thank you" to the Town and Village Boards for the market banners. DeLong said Oswego County has been helpful with press releases and has been in touch with eight different media sources; fifteen vendors have shown interest in the market as well as food trucks; non-profit tables will not be charged if they are informational, if they

choose to fundraise, the cost will be \$15 per week. Supervisor Behling asked if the Farmer's Market could be added to the Village's digital advertising sign.

Resolution 2025-26 Payroll

A motion was made by Councilor Fravor and seconded by Councilor Revette to accept the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board approves the May payroll.

Resolution 2025-27 Valley Locksmith Door Repair- McAuslan Hall

A motion was made by Councilor Fravor and seconded by Councilor Revette to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board approves the Valley Locksmith quote in the amount of \$1,095 to repair rear entry door at McAuslan Hall and install a digital keypad.

Supervisor Behling discussed both estimates and their differences; Valley Locksmith would repair the back door and install a digital keypad electronic lever set; Volney Multiplex would install an access control system requiring cards or key fob for entrance. Supervisor Behling suggested repairing the back door and installing a digital keypad. Marcia DeLong stated the judges would prefer a keypad on the main door. Councilor Revette suggested proceeding with Valley Locksmith and go the route of Volney Multiplex in the future if needed.

Sherriff Hub Update

Marcia DeLong spoke with Sargeant Taylor with the Oswego County Sherriff's Department. He would like to have an IT technician come to McAuslan Hall and assess their equipment needs, which they will provide. DeLong said that Town Clerk, Nicole Wild had expressed the need for an intermunicipal agreement between the town/village/county. Town Attorney, Graham Seiter asked if the county is leasing the space. DeLong said no. Seiter said the benefit to the town and village is an increased police presence and said he would draft an IMA.

Resolution 2025-28 Engineering Firm Bernier & Carr Agreement for Well #4 Repair

A motion was made by Supervisor Behling and seconded by Councilor Fravor to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board asks the Town Attorney to review an agreement for services between the Engineering Firm and the Town of Mexico.

Resolution 2025-29 Approve Municipal Consulting- Community Development Block Grant Writing for WSA#6

A motion was made by Councilor Revette and seconded by Councilor Fravor to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board approves the April 2025 proposal from G&G Municipal Consulting and Grant Writing for services for one NYS CFA CDBG application.

Resolution 2025-30 Approve Municipal Consulting- Income Survey CDBG WSA#6

A motion was made by Councilor Revette and seconded by Councilor Fravor to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolved the Mexico Town Board approves the April 2025 proposal from G&G Municipal Consulting and Grant Writing for services for an income survey in the amount of \$7,400 plus postage.

Other Business

Supervisor Behling said Assessor Heather Garner requested the Town of Mexico pay the \$500 fee for her to attend a conference regarding commercial evaluations in July 2025.

A motion was made by Councilor Revette and seconded by Councilor Fravor to approve the expenditure of \$500.00 for Heather Garner to attend the Commercial Evaluations Assessors Conference. The motion was adopted by a vote of 3 ayes: Behling, Fravor, Revette, and 0 nays.

Resolution 2025-31 Audit Claims

A motion was made by Councilor Fravor and seconded by Supervisor Behling to approve the following resolution. The motion was adopted by a vote of 3 ayes: and 10 nays. Behling, Fravor, Revette

Resolved the bills for Abstract 6 have been reviewed by the Town Board and are authorized for payment in the following amounts:

| | | | |
|------------------------|------------------|----|------------|
| General A Fund | voucher #126-164 | \$ | 101,197.52 |
| General B Fund | voucher #46-52 | \$ | 3,342.74 |
| Highway Fund | voucher #105-127 | \$ | 22,978.22 |
| Water Fund | voucher #21-24 | \$ | 229,175.00 |
| Special Districts Fund | voucher #9-10 | \$ | 2,769.12 |

A motion was made by Councilor Fravor and seconded by Councilor Revette to adjourn at 8:19 pm. The motion was adopted by a vote of 3 ayes Behling, Fravor, Revette, and 0 nays.

Respectfully submitted,

Noelle LaFlamm, Deputy Town Clerk