

Mexico Town Board Agenda
Monday, May 12, 2025
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of Minutes-
2. Communications
 - o Oswego County Health Letter
 - o State Assembly Leader William Barclay Letter
 - o Underground Railroad Consortium
 - o Flashing Beacon, DOT Update
3. Public Comment
4. Reports
 - o Town Clerk, Water Clerk
 - o Dog Control
 - o Zoning Officer/ Building Inspector
 - o Highway Superintendent
 - o Community Park Manager
 - o Mexico Point Park
 - o Planning Board
 - o Zoning Board of Appeals
 - o Water Commissioner
 - o Supervisor Report
 - o Fire Department Update
 - o Water District Update
 - o McAuslan Hall Update
 - o Co Rt 64 Cemetery Update
 - o Comprehensive Plan
 - o Ag & Market Committee Report
5. Consider April 2025 Payroll
6. John Sharkey & Mary Mowry Letters of Resignation
7. Barton & Loguidice Feasibility Study Signed Agreement
8. Memorial Day Parade Update
10. Historian Position
11. C2ae WSA #6 Bid Resolution
12. Valley Locksmith Quotes for McAuslan Hall & Town Office
13. Farmers Market Stall Fee Resolution
14. Other Business
15. Audit & Approve Abstracts
16. Adjourn

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

NOTICE OF VIOLATION

New York State Sanitary Code, 10 NYCRR Part 5

April 14, 2025

Eric Behling, Supervisor
Town of Mexico
Po Box 98
Mexico, NY 13114

RE: Monthly Water System Operation Report – First Violation
Town Of Mexico
PWS ID: NY3730182

Dear Mr. Behling:

Our records indicate that the required monthly Water System Operation Report for the compliance period beginning March 1, 2025 and ending March 31, 2025 was not submitted timely. As such you are in violation of Section 5-1.72 (c)(1) of the New York State Sanitary Code and are hereby issued this Notice of Violation. Please submit your report to our department as soon as possible and note that these reports are to be submitted by the 10th day of the month subsequent to the reporting period.

Since this is your first violation during the rolling 12-month reporting period, you will not incur a fine for late submission. However, please note that a second violation during the 12-month reporting period will result in a twenty-five dollar (\$25.00) fine, and any subsequent violations will double the most recent fine. Your rolling 12-month reporting period begins April 1, 2025. The rolling 12-month period will restart after each violation and the fine increases will remain in effect until you have been in compliance for 12 consecutive months.

You are required to sign and return a copy of this letter to our department and retain a copy for your records within 30 days of receipt of this notice.

Owner/Operator Name (Printed)

Owner/Operator Signature

Date

You may contact our office at 315-349-3557, if you have any questions or should need further assistance.

Sincerely,

A handwritten signature in blue ink that reads "William P. Havener Jr., M.S., P.E.".

William P. Havener Jr., M.S., P.E.
Supervising Public Health Engineer

CC: Katelyn Parkhurst, Director of Environmental Health
Gene Kush, Senior Public Health Sanitarian
File



WILL BARCLAY
Minority Leader

THE ASSEMBLY
STATE OF NEW YORK
ALBANY

April 16, 2025

Attn: Rory M. Christian
Chief Executive Officer
NYS Public Service Commission
Harriman Campus, Building 9
4th Floor
1220 Washington Ave.
Albany, NY 12226

Re: Comment on Siting of Major Renewable Energy Facilities and Electric Transmission Under Renewable Action Project Interconnection Deployment Act (RAPID).

Dear Mr. Christian:

I want to express my concerns regarding the proposed regulatory changes associated with the Renewable Action Project Interconnection Deployment (RAPID) Act, which that passed in the 2024-25 State Budget. These proposed regulations set forward under the Public Service Commission Article 8 seek to undermine local control of development and land use.

The 120th Assembly district is rich with natural resources, is known for its rural character, rich agricultural lands, quality school districts, and small business communities. This region is protected by local governments, many of which have land use planning that was designed to ensure residential, commercial and other areas that are used according to comprehensive and preferred guidelines. Encouraged by state policies in fact, these localities have fostered and developed planning documents and visions for future land use. Under the proposed regulations in the RAPID Act, state agencies are poised to gain greater authority over land development than localities.

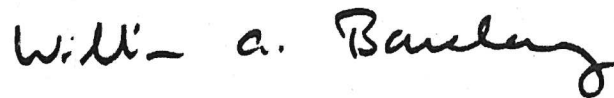
Mr. Christian
Page 2
April 16, 2025

My office recently conducted a legislative survey to solicit insights from constituents throughout the district. Many of the respondents mentioned their opposition to the electrification mandates the state continues to force on homeowners and businesses. Taxpayers and residents here cite the cost of energy as a major hardship and are justifiably concerned that rush to implement additional climate policies are making this state even more unaffordable. The interests of local residents should be a central component in any policy or regulatory decision made at the state level. Instead, their voices are being drowned out by an unreasonable agenda that is setting us on an unworkable path.

Additionally, the proposed rules are coming at a time for the Central New York area when development pressures are growing. Many are predicting with the Micron development, ancillary jobs anticipated, and the need for more housing, it may be Upstate New York's chance for an economic rebound after years of economic decline and loss of manufacturing jobs. It is not the time for government to interfere with potential housing and job growth by siting major renewable energy projects without due diligence from both local elected officials and local residents.

I urge the Public Service Commission to collaborate with local governments in siting these facilities. This would strike a better balance between economic development potential, homeowners, future landowners, and energy consumers. Thank you for your consideration.

Very truly yours,

A handwritten signature in black ink that reads "Will A. Barclay". The signature is written in a cursive, slightly slanted style.

Will Barclay
Assembly Minority Leader

WAB/bj



Underground Railroad Consortium of New York State (URCNYS)

URCNYS: Programming & Initiatives

Learn about our organizational initiative. For more information, visit our website at www.urncny.org

What is URCNYS?

The **Underground Railroad Consortium of New York State** (URCNYS) is an association of historic sites, independent programs and supporting organizations that unite to preserve and promote Abolition History in New York State. URCNYS programming supports the efforts of more than thirty heritage sites and programs. See a full list of URCNYS members here: www.urncny.org/members

URCNYS members participate in web meetings on the third Wednesday of every month. These membership meetings are held via Zoom and open to the public, but attendees are encouraged to enroll as URCNYS members to participate in committees and contribute to URCNYS programs.

Learn how to join URCNYS at the following link: www.urncny.org/join-urncny

Harriet Tubman Underground Railroad Corridor

The story of Harriet Tubman Ross is of particular importance for Abolition History in New York State because it includes Niagara Falls (the international crossing through which Harriet found Freedom), as well as the City of Auburn (Harriet's chosen home and final resting place).

In 2023, **URCNYS** was awarded a New York State/EDA Tourism Grant for the purpose of developing a driving tour of Underground Railroad sites in New York State. The Harriet Tubman Underground Railroad Corridor, or "Tubman Corridor", will explore various sites and communities that were impacted by Harriet. **URCNYS** aims to connect the Tubman Corridor with existing Byway programs recognizing Harriet Tubman's historic significance in other states such as Maryland and Delaware.

Learn more about this program at www.urncny.org/corridor

Freedom 2027: New York's Abolition Bicentennial

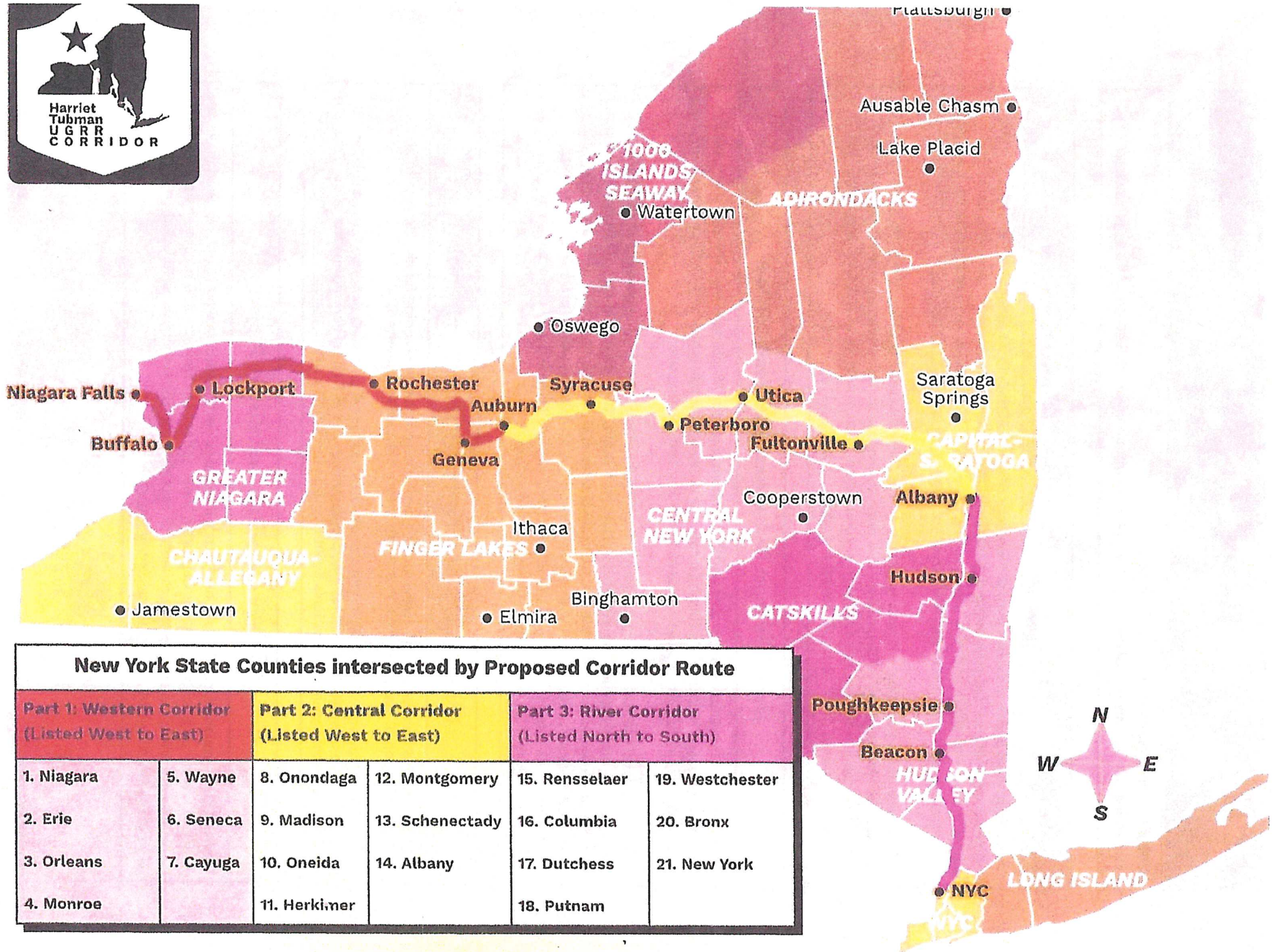
In 2020, **URCNYS** announced the formation of a committee to begin planning for the bicentennial of the legal abolition of slavery in New York State, which took effect on July 4, 1827.

Freedom 2027, through the administration of URCNYS, will serve as a clearinghouse for publicizing local, regional, and statewide celebrations, programming, and activities. For information about Freedom 2027 and to submit your organization's events for this anniversary, visit www.urncny.org/freedom2027

URCNYS Archives & Oral History Project

URCNYS commissioned a series of Oral History Interviews with members who have been working in the field of Underground Railroad history. Capturing these reflections from today's practitioners allows us to identify the current public history aspects of abolition and the Underground Railroad.

Read these interviews at www.urncny.org/archives





Underground Railroad Consortium of New York State (URCNYS)

Partner/Supporter Registration: 2025 Calendar Year

Dear prospective Partners, Supporters and Sponsors...

*The Underground Railroad Consortium of New York State (URCNYS) invites **you**, your **heritage site/ program** or **business**, to become a partner (or renew your partnership status) in our growing network of organizations.*

Originating from a meeting of "NYS Underground Railroad Heritage Trail" sites in 2008, the group that would become URCNYS made a call for NY based Network to Freedom members and other Abolition Heritage sites to organize in 2013. URCNYS incorporated Sept 30, 2015 and since then...

*... hosted monthly meetings at Partner sites and by video conference
... presented at the NYS Legislative Black & Hispanic Caucus Feb 2016
... hosted NPS Network to Freedom's 2018 national event in Niagara Falls, NY
... was invited by the Great New York State Fair to present group exhibition in 2018 & 2019
... published a rack card for NYS tourism sites and Visitor Centers
... worked with a marketing and cultural heritage consultants to expand
... developed a website www.urncys.org and [monthly newsletter](#)*

Current URCNYS Initiatives include:

- Development of the [Proposed Harriet Tubman Underground Railroad Byway](#)
- Curation of New York State's Emancipation Bicentennial: [Freedom 2027](#)
- Ongoing documentation of Abolition Historiography: [Archives and Oral History Project](#)

Please consider becoming an URCNYS Partner to join the momentum to preserve and promote authentic Underground Railroad sites and programs in New York State. If you are not affiliated with an Underground Railroad site or a program, please join the Consortium as a supporter or sponsor. You are welcome to share this invitation with others!

Sincerely,

Ally Spongr, President: ally@discoverniagara.org

Peter Bunten, Vice President: PAlexB711@gmail.com

Jan DeAmicis, Secretary: JanDeamicis@roadrunner.com

James Hotchkiss, Treasurer & Membership: MayorJim1@msn.com

ENROLLMENT IS EFFECTIVE FROM JANUARY 1, 2025 ~ DECEMBER 31, 2025

Email completed form to info@urcnys.org and submit payment via

<https://donorbox.org/urcnys-2025-partner-registration> (for partners)

<https://donorbox.org/urcnys-2025-supporter-registration> (for supporters & sponsors)

or Mail with a check addressed to URCNYS % Jim Hotchkiss PO Box 63, Mexico, NY 13114

NAME of INDIVIDUAL or ORGANIZATION:

NAME of DESIGNATED POINT OF CONTACT to URCNYS:

ABBREVIATION/OTHER NAMES:

STREET ADDRESS:

POSTAL ADDRESS (if applicable):

CITY

STATE

ZIP

EMAIL:

PHONE:

WEBSITE:

PARTNERS (\$100.00 USD annually): Must indicate one or more of the following qualifications.

Partners receive one vote per organization at meetings.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Site or Program of NYS Office of Parks, Recreation and Historic Preservation |
| <input type="checkbox"/> | Site, Program, and/or Research Facility listed on NPS Network to Freedom |
| <input type="checkbox"/> | Officially appointed Underground Railroad or Freedom Trail Commission in New York State |
| <input type="checkbox"/> | Underground Railroad Heritage site or Heritage Organization in New York State |
| <input type="checkbox"/> | Other, to be reviewed |

SUPPORTERS (\$50.00 USD annually): *Supporters do not vote at meetings.*

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Individual: Friend of the Underground Railroad Consortium of New York State |
| <input type="checkbox"/> | Organization: Friend of the Underground Railroad Consortium of New York State |

URCNYS SPONSOR (\$300.00 USD annually): *Sponsors do not vote at URCNYS Meetings.*

Includes organization name placement on urcnys.org

- | | |
|--------------------------|---|
| <input type="checkbox"/> | Educational Institution |
| <input type="checkbox"/> | Business or other Professional Organization |



Frequently Asked Questions



What is a Scenic Byway?

New York State Highway Law (HAY 349-aa) describes a scenic byway as “a public road having special scenic, historic, recreational, cultural, archaeological, and/or natural qualities that have been recognized as such through legislation or some other official declaration.”



Why is designation as a scenic byway important?

The New York State Department of Transportation (NYSDOT) designates Byways that are of particular statewide interest as “New York State Scenic Byways”. Communities along official Scenic NYS DOT Byways have seen tremendous economic impacts.

The NYSDOT State Scenic Byway program encourages both economic development and resource conservation, recognizing that each of these aspects of a byway must be fostered to ensure the success of the other. There are also Billboard restrictions for New York State Byways. Source: <https://www.dot.ny.gov/display/programs/scenic-byways/programs>



What are the local costs for the Corridor, if any?

There are no costs to local municipalities or individuals to apply for the designation. The Underground Railroad Consortium of New York State received a grant to create the Corridor Management Plan.



What is a Corridor Management Plan?

A Corridor Management Plan (CMP) guides the future promotion, preservation, tourism development, and enhancement of a designated byway. The plan results from local governments, community organizations, and byway residents working together to establish the goals and objectives they hope to achieve through designation. These goals may include promoting tourism, preserving historic and natural resources, or interpreting scenic views.

The CMP does not impose new laws, regulations, or ordinances. Instead, it utilizes existing land use plans plus local stakeholders' recommendations to establish voluntary byway stewardship.



Who will implement and manage the Corridor Management Plan (CMP)?

The Underground Railroad Consortium of New York State is sponsoring the development of the HTURB CMP and leading the designation process. A steering committee of local stakeholders will help create the CMP with assistance from Hargrove International, Inc., a heritage tourism and byway consulting firm. Once designated, the CMP will be implemented by a management entity as described in the final CMP.



What signage will be put on the byway and who will pay for them?

The NYSDOT assumes the cost of all official signage along the Scenic Byway. The municipalities make no financial commitment.



Regarding Billboards, please explain the resolution to “not approve any new requests for outdoor advertising along the Proposed Harriet Tubman Underground Railroad Byway.”

23 USC 131(s) is a provision within Title 23 of the United States Code that addresses outdoor advertising control, particularly concerning scenic byways. This subsection prohibits erecting new off-premises advertising signs along designated scenic byways and restricts modifications to existing signs. The intent is to preserve these routes' natural beauty and scenic quality by limiting visual distractions. New signs allowed under Section 131(c) include directional and official signs, notices, sale or lease signs, and on-property signs.



How will living on the Scenic Byway affect my property?

The designation of a Scenic Byway will have no impact on properties adjacent to or surrounding the byway. Federal law (23 USC 131(s)) prohibits the construction of new off-premise advertising signs along a designated Scenic Byway. This rule applies to all roads designated as Scenic Byways, including Interstates, U.S. Routes, Expressways, State Roads, and Local Roads. Living along a Scenic Byway creates a greater sense of pride for landowners and may increase property values.



Does designation as a Scenic Byway mean that NYSDOT will exercise Eminent Domain?

No. Designation as a Scenic Byway does not facilitate NYSDOT's ability to “take” your property or increase the likelihood of such an action.

Proposed Harriet Tubman Underground Railroad Byway (HTURB)



Sharing Authentic Stories of Harriet Tubman and Freedom Seekers in New York

What is a NY State Scenic Byway: A New York State Scenic Byway is a self-guided public road recognized for its special scenic, historic, cultural, recreational, archaeological, and/or natural qualities. Byways offer a unique alternative to travel routes, inviting travelers to explore and enjoy attractions along a designated route. They enhance travel experiences while telling a story about New York State's heritage, recreational activities and beauty. In addition, local communities with designated New York State Byways experienced significant, positive economic impacts.

The Proposed Harriet Tubman Underground Railroad New York Byway offers opportunities to share authentic stories of Harriet Tubman and Freedom Seekers in New York.

As a vehicle for education, preservation, and economic growth, the New York Harriet Tubman Underground Railroad Byway fosters community pride, enhances residents' quality of life, preserves historic and natural assets, inspires visitors to be agents of change, and elevates the authentic stories of Freedom Seekers on their journey to Freedom by providing exceptional and inclusive experiences along its 550-mile route.

ECONOMIC IMPACT OF SCENIC BYWAYS SIMILAR IN LENGTH AND SCOPE:

Maryland's
Harriet Tubman Byway
(125 miles)

Contributes **\$23 million** in sales annually to the area; supporting **363 jobs** for **\$9.9 million** in earnings.

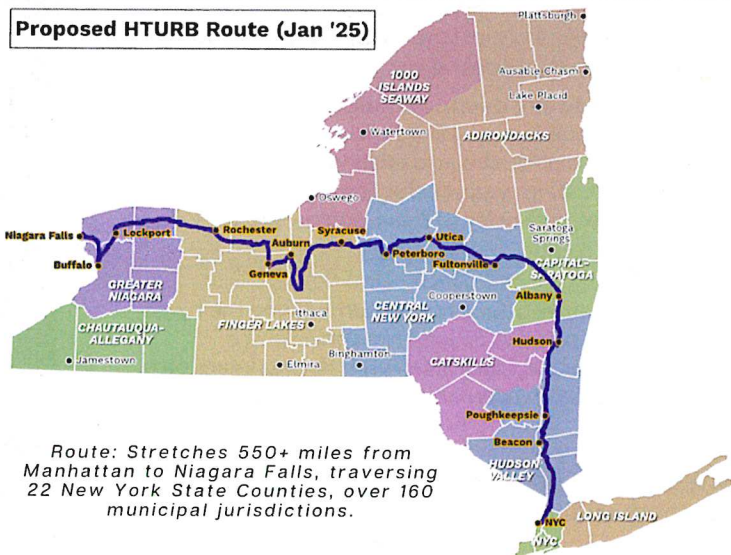
Natchez Trace Parkway
(444 miles through 41 county and
municipal jurisdictions in Mississippi,
Tennessee, and Alabama)

Generates **\$18.4 billion** of direct spending in communities within 60 miles of a national park; supports **271,544 jobs** in neighboring communities.

Journey Through Hallowed
Ground National Scenic Byway
(180 miles, 15-county byway region of
Maryland, Pennsylvania, Virginia, and
West Virginia)

Generates **\$1.06 billion** in total business sales, more than **6,500 jobs**, and an increase of approximately **\$165.1 million** in earnings.

Proposed HTURB Route (Jan '25)



TIMELINE FOR COMPLETION

2025

- March: Finalize Municipality Resolutions
- April-June: Public Feedback on CMP
- June- Sept: Submit CMP to NYSDOT
- Sept-Dec: Prepare documentation for legislative bill

2026

- Jan: Introduce Legislation
- March: Host Celebrations on Designated Byway

Flashing Beacon, DOT update

From Brittney Jerred on 2025-04-25 14:01

Details Headers Plain text

Hi Folks,

I reached out to the DOT and they let us know the village will receive a flashing beacon. They may have reached out to the village on this already but I'm not sure.

It is known as a RRFB (Rectangular Rapid Flashing Beacon). It will be installed at the existing crosswalk at Route 104 (Main Street) at N & S. Jefferson Street in the village.

They state: "The design was completed over the winter and the plans have been sent to our construction group."

They are unsure about timeline of completion.

More general information on RRFBs can be found here:

<https://highways.dot.gov/safety/proven-safety-countermeasures/rectangular-rapid-flashing-beacons-rrfb>

Let's keep in touch. Would love to know when it's in operation.

Brittney

Brittney Jerred
Community Relations Director
Assembly Minority Leader Will Barclay
jerredb@nyassembly.gov
315-598-5185

TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

APRIL, 2025

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255			
	<u>22</u>	CERTIFIED COPIES	<u>268.00</u>
		TOTAL TOWN CLERK FEES	268.00
A2544			
	<u>33</u>	DOG LICENSES	<u>317.00</u>
		TOTAL A2544	317.00
A2555			
	<u>16</u>	BUILDING PERMITS	<u>1,751.00</u>
		TOTAL A2555	1,751.00
A2590			
	<u>1</u>	SPECIAL PERMIT	<u>25.00</u>
		TOTAL A2590	25.00

TOWN CLERK'S MONTHLY REPORT

APRIL, 2025

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DISBURSEMENTS	
PAID TO SUPERVISOR FOR GENERAL FUND	<u>2,361.00</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>37.00</u>
TOTAL DISBURSEMENTS	2,398.00

Report by District

05/05/25

Page 1

<u>Account</u>	<u>Pay ID</u>	<u>Pay Date</u>	<u>Bill ID</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Total</u>
DISTRICT 1							
Sub - Totals:	METERS & PARTS-01			\$350.00	\$0.00	\$0.00	\$350.00
Sub - Totals:	Water-00			\$897.69	\$98.05	\$0.00	\$995.74
Sub - Totals:	DISTRICT 1			\$1,247.69	\$98.05	\$0.00	\$1,345.74
DISTRICT 2							
Sub - Totals:	METERS & PARTS-01			\$2,670.00	\$0.00	\$0.00	\$2,670.00
Sub - Totals:	Water-00			\$297.97	\$26.13	\$0.00	\$324.10
Sub - Totals:	DISTRICT 2			\$2,967.97	\$26.13	\$0.00	\$2,994.10
	Grand Totals:			\$4,215.66	\$124.18	\$0.00	\$4,339.84

Payment History Write Off 's

<u>Account</u>	<u>AcctId</u>	<u>PayId</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Totals</u>
Sub - Totals :						
Grand- Totals :						

Town of Mexico

Mother of Towns

(315) 963-7633 Town Office
(315) 963-8794 Zoning
(315) 963-3491 Assessor
TTY 1-800-662-1220

Fax (315) 936-8806
64 South Jefferson St.
PO Box 98
Mexico, NY 13114

Code Enforcement Officers Report April 2025

9 building permits issued for the month of April.

19 property Violations.

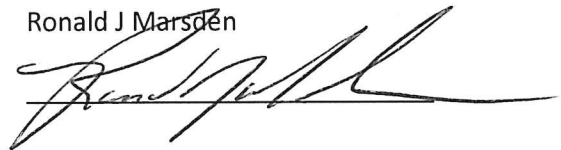
6 demolition permits

Building inspections are ongoing for open permits.

Jacob Burke construction has started replacing the windows and a door at McCauslan Hall

Reports are attached.

Ronald J Marsden



Town of Mexico

Building Permits by Issued Date: 04/01/2025 - 04/30/2025

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
25-0010 Einbinder Steven	04/01/25		Einbinder Steven 36 Emery Rd.	135.00-01-18.02	60.00	30,000.00
25-0011 Fillion Joseph	04/03/25		Fillion Joseph 261 Fravor Rd	115.00-01-36.01	196.00	15,000.00
25-0012 Stevens Jeffrey S	04/07/25		Stevens Jeffrey S 245-91 Tubbs Rd	135.00-02-23.02	250.00	12,000.00
25-0013 O'Reilly Mary Kathleen	04/10/25		O'Reilly Mary Kathleen 285 St Rt 104B	099.00-01-04	50.00	2,500.00
25-0014 Young Michael E	04/15/25		Young Michael E 315 Co Rt 16	116.00-01-24.1	60.00	4,000.00
25-0015 Wilson Karen	04/29/25		Wilson Karen 211 Co Rt 40	082.12-01-17	60.00	7,500.00
25-0016 Poor Lee Jeri	04/29/25		Poor Lee Jeri 729 French St	172.00-01-20.01	900.00	350,000.00
25-0017 DiBlasi Benjamin	04/29/25		DiBlasi Benjamin 14 Co Rt 58	173.00-01-02.1	60.00	7,500.00
25-0018 Bartlett Timothy F	04/30/25		Bartlett Timothy F 2915 Us Rt 11	154.00-02-06.112		
Total Count:		9		Total:	\$1,636.00	\$428,500.00

Town of Mexico

Other Permit Summary by Application Date Range: 04/01/2025 - 04/30/2025

Permit# Applicant Name	Date	Property Owner & Location	Tax Map# DBA	Fee	Type Description
25-0004 Yawman Daniel	04/03/25	Yawman Daniel 4292 St Rt 69	134.00-02-12.1	0.00	Demolition permit Demo Barn from winter damage
25-0005 Garrett Steven	04/15/25	Garrett Steven 6633 St Rt 3	083.00-01-06.1	25.00	special permit Ground Mount Solar
25-0006 Ackerman Michael	04/16/25	Ackerman Michael 3225 Us Rt 11	136.00-02-12	25.00	Site Plan Approval Bakery
25-0007 Weber Samuel H Jr	04/21/25	Weber Samuel H Jr 783-96 Tubbs Rd	134.00-04-01	0.00	Demolition permit Demo dairy barn
25-0008 Weber Samuel III	04/21/25	Weber Samuel III 120 Dewey Rd	116.00-03-06	0.00	Demolition permit Demo Barn
25-0009 Smith Brenton	04/29/25	Smith Brenton 79 Czebeniak Rd	172.00-02-22.1	0.00	Demolition permit Demo 14 x 16 barn
25-0010 Smith Brenton	04/29/25	Smith Brenton 79 Czebeniak Rd	172.00-02-22.1	0.00	Demolition permit demo 48 x 50 quonset hut
25-0011 Smith Brenton	04/29/25	Smith Brenton 79 Czebeniak Rd	172.00-02-22.1	0.00	demo 1600 sq ft of the 4300 sq ft barn
Total Count:		8	Total:	\$50.00	

Town of Mexico

Violation Summary by Date Range: 04/01/2025 - 04/30/2025

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
25-0013	Beaudoin Alvin	04/01/25	Beaudoin Alvin 360 Kenyon Rd	172.00-01-31.02	Rubbish and Debris
25-0014	Beaudoin Alvin	04/01/25	Beaudoin Alvin 360 Kenyon Rd	172.00-01-31.02	Recreational vehicles located outside rec
25-0015	Knight Susan	04/07/25	Knight Susan 248 George Rd	115.00-01-03	Rubbish and Debris
25-0016	Knight Susan	04/07/25	Knight Susan 248 George Rd	115.00-01-03	unsafe structures
25-0017	Knosp Harold	04/08/25	Knosp Harold 2257 St Rt 104	136.00-04-13.04	Rubbish and Debris
25-0018	Rhodes Brian	04/08/25	Rhodes Brian 2331 St Rt 104	136.00-04-07	Rubbish and Debris
25-0019	Gilbo Deborah	04/08/25	Gilbo Deborah 3231 Us Rt 11	136.00-02-11	unsafe structures
25-0020	Hellinger William	04/08/25	Hellinger William 3298 Us Rt 11	136.00-03-27	unsafe structures
25-0021	Kinthead Kevin	04/08/25	Kinthead Kevin 2322 St Rt 104	136.00-03-20	Recreational vehicles located outside rec
25-0022	Spencer Richard	04/08/25	Spencer Richard 185 Smithers Rd	135.00-01-28.02	Rubbish and Debris
25-0023	Woodmancy Frank	04/08/25	Woodmancy Frank	116.00-02-37	Open Storage yard with no permit
25-0024	Girulski Kamila	04/08/25	Girulski Kamila 2468 St Rt 104	136.00-01-15.112	Rubbish and Debris
25-0025	Girulski Kamila	04/08/25	Girulski Kamila 2468 St Rt 104	136.00-01-15.112	Recreational vehicles located outside rec
25-0026	Klapan George	04/15/25	Klapan George 2718 Us Rt 11	173.00-01-21	junk vehicle law
25-0027	Klapan George	04/15/25	Klapan George 2718 Us Rt 11	173.00-01-21	Recreational vehicles located outside rec
25-0028	Klapan George	04/15/25	Klapan George 2718 Us Rt 11	173.00-01-21	Rubbish and Debris
25-0029	Hart Marie E	04/15/25	Hart Marie E 3837-49 St Rt 69	153.00-03-01.22	Rubbish and Debris
25-0030	Kleiman Steve	04/15/25	Kleiman Steve 2921 Us Rt 11	154.00-02-06.2	Rubbish and Debris
25-0031	Pearson Linda M	04/22/25	Pearson Linda M 6052 St Rt 3	116.00-01-31	unsafe structures

Total Count: 19

Highway Superintendent Report April 2025

General maintenance on equipment

Changing trucks over for summer

Cutting trees throughout the town

Patching potholes throughout the town

Fixing road signs and deliniators

Cleaning up winter debris throughout the town

Highway Superintendent

A handwritten signature in black ink, appearing to be "Paul New", written in a cursive style.

Community Park Report April 2025

Turn water on at park

Serviced mowers

Picked up lots of trash

Met with atlas fence for a quote

Park Grounds Manager

A handwritten signature in black ink, appearing to read "R. M.", with a long horizontal flourish extending to the right.

SUPERVISOR To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of April 2025

Prev Balance \$ 2,774,523.63

25-Apr	Water Deposit	\$0.00
	Clerk Fees/Vital Records	\$41.00
	Dog Licenses	\$409.00
	Fines & Bail	\$5,285.00
	Building Permits	\$4,917.00
	April Interest	\$3,473.54
	Oswego IDA	\$314.00
	Oswego County Traffic Division	\$2,227.50
	Charter Franchise Fee	\$30,076.86
	Solvay Bank Certified Check Dump Truck	\$265,232.00
	Sub Total	\$311,975.90

April Capital Interest \$1,600.16

Sub Total **\$313,576.06**

\$ 3,088,099.69

HIGHWAY RECEIPTS

Prev Balance

\$2,007,240.44

25-Apr April Interest \$612.38

Sub Total **\$612.38 \$2,007,852.82**

GENERAL EXPENSES

EEHC	(\$182.02)
Paid Vouchers	\$38,439.19
Payrolls	\$36,623.20
TNH H.I. Reimbursement	\$0.00
Sub Total	\$74,880.37

HIGHWAY EXPENSES

EE CURRENT HC CONTRIBUTION	(\$490.86)
Paid Vouchers	\$33,126.22
Payrolls	\$41,460.70
Retiree Supplemental H.I. Reimbursement	(\$129.50)
Sub Total	\$73,966.56

GENERAL Balance


\$3,013,219.32

HWY Balance

\$1,933,886.26

Total

\$4,947,105.58


Eric Behling, Supervisor

5/7/2025
Date

CASH REPORT

FUND	25-Apr	24-Apr	23-Apr	22-Apr	21-Apr
A Gen TW	1,526,834.45	1,323,679.67	1,230,664.63	1,086,720.93	988,097.20
CAP Rev	745,131.34	635,792.83	624,697.42	533,499.47	442,998.30
B Gen OV	-409,016.50	-370,016.59	-109,766.24	44,227.65	137,728.94
DA Hwy TW	758,861.31	1,067,733.86	1,056,875.76	1,283,490.39	941,717.66
DB Hwy OV	1,340,755.93	1,168,799.10	1,077,814.99	631,473.96	773,952.2
SF Fire	10,449.29	6,531.29	56,758.29	5,758.29	14,985.29
SM Mapview	5,093.50	4,856.07	5,130.76	4,523.80	3,780.94
SS Sew	13,834.15	9,982.15	8,446.15	7,510.15	7,246.15
ST Texas	2,359.51	2,637.57	3,437.27	3,854.21	4,079.44
FO Wtr 1	431,242.86	423,399.69	394,532.99	383,489.95	373,426.16
F2 Wtr 2	499,896.14	454,036.64	418,766.92	406,656.56	391,828.85
F3 Wtr 3	64,949.04	59,159.16	53,797.18	55,120.12	59,674.12
W5 Wtr 5	115,626.97	105,947.76	66,884.68	29,976.45	75,336.38
W6 Wtr 6	25.00				
TA Trust/Agency	26,639.13	28,607.61	25,841.56	24,340.87	17,716.66
TOTAL	\$5,132,682.12	\$4,921,146.81	\$4,913,882.36	\$4,500,642.80	\$4,232,568.29

COMHOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	GROSS
CO REGULAR	REGULAR	OVERTIME	OVERTIME	HOLIDAY	HOLIDAY	PERSONAL	PERSONAL	SICK	SICK	VACATION	VACATION	EARNINGS
NZL1,477.20	67,763.91			72.00	1,946.96	93.50	2,804.92					72,582.79
			FICA TAX	5,501.06								
			FED INCOME TAX	4,733.47				TOTAL VOL. DEDUCTIONS	3,298.05		TOTAL DIRECT DEPOSITS	45,418.00
			STATE INCOME TAX	2,785.76							NET PAY	10,846.45
			SUI/SDI TAX									
*** REPORT TOTALS ***												
1,477.20	67,763.91			72.00	1,946.96	93.50	2,804.92					72,582.79
			TOTAL FICA TAX	5,501.06								
			TOTAL FED INCOME TAX	4,733.47				TOTAL VOL. DEDUCTIONS	3,298.05		TOTAL DIRECT DEPOSITS	45,418.00
			TOTAL STATE INCOME TAX	2,785.76							NET PAY	10,846.45
			TOTAL SUI/SDI TAX									
PR# 8 Gen \$ 9,896.60 + \$ 750.13 = \$ 10,646.73 Hwy \$ 19,109.60 + \$ 1,443.11 = \$ 20,552.71												
PR# 9 Gen \$ 24,136.98 + \$ 1,839.49 = \$ 25,976.47 Hwy \$ 19,439.61 + \$ 1,468.38 = \$ 20,907.99 \$ 72,582.79 \$ 5,501.11 \$ 78,083.90												

April 16, 2025

Letter of Resignation

Dear Town Council,

Please accept my resignation from the town council effective May 12, 2025.

Sincerely,


John Sharkey

April 15, 2025

Eric Behling
Mexico Town Supervisor
64 South Jefferson Street
PO Box 98
Mexico, NY 13114

Dear Eric,

2025 marks the fifth anniversary of my appointment to the Town of Mexico Board of Review (BAR). I am/have been pleased to serve on this board. I certainly have learned a lot about our town while serving and for that, I thank you.

I am writing to give you notice that after this year 2025, I will be resigning from the BAR. I will participate in the annual training this May, attend all BAR meetings and sessions pre and post grievance day. I will fulfill all my responsibilities for the 2025 year.

It is my hope that by giving you advance notice, you will have adequate time to consider a replacement for my position for the term beginning 2026.

Thank you again for allowing me to serve my community.

Sincerely,

A handwritten signature in cursive script that reads "Mary A Mowry". The signature is fluid and written in dark ink.

Mary A Mowry



I. PROCEDURES FOR REVIEW OF BIDS AT BID OPENING (Prior to Bid Reading)

- A. Arrive at the bid-opening place at least 15 minutes prior to opening. Review instruction to bidders and number of addendums issued prior to bid opening. Verify accuracy of local clock, check phone and review opening procedure with client. Clarify roles individuals who are participating (clerk).
- B. At the required time, have the Owner (or representative) close the receipt of bids. State the time. Reject any bids that arrive beyond the **allotted time**.
- C. Bid must have bid bond or certified check made out to the Owner. The amount must be 5% of the bid amount as a minimum (verify in advertisement).
 - 1. If a bid bond is submitted, verify that the person who signs the bond has a Power of Attorney attached that allows that person to sign bonds. The bid bond and Power of Attorney will be separate items in the bid and you may have to look for them.
 - 2. Check the date on the Power of Attorney to ensure that P/A has not expired.
 - 3. **IF A CERTIFIED CHECK OR BANK DRAFT IS SUBMITTED, ALWAYS LEAVE IT WITH THE OWNER FOR SAFEKEEPING.** Instruct the Owner to return any and all checks after the contract has been signed or bids have been formally rejected.
- D. Make sure bid is signed and signed by an official of the company (verify on bidder signature page). **DO NOT READ BID IF NOT SIGNED OR SIGNED IN PENCIL.**
- E. Make sure addendums are noted on envelope and bid form, if there are addendums (usually on the first page of the Bid Form, page BF-1).
- F. Reference bid form for any special items that may be required (i.e. list of subcontractors, equipment lists, etc.).
- G. Verify written number matches numerical number on bid form.
- H. For unit price contracts, verify that all items have unit price and total prices are filled in.
- I. If applicable, make sure Non-Collusion Affidavit is completed and signed (form NCA-1) or familiar relationship form (AIA). (This is a certification included in our base bid Article 4 – not always a separate form.)
- J. Bids qualified noting exceptions different to the bidding requirements in any manner generally should not be read. At Owner's option, bid can be read, with the stipulation that the bid may be subsequently rejected by the Owner's attorney.

II. PROCEDURES FOR BID READING

- A. **Read bid only if all minimum requirements noted above are completed or satisfied.**
Read alternate bid prices.

- B. Typically, Owner will open the bids and C2AE staff reviews and reads bids. After the bids are read (or not read), put the bids back in their original envelopes and keep in your possession. Do not let the bidders or others review the bids after the reading without your presence. The potential for unit pricing to change exists, and may cause a change after extensions have been checked. State that the bids will be reviewed, and a bid tabulation will be prepared to verify as-read amounts.

III. PROCEDURES FOR BID VERIFICATION

- A. Bring bids back to office and have the extensions checked (if a unit priced proposal is used), and verify that the math is correct. Also, at this time, if required by the funding agency (i.e., RUS, HUD), verify that the surety (bonding) company is an approved company.
- B. Prepare a bid tab showing the unit prices for the three (3) lowest corrected bidders. Be sure to note any unit price extension that was corrected. This can be done by highlighting the cell or with an asterisk.
- C. Prepare a summary letter (template) and forward a prepared tab to the Owner for their decision on the project. The Notice of Award often is sent with the Bid Tab. For private bidding DO NOT RELEASE THE BID TAB TO ANYONE OTHER THAN THE OWNER UNTIL THE OWNER AWARDS THE CONTACT.

IV. POST-BID CONFERENCE (When List of Questions Applicable)

- A. To what extent have you investigated the existing conditions at the project site?
- B. Which subcontractors are you planning on using? (if not included in bid package)
- C. Do you take full responsibility for the work of your subcontractors?
- D. How are you planning on handling the fire alarm system? Have you submitted fire alarm drawings to the state in the last 12 months?
- E. Are there any parts of the specifications that you are unable or not planning on meeting?
- F. Have you detected any conflicts or issues that are not adequately addressed in the bid documents?
- G. Are there any areas where the design intent is not sufficient for you to complete the work as specified?
- H. Who could we contact as a reference to vouch for your quality of work? (If references are not included in bid documents)

V. NOTICE OF AWARD/CONTRACTS

- A. If the Owner accepts a bid and wants to proceed, and if our contract with the Owner requires us to prepare contracts and assist with the award, proceed to prepare a minimum of three (3) contracts (refer to agreement for actual number of copies). Prepare a Notice of Award (NOA) or prepare Contract (AIA) and forward to the Owner for their signature. Include a copy of the signed NOA in the contract you are preparing.
- B. Include blank copies of the required performance and payment bond forms in the contract. Verify whether "maintenance and guarantee" bonds are also required.

- C. Complete the Agreement, minus necessary signatures, including the unit price proposal or lump sum proposal as a supplement to the contract price.
- D. Forward the contracts to the contractor with a letter transmitting them and instructing the contractor to furnish the appropriate bonds (bonds should be left undated) and insurances as required, and return all copies of the contract to our office. Keep an original on file in the office for verification once the documents have been returned. (Admin. Staff keeps these)
- E. When we receive the contracts back from the contractor, we must review the following:
 - 1. Bonds:
 - a. Must be in the full amount of the contract price.
 - b. Must be from an approved surety and have a power of attorney attached. Check the date of the power of attorney to insure that authority has not expired.
 - c. **The date of the bonds cannot be earlier than the contract date. Fill in date with actual contract start time.**
 - d. Make sure the contractor and surety have original signed bonds.
 - 2. Insurance:
 - a. Generally, only certificates of insurance showing policy numbers and limits will be furnished. Verification may require contact with the contractor's insurance company. Verify limits which are shown in the Supplemental (Supplementary – AIA) General Conditions.
 - b. Verify the policy period. The policy should extend for a year or through the completion of the project. If it extends for a year, be sure to check for renewals at the end of one year.
 - c. When it is required to include the Owner and C2AE as an additional insured (usually on all liability policies), it must be stated specific as such. Being listed as a "Certificate Holder" is not enough. Also, verify if there are other "additional insured's" as noted in the Supplemental (Supplementary) General Conditions.
 - 3. If the bonds, insurance and signatures are correct, prepare a Notice to Proceed for signature by the Owner and forward all copies to the Owner with a transmittal that instructs him what to do. It is helpful to tag or label the areas that have to be signed and dates completed.

The following sample sheets are typical and are included only as a guide for reviewing completed documents.

VALLEY LOCKSMITH

Residential – Commercial

Mobile Service to N. Onondaga, N. Cayuga & Oswego Counties - Since 1994

WWW.Valleylocksmith.net

McAuslan Hall

Request for Estimate

Install new hinge screws in the three door hinges (while doing a walk thru of this area, the door hinges are held in place by 1 screw in each hinge)

Remove the existing lever set and install a Schlage digital keypad electronic lever set. Program customer supplied access codes if required. This lever set has a key bypass – two {2} keys supplied

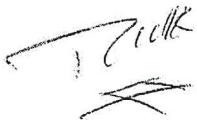
Total Price -Hardware and Labor is \$ 1095.00**

**NYS Sales and Use tax will be added to this amount unless a valid certificate of exemption is provided

Thank you for allowing me this opportunity to provide you with an estimate. This Estimate is valid for 30 days from the date of Estimate.

Respectfully submitted

Rick Rebeor



Pg 2 of 2

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VALLEY LOCKSMITH

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Mobile Service to N. Onondaga, N. Cayuga & Oswego Counties - Since 1994

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Town Office

Request for Estimate

April 30, 2025

Town of Mexico
Attn: Kathy Barber
64 South Jefferson Street
Mexico, New York 13069

Per your request this is the estimate for providing and installing a door closer on the Supervisor's entrance door at the Town office building, adjusting the strike plate for the lever set – so it can not be bypassed with a credit card as mentioned by you that it has happened in the past.

3245 Route 104 Building: Correct the issue with the hinges on this back door and install a digital keypad lever set for access into this door.

Provide and Install

Grade 1 door closer in Aluminum finish – adjust the swing, latch and backset speeds for proper operation.

Correctly install a new strike plate to avoid bypassing of the strike on this entry door

Pg 1 of 2

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