### Mexico Town Board Agenda Monday, March 10, 2025 Town Hall, 64 S Jefferson St. Mexico, 7:00pm

- 1. Approval of Minutes-
- 2. Communications
  - Kelly Morrissette NYS Parks Email Hazardous Trees MPP
  - Dept. of Labor New Certificate Law as of Dec.30, 2024
  - 0
- 3. Public Comment
- 4. Reports
  - o Town Clerk, Water Clerk
  - o Dog Control
  - o Zoning Officer/ Building Inspector
  - o Highway Superintendent
  - o Community Park Manager
  - o Mexico Point Park
  - o Planning Board
  - o Zoning Board of Appeals
  - o Water Commissioner
  - o Supervisor Report
  - o Fire Department Update
  - o Water District Update
  - o McAuslan Hall Update
  - o Co Rt 64 Cemetery Update
  - o Comprehensive Plan
  - o Ag & Market Committee Report
- 5. Consider February 2025 Payroll
- 6. Well #4 Pumphouse Road Update
- 7. Mexico Point Park Agreement with NYS Parks
- 8. Appointments to Town Board
- 10. Other Business
- 11. Audit & Approve Abstracts
- 12. Adjourn

### Fwd: Hazardous Trees



From Carrie Bond <mexicopointpark@mexicony.org>

Townsupervisor <townsupervisor@mexicony.org>, Deputysupervisor <deputysupervisor@mexicony.org>, TownClerk

<TownClerk@mexicony.org>, Towncouncilor3 <towncouncilor3@mexicony.org>, Towncouncilor5 <towncouncilor5@mexicony.org>

Date 2025-02-12 05:24 PM

MP SP.PDF (~314 KB)

Hi All,

Forwarding from Kelly Morrissette.

----- Original Message -----

Subject: Hazardous Trees Date: 2025-02-06 12:35

From: "Morrissette, Kelly (PARKS)" < Kelly. Morrissette@parks.ny.gov>

To: Carrie Bond mexicopointpark@mexicony.org>

Hello Carrie

I wanted to fill you in on what has come down to me and make sure you and your bosses are onboard. Attached is a hazardous tree report that one of my employees did at Mexico Point State Park this Fall. I wrote descriptions of the codes to help. This is an assessment process that we use in NYS Parks and have certain employees trained on to make the assessments.

My supervisors have asked that we work on taking some of the trees down that we can do in house. I did check the facility the other day and with all the snow we would not be able to get equipment in yet. If the snow goes down we could drop and limb trees and come back later, but with out know when we would be back would assume you would prefer we drop a tree and clean up the tree as we go.

I will be checking periodically on the snow pack and if you notice it melting quickly please let me know. Also if you have any days or times that will not be good to work on trees for example events please let me know as well.

Please reach out with any questions and I will be in touch to give as much notice as possible.

Respectively,

Kelly Morrissette

Selkirk Shores State Park Manager

Sandy Island Beach State Park Manager

NYS Office of Parks, Recreation and Historic PreservationSelkirk Shores State Park

7101 State Rte 3, Pulaski, NY 13142

O: (315) 298-5737 l <u>kelly.morrissette@parks.ny.gov</u>

parks.ny.gov [1]

Links:

[1] http://www.parks.ny.gov/

Re Mexico Point Park Tree Maintenance Via NYS Parks

# NYS Office of Parks, Recreation and Historic Preservation - Central Region

Page I of 2

Risk Tree Assessment Report

FACILITY: MEXICO POINT PANC

. Date of Completed Planned Corrective RAH RTT Action 270 RTI E E 臣 E E 8 Total Rating -4 6 5 00 5-5 0 6 1-4 pts 0-1 pts Other 0 0 0 0 Probability Ratings Impact 4 4 d 1 d 4 Target & 3 Inspector: Jonathan Hilton (print) 1-4 pts 1-3 pts Size of Defective 4 4 1 3 (1) 3 3 3 ٦ d 4 3 4 3 3 Defect Code Manager Signature: 30 30 DIE 0 B 0 0 Diameter (DBH) <u>"</u>2 58. Š 74. 5 ~ 45, 5 30, Collennad (othonwood Bassmood Locust Species Ock ORK A A Ceder AST 各 of mothers bassoners withough landers showing dream off SE corner of restroom, cracking between beach print area. Just suth it bbs grill South of parking lot., along edge of woodline, south of directional sign islang prived porth 5) the left of Mexico Point Arice Entrance South of packing lot, along edge of wording with of path leading to beach, group For 12Pt cother along entrance House grup of 3 agn in beach providered Location / Description of Tree two man haders November 20 EAR 8/30/24 Inspected June 20 (Optional)

DLUJ = Dead Limbs, clear wood D= Decony C= Crack

R = Root problems

Take Dough in-house

2 - Contractor

1- Prune

RTI - Remove Tree In-House RTO = Remove Tree Outsource PD = Prune dead wood MOND = Monitor

Revised 11/2016

NYS Office of Parks, Recreation and Historic Preservation - Central Region Risk Tree Assessment Report

FACILITY: MEXICO POINT PANC

Page 2 of 2

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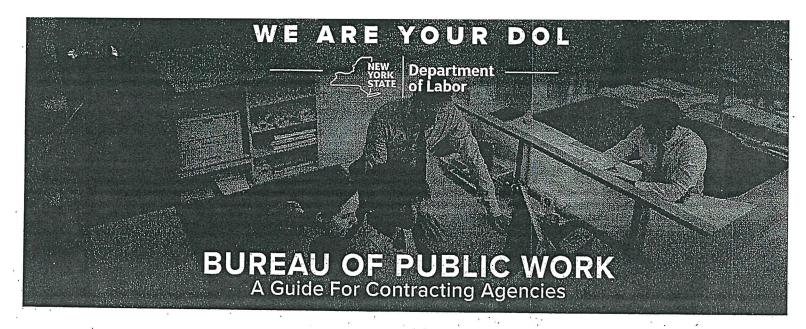
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Inspector: Conthan Hithey	(print)

June 20		November 20	*	Manager S	Manager Signature:						Date:	
						Pro	Probability Ratings	Rating				
Tree # (Optional)	Tree # Date (Optional) Inspected	Location / Description of Tree	Species	Diameter (DBH)	Defect	Failure	Size of Defective Part(s)	Target & Impact	Other	Total Rating	Planned Corrective Action	· Date of Completed Actions
						1-4 pts 1-3 pts 1-4 pts 0-1 pts	1-3 pts 1	4 pts 0	-1 pts		•	
	8/20/24	8/20/24 deable ash in beach prent area. EAB	Ash	4.1		3	3	N	_	0	E	
		east of bach, south of gavel public.	Ash	23"	C	m	~	~	_	01	E	
		east of brach shad. two trunked birch	Birch	25°	)/c	3	d	5	0	G-	Ë	
		nockhoide of brach, leans out twarths love	Oall	"רו	0	76	3	3	0	သ	F	
		two trunk ash at end of rade piller chain fince. Crack wilderay @ buse	Jsh	31"	0/0	ħ	3	~	0	0	E	
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		Best of manor toundation pastiside	Hemlack	و ٔ	(1)	ch		4	0	5	RTI	
	$\rightarrow$	abilities of parking lot, oak that has electrical light effects to thank, minimal root sports	ONE	29	R 1R8	4		7	0	5	F R	
						1		11				

Revised 11/2016



# RESPONSIBILITIES OF THE CONTRACTING AGENCY

A Contracting Agency (Department of Jurisdiction) includes:

- A state department, agency, board or commission
- A county, city, town or village
- A school district, board of education or board of cooperative educational services
- A sewer, water, fire, improvement and other district corporation
- · A public benefit corporation
- A public authority awarding a public work contract

The Contracting Agency awarding a public work contract must obtain a Prevailing Rate Schedule listing the hourly rates of wages and supplements due the workers employed on a public work project. To obtain a schedule, submit by mail, fax, or online, a "Request for Wage and Supplement Information" form (PW-39) to the Bureau of Public Work. The Prevailing Rate Schedule must be included in the specifications for the contract to be awarded and is deemed part of the public work contract.

After the award of a contract, by law the Contracting Agency must furnish the following information to the Bureau:

- The name and address of the contractor
- The date the contract was awarded
- The approximate dollar value of the contract

To aid compliance with this provision of the Labor Law, a copy of the Department of Labor's "Notice of Contract Award" form (PW-16) is included with the original Prevailing Rate Schedule, and can also be submitted online.

The Contracting Agency must notify the Bureau of the completion or cancellation of any public work project. The Department of Labor's "Notice of Completion/ Cancellation of Project" form (PW-200) is included with the original Prevailing Rate Schedule, and can also be submitted online.

### HOURS

No laborer, worker, or mechanic in the employ of a contractor or subcontractor engaged in the performance of any public work project shall be permitted to work more than eight hours in any day or more than five days in any week, except in cases of extraordinary emergency.

### PREVAILING RATE SCHEDULE

The Contracting Agency must provide complete copies of the Prevailing Rate Schedule to all prime contractors. They, in turn, must provide copies to each subcontractor and obtain an affidavit certifying the schedule was received.

The Commissioner of Labor makes an annual determination of the prevailing rates. This determination is in effect from July 1 through June 30 of the following year. All assigned Prevailing Rate Schedules automatically update to the newly determined annual rates on July 1.

Both the annual determination and the updated assigned Prevailing Rate Schedules are available on the Department of Labor web site: www.labor.ny.gov

### **OSHA 10-HOUR COURSE**

All workers on public work projects of at least \$250,000 are required to have taken this safety course. The provisions of this requirement must be included in the bid and contract documents.

### PAYROLLS AND PAYROLL RECORDS

Every contractor and subcontractor must keep original payrolls or transcripts subscribed and affirmed as true under penalty of perjury.

At a minimum, payrolls must show the following information for each person employed on a public work project:

- Social Security Number (last four digits)
- · Classification(s) in which the worker was employed
- · Hourly wage rate(s) paid
- · Supplements paid or provided
- Daily and weekly number of hours worked in each classification

Every contractor and subcontractor shall submit to the Contracting Agency, within 30 days after issuance of its first payroll and every 30 days thereafter, a transcript of the original payrolls, subscribed and affirmed as true under penalty of perjury.

The filing of payrolls is a condition of payment. The prime contractor is responsible for any underpayments of prevailing wages or supplements by any subcontractor.

All contractors or their subcontractors shall provide to their subcontractors a copy of the Prevailing Rate Schedule specified in the public work contract.

The Contracting Agency is also required to collect and maintain payroll records for five years from the date of the completion of the work, as well as designate in writing an individual in their employ to be responsible to collect certified payrolls and review them for validity.

### WITHHOLDINGS

The Contracting Agency is required to withhold and retain funds when directed by the Bureau. The funds may not be released until notified by the Bureau.

### **CONTACT INFORMATION**

New York State Department of Labor 888-469-7365 www.labor.ny.gov

Bureau of Public Work and Prevailing Wage Enforcement Syracuse District Office: 315-428-4056



# Public Work Contractor and Subcontractor Registry

Starting December 30, 2024, all contractors and subcontractors submitting bids or performing construction work on public work projects or private projects covered by Article 8 of the Labor Law are required to register with the New York State Department of Labor (NYSDOL) under Labor Law Section 220-i.

Private projects subject to Article 8 of the Labor Law include those covered by Labor Law Sections 224-a (public subsidy funded projects), 224-d (renewable energy systems), 224-e (broadband projects), 224-f (climate risk-related and energy transition projects, and roadway excavations).

The law defines a "contractor" as any entity entering into a contract to perform construction, demolition, reconstruction, excavation, rehabilitation, repair, installation, renovation, alteration, or custom fabrication. The law defines "subcontractor" as any entity subcontracting with a contractor to perform construction, demolition, reconstruction, excavation, rehabilitation, repair, installation, renovation, alteration, or custom fabrication, which is subject to Article 8 of the Labor Law. Contractors are responsible for verifying that any subcontractors they work with are registered.

Contractors need to register before submitting any new bids or commencing new work on a covered project on or after December 30, 2024. Subcontractors need to register before commencing new work on a covered project on or after December 30, 2024. NYSDOL encourages all contractors and subcontractors to register as soon as possible to obtain a Certificate of Registration to avoid negatively impacting a bidding period or project schedule.

For more information regarding public work and prevailing wage, scan the QR code or visit our website:

https://dol.ny.gov/bureau-public-work-and-prevailing-wage-enforcement



### How to Access the Public Work Contractor Registry Database

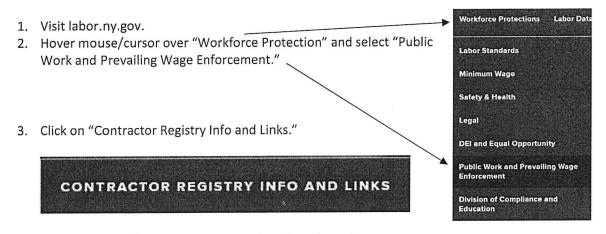
Scan the QR code below or visit <a href="https://data.ny.gov/Government-Finance/Contractor-Registry-Certificate/i4jv-zkey/data\_preview">https://data.ny.gov/Government-Finance/Contractor-Registry-Certificate/i4jv-zkey/data\_preview</a>



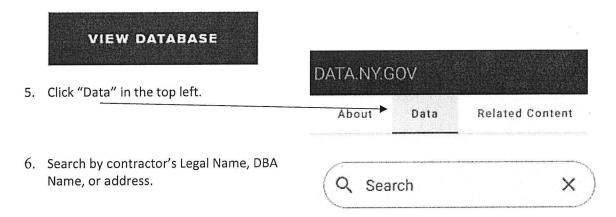
Search by contractor's Legal Name, DBA Name, or address



### How to Access from labor.ny.gov



4. Scroll down 2/3<sup>rd</sup> and click "View Database" on the right.



### TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

FEBRUARY, 2025

### TO THE SUPERVISOR:

PAGE 1

916.00

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255					
	1	MARRIAGE LICENSES	NO. 25001 TO 25001	17.50	
	9	CERTIFIED COPIES		90.00	
			TOTAL TOWN CLERK FEES		107.50
A2544					
	32	DOG LICENSES		338.00	
			TOTAL A2544		338.00
A2555		DITT DDIG DEDIGE		405.00	
	1	BUILDING PERMITS		405.00	
			TOTAL A2555	-	405.00
A2770	200	A CORRESPONDE A PROPERTIES A PR	CAPANIA DE		
	1	MISCELLANEOUS RE		1.00	N SECTION
			TOTAL A2770		1.00
TOWN CI FEBRUARY		NTHLY REPORT			
page 2			-		
DISBU	RSEMENTS				
PAID TO	O SUPERVISOR	R FOR GENERAL FUND			851.50
PAID TO	O NYS ANIMAI	L POPULATION CONTRO	DL PROGRAM		42.00
DAIDT	O NYS HEALTE	H DEPT FOR MARRIAGE	LICENSES		22.50

TOTAL DISBURSEMENTS

### Town of Mexico Payment History Payment Date from 02/01/25 To 02/28/25

### Report by District

03/03/25							Page 1
<u>Account</u>	Pay ID	Pay Date	Bill ID	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Total</u>
DISTRICT 1							
Sub - Totals:	METERS	& PARTS-0	1	\$77.04	\$0.00	\$0.00	\$77.04
Sub - Totals:	Water-00	)		\$10,801.92	\$12.34	\$0.00	\$10,814.26
Sub - Totals:	DISTRICT	1		\$10,878.96	\$12.34	\$0.00	\$10,891.30
DISTRICT 2							
Sub - Totals:	Water-00			\$6,018.53	\$9.98	\$0.00	\$6,028.51
						,,	
Sub - Totals:	DISTRICT	2		\$6,018.53	\$9.98	\$0.00	\$6,028.51
ISTRICT 3							
Sub - Totals:	Water-00			\$1,599.07	\$11.61	\$0.00	\$1,610.68
				· a Zacaca ese cacaca	a €7 900 9000,000€ (CD)	A.P. SERVICES SEE	5.0 0 . 0 00 0 0 00
Sub - Totals:	DISTRICT	3		\$1,599.07	\$11.61	\$0.00	\$1,610.68
ISTRICT 5							2 %
Sub - Totals:	Water-00			\$847.32	\$0.00	\$0.00	\$847.32
Sub - Totals.	water-00			ψ0+1.52	ψ0.00	ψ0.00	ψ0+1.02
Sub - Totals:	DISTRICT	5		\$847.32	\$0.00	\$0.00	\$847.32
	Grand Tot	tals:		\$19,343.88	\$33.93	\$0.00	\$19,377.81
	Orana roi			÷ . 5,6 10100	700.00	70.00	Ţ,

### Payment History Write Off's

Account	AcctId	<u>PayId</u>	<u>Amount</u>	<b>Penalty</b>	<u>Taxes</u>	<u>Totals</u>

Sub - Totals:

**Grand- Totals:** 

### Town of Mexico - 2025 - County & Town Tax Collection Trial Balance - All Swis Codes 03-10-25

Original Warrant	5,851,928.93
Adjustments	0.00
	=======================================
Adjusted Warrant	5,851,928.93
1st Installments	90,913.22
2nd Installments	37,820.98
Full Payments	4,885,177.16
Penalties	3,177.23
Late Notice Fees	0.00
Bad Check Fees	40.00
	=======================================
<b>Total Collections</b>	5,017,128.59
Taxes Outstanding	838,017.57

# **Town of Mexico**

### **Mother of Towns**

(315) 963-7633 Town Office (315) 963-8794 Zoning (315) 963-3491 Assessor TTY 1-800-662-1220

Fax (315) 936-8806 64 South Jefferson St. PO Box 98 Mexico, NY 13114

Code Enforcement Officers Report February 2025

One building permit issued for the month of February.

Four Violations.

Eighteen hours of code enforcement training completed.

Building inspections are ongoing for open permits.

Reports are attached.

Ronald J Marsden



### **Town of Mexico**

### **Town of Mexico**

Building Permits by Issued Date: 02/01/2025 - 02/28/2025

Permit# Applicant Nan	Issued Final ne	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
25-0001 Yablonski Kathle	02/11/25 een	Yablonski Kathleen 156 Pumphouse	171.00-03-01.03	405.00	225,000.00
Total Cou	nt: 1		Total:	\$405.00	\$225,000.00

### **Town of Mexico**

Violation Summary by Date Range: 02/01/2025 - 02/28/2025

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
25-0001	Swartzentruber Willie		Swartzentruber Willie 6288 St Rt 3	099.00-02-11.111	Violation of special permit
25-0002	Swartzentruber Willie		Swartzentruber Willie 6288 St Rt 3	099.00-02-11.111	Building sheds without special permit
25-0003	Swartzentruber Willie		Swartzentruber Willie 6288 St Rt 3	099.00-02-11.111	Violation of special permit
25-0004	Swartzentruber Willie		Swartzentruber Willie 6288 St Rt 3	099.00-02-11.111	Violation of special permit

**Total Count:** 

Highway Superintendent Report Feb 2025

General maintenance on equipment

Plowing and sanding roads

Plowing and salting town office ,historian ,library ,court house ,mexico point park

Coordinate getting roofs cleared of snow at highway garage, town office, historian building

Coordinate getting ice taken down from court house

Highway Superintendent

SUPERVISOR To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of February 2025

	me, as eaperment, as m	9 ,		
		Prev Balance		\$ 1,819,334.37
25-Feb	Water Deposit		\$2,972.75	
	Clerk Fees/Vital Records		\$252.00	
	Dog Licenses		\$242.00	
	Fines & Bail		\$3,010.00	
	Building Permits		\$0.00	
	February Interest		\$3,600.18	
	Special Permit		\$25.00	
	Taxes		\$1,927,919.49	
		Sub Total	\$1,938,021.42	
	February Capital Interest		\$1,487.18	
		Sub Total	\$1,939,508.60	
				\$ 3,758,842.97
HIGHWAY	RECEIPTS	Prev Balance		\$1,327,621.70
25-Feb	February Interest		\$610.61	
	Taxes		\$1,070,020.00	
		Sub Total	\$1,070,630.61	\$2,398,252.31
GENERAL E	XPENSES			
	EEHC		(\$182.02)	
	Paid Vouchers		\$848,041.10	
	Payrolls		\$34,410.27	
	TNH H.I. Reimburseme ent		\$0.00	
		Sub Total	\$882,269.35	
HIGHWAY I	EXPENSES			
	EE CURRENT HC CONTRIBUTION		(\$490.86)	
	Paid Vouchers		\$335,458.61	
	Payrolls		\$82,574.33	
	Retiree Supplemental H.I. Reimburse		\$0.00	
		Sub Total	\$417,542.08	
		GENERAL Balance		\$2,876,573.62
		<b>HWY Balance</b>		\$1,980,710.23
		Total		\$4,857,283.85
	0 ()			

Eric Behling, Supervisor

Date

# CASH REPORT

21-Feb 1,072,279.67	442,921.85	110,731.12	1,120,011.54	753,378.30	14,985.29	4,229.29	9,430.15	4,502.55	372,836.71	391,896.93	59,619.95	17,234.70	102,364.05	\$4,476,422.10
22-Feb 1,194,774.25	533,411.79	88,324.60	1,397,711.15	573,160.84	5,758.29	5,012.93	9,694.15	4,332.74	394,178.33	410,752.56	101,332.78	22,903.09	68,654.57	\$4,810,002.07
23-Feb 1,354,905.27	624,294.41	-118,091.59	1,175,405.57	1,046,430.01	56,758.29	5,696.42	10,762.15	3,974.62	407,998.94	427,003.60	57,536.88	25,298.14	142,333.68	\$5,220,306.39
24-Feb 1,390,333.84	632,798.83	-416,324.11	1,156,991.83	1,132,782.29	58,531.29	5,394.21	12,298.15	3,174.98	421,984.14	452,055.59	60,179.47	30,791.92	106,146.28	\$5,047,138.71
25-Feb 1,308,885.56	741,881.35	-394,533.27	844,692.74	1,301,877.97	60,531.29	5,694.43	16,150.15	2,942.56	440,256.07	505,646.82	108,677.50	28,946.58	152,561.84	\$5,124,211.59
FUND A	Capt Res	М	DA	DB	SF	SM	SS	ST	50	F2	F3	ΤA	F5	

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COMHOURS CO REGULAR NZLZ, 036.70  *** REPORT Z, 036.70



M01 - MONTHLY COMPANY DETAIL REPORT Autopay Management Report

NZL TOWN OF MEXICO Company Code:

Week Batch: I-5202-056 Period Ending: 02/22/2025 Report: M01

Page Pay Date: 02/27/2025

00