

Mexico Town Board
Minutes of the Regular Meeting
Held Monday, September 9, 2024 at the Town Hall 64 S Jefferson Street Mexico
Commencing at 7:00 P.M.

Present: Eric Behling, Supervisor
Judy Greenway, Councilor
Russell Partrick, Councilor
Cindy Robert, Councilor
John Sharkey, Councilor
Graham Seiter, Town Attorney
Ron Marsden, Code Enforcement Officer
Russell Marsden, Highway Superintendent
Diane Chepko-Sade, Friends of Mexico Point Park
Carrie Bond, Mexico Point Park
Shannon Bigelow, Community Park Manager
Terry Grimshaw, Water Commissioner
Marcia Delong, Ag & Market Steering/Comprehensive Plan Committees
Nicole Wild, Town Clerk

Absent: Jack Spriggs, Dog Control Officer
Nancy Weber, Planning Board Chairwoman
Ned Waterbury, ZBA Chairman
Heather Garner, Assessor
Barry Viggiano, C2AE Engineer
Melissa Snavlin, C2AE Business Developer

And 9 in the audience.

Supervisor Behling opened the regular Town Board meeting at 7:02 pm with the Pledge of Allegiance.

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to accept the August minutes as presented. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Robert, Sharkey.

Communications

- Citi Spotlight
- Water Review
- Carollynn Rivers- Smoke-Free Policy Letter
- Deputy Town Clerk Letter of Resignation

Public Comment

Concerns were: none

Reports

Town Clerk/Water Clerk-

August disbursements as follows:

Supervisor for General Fund	\$1,173.50
NYS Animal Population Control for Dog Licenses	\$47.00
NYS Health Department for Marriage Licenses	\$0
Water Payment Collection Total	\$24,068.10

A motion was made by Councilor Robert and seconded by Councilor Partrick to accept the August reports as presented. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Dog Control- Supervisor Behling read the report; 8 notices of unlicensed dogs were issued; no dogs were picked up.

Zoning Officer/Building Inspector- Behling read Marsden's report; there were 14 building permits issued, one violation; he received an application for a special use permit for expansion of the storage facility on State Route 104; 2 water lines were inspected.

Highway Superintendent- Superintendent Marsden read his report; general maintenance on equipment, picking up roadside trash, patching potholes, mowing roadsides, ditching, changing culverts are all ongoing throughout the town; cemeteries, Mexico Point Park, and the Town Offices were all mowed. Marsden said his 2020 pickup truck is having computer/wiring problems that the dealership can't fix; he would like permission from the board to replace it; the dealership has worked on it but it is not fixed; he would like to find out a trade-in value and see if it can be replaced; it is not rusty and has under 45K miles on it; he anticipates close to a \$40K trade-in value. Behling said he could auction it if it doesn't bring a good trade-in value. Behling told Marsden to look into it and report back to the board.

Community Park Manager- Marsden read his report; mowing, trim, and trash removal are all ongoing; they have begun working on the expanded field area. Marsden said a new freezer was installed after the original freezer broke. Marsden said the new field space will eventually be topped with sand after rocks and other debris is removed. Marsden said they'll try to hydro-seed it before winter. Bigelow said fall ball, pop warner, and soccer are playing on the fields. Little league is asking the town to look at the softball dugouts, saying they're not safe for children; Spereno is offering to help with repairs before spring season. Behling said the sports complex feasibility study is in a holding pattern for right now. Bigelow said he wanted to advocate for a raise for her assistant as far as cleaning and stocking restrooms.

Mexico Point Park- Chepko-Sade said the Friends are closed for the season; they are applying for various grants, one to upgrade electricity in cottage; \$3,300 expectation for fireworks fee for 2025. Behling asked Chepko-Sade to get an invoice to the Town Clerk for October's abstract of bills. Behling asked for an estimate for budgeting purposes regarding the electrical work at Casey's Cottage. Chepko-Sade the parks and trails grant application deadline for 2024 was missed but they will try to apply for it next year. Bond said regular cleaning and maintenance is ongoing; beach is closed; old equipment disposed of; bath house light casings need replacing; rodent problem but mice are destroying crawl space and wooden structures in both cottages; foot wash station is being requested; the public is washing their feet in the sinks, which is causing plumbing problems. Partrick recalled opening up the crawl space under caretaker's

cottage and it is a mess with insulation; it should be cleaned out and spray-foam insulation added.

Planning Board- Supervisor Behling read the report; The board approved a cite plan for the Space Place on ST RT 104, Constanza for a special use permit to add two new storage buildings.

Zoning Board of Appeals- Supervisor Behling read the report; the board deemed the application for the special use permit for the Space Place on ST RT 104, Constanza for review by Planning Board; a public hearing will be held XX...

Water Commissioner- Mayor Grimshaw read his report; flushing has begun Rowe RD, ST RT 69, Halliday RD, RT. 58, Pumphouse RD, Larson RD, NY RT 3 North and in process on NY RT 3 South. Grimshaw said the village is ordering 50 meters for Water Service Area (WSA) 1 and serial numbers will be given to the town and location where each meter goes; approximately 30 meters may have expired.

Behling said the town received a water report and would like to meet with village and town officials to discuss water budgeting and setting up a reserve fund for water districts. Sharkey echoed the idea of a reserve account and would like to see overages reserved. Seiter said he will check on the process of setting up a reserve account. Behling said homeowners are being billed for new meters. Grimshaw said the village doesn't charge village residents for faulty/old meters. Grimshaw said grant funds and loans were taken out by the village to complete the village water project. Partrick asked if the overage in WSA 1 can be used to pay for meters. Seiter said parts and things will begin to fail on the water districts. Partrick said the board wants to ensure the money can't be spent elsewhere. Grimshaw said there are about 230 hookups for WSA 6, slightly larger than WSA 1 and WSA 2. Grimshaw said the piping for the village is almost done and the tower will be another two months because they're waiting on materials; streets/sidewalks will be done this month but restoration for grounds will be the last thing to complete.

Supervisor's Report- Supervisor Behling reported that August balances stand as follows:

General Expenses	\$166,551.43
Highway Expenses	\$355,939.20
General Balance	\$2,012,533.57
Highway Balance	\$1,544,925.07

Behling said he is working on preparing notes to begin planning the 2025 budget.

A motion was made by Councilor Partrick and seconded by Councilor Sharkey to accept the Supervisor's August reports as presented. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

A motion was made by Councilor Sharkey and seconded by Councilor Partrick to accept all other reports as presented. The motion was passed by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Fire Department Update- The department responded to 57 calls.

Water District Update- Behling reviewed the report from C2AE; the town is still waiting on a response from the DEC. Greenway asked about the water line inventory. The Town Clerk said there was no new update regarding the water line inventory.

McAuslan Hall Update- Delong said they have installed A/V equipment and are testing it for upcoming meetings.

Co Rt 64 Cemetery Update- none

Assessor Report- Behling read the report; office hours are the 2nd and 4th Wednesdays each month. Sharkey said her townships generally take turns paying for the conference but this year's conference is already covered. Partrick would like to know in advance of conference fees.

Ag & Market Steering Committee Update- none

Comprehensive Plan Committee Update- none

Resolution 2024-58 Payrolls

A motion was made by Councilor Greenway and seconded by Councilor Robert to accept the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Resolved the Mexico Town Board approves the August payroll.

Other Business-

The Town Clerk said that equipment requested in the Assessor's report has already been purchased with existing budgeted funds and done so according to the Town's Procurement Policy.

Resolution 2024-59 Accept Deputy Town Clerk Hunsberger's Resignation

A motion was made by Councilor Greenway and seconded by Councilor Partrick to accept the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Resolved the Mexico Town Board regretfully accepts Debra Hunsberger's resignation from the position of Deputy Town Clerk effective November 15, 2024.

Supervisor Behling said the Assistant to the Community Park Manager hourly rate is currently \$15/hour and inquired if the board would like to raise that hourly rate. Bigelow explained how valuable the position is to the park managers and the park as a whole. Greenway asked if this stays within budget. Bigelow said we have a contract with the blue bowl company to come and clean it but we may not need to continue that if it's not getting used. Robert asked if there is a certain amount of hours the assistant is limited to. Bigelow said the assistant puts in about 5-6 hours per week.

Resolution 2024-60 Increase Assistant Park Manager Pay Rate

A motion was made by Councilor Partrick and seconded by Councilor Greenway to accept the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Resolved the Mexico Town Board approves the Assistant Park Manager Pay Rate at \$18 per hour.

Supervisor Behling asked for an estimate on softball dugout repairs. Bigelow requested that someone from the town check out the grounds to see if the request is necessary. Marsden is prioritizing new field space over shed repairs.

Resolution 2024-61 Approve 2025 Mexico Point Park Fireworks Cost

A motion was made by Councilor Partrick and seconded by Councilor Robert to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, Robert, and 1 abstention: Sharkey.

Resolved the Mexico Town Board approves the amount of \$3,300 for the 2025 fireworks display at Mexico Point Park.

Resolution 2024-62 Audit Claims

A motion was made by Councilor Partrick and seconded by Supervisor Behling to approve the following resolution. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Resolved the bills for Abstract 9 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General A Fund	voucher #191-218	\$	39,964.09
General B Fund	voucher #76-82	\$	2,771.14
Highway Fund	voucher #133-149	\$	56,423.00
Water Fund	voucher #25-26	\$	1,350.00
Special Districts Fund	voucher #14-15	\$	2,767.95

Behling asked students in the audience about their presence; one audience member said they are SUNY Oswego students working with Pall Times to observe public meetings processes.

A motion was made by Councilor Partrick and seconded by Councilor Sharkey to adjourn at 8:11 pm. The motion was adopted by a vote of 5 ayes: Behling, Greenway, Partrick, Robert, Sharkey, and 0 nays.

Respectfully submitted,

Nicole Wild, Town Clerk