

Mexico Town Board Agenda  
Monday, June 10, 2024  
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of Minutes-
2. Communications
  - o Et Cetera
  - o Office of Aging Letter
  - o Assessor Resume
3. Public Comment
4. Reports
  - o Town Clerk, Water Clerk
  - o Dog Control
  - o Zoning Officer/ Building Inspector
  - o Highway Superintendent
  - o Community Park Manager
  - o Mexico Point Park
  - o Planning Board
  - o Zoning Board of Appeals
  - o Water Commissioner
  - o Supervisor Report
  - o Water District Update
  - o McAuslan Hall Update
  - o Co Rt 64 Cemetery Update
5. Consider May 2024 Payroll
6. Resolution to Discontinue DECALS
7. Transfer \$90,000.00 From General to B0
8. Approve Lynn Bigelow Community Park Assistant to Shannon
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. Other Business
13. Audit & Approve Abstracts
14. Adjourn

june 2024

# et cetera

A member-focused, digital round-up  
of breaking news and timely updates

## Calendar of Events

### 2024 Highway School

- **June 3 - 5, 2024 • Ithaca College**

*Sponsored by the Association of Towns and the NYS LTAP Center - Cornell Local Roads Program*

On-site registration is available for \$165 between 3 and 5 p.m. on Sunday June 2 in the Glazer Arena of the Ithaca College Athletics and Events Center on the Ithaca College Campus. Conference check-in will resume Monday June 3 at 8 a.m.

#### 2024 Highway School Topics

Legal Panel • Budget, Inflation, & Purchase Lead Time  
• Highway Materials • CDL Training • Electric Vehicles  
• Signs and Markings • A Year in the Life of a Highway Superintendent • Reasonable Suspicion

## June Supervisors Roundtable

- **Monday, June 3, 1 p.m.**

Please join Association of Towns Executive Director, Chris Koetzle, as well as the Association's legal staff and Jason Keding, Supervisor, town of Boston as we discuss even-year election changes, among others items. To join, [please click here](#).

## Wish Granted: Navigating New York's Consolidated Funding Application (CFA) Process

- **Tuesday June 18, 10 a.m.**

The Consolidated Funding Application process has revitalized the grant funding process for local governments in order to spur economic development. Join AOT Executive Director and Glenville Town Supervisor Chris Koetzle and MRB Consultant and former Little Falls Mayor Mark Blask as they discuss their experiences with the CFA and share practical tips that will position you well to land your piece of state funding. Come with your questions! Free to attend, but please pre-register. To register to attend, [please click here](#).

## Upcoming Webinar on Land Acquisition Funding for Source Water Protection

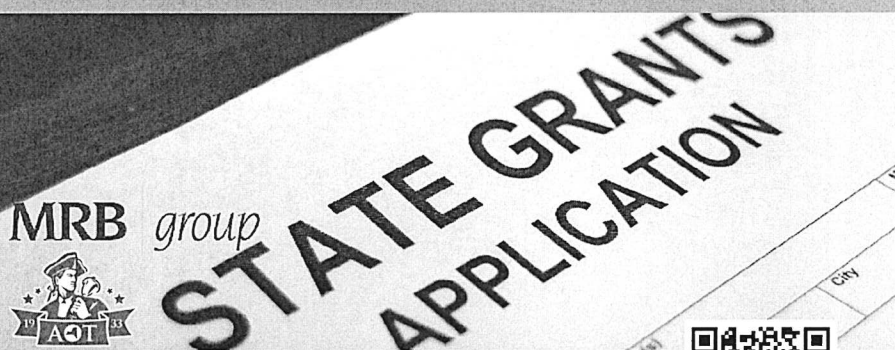
Did you know that acquiring lands to protect your source of drinking water is a project that the Water Quality Improvement Project (WQIP) Program funds? Join NYSDEC for an information session to learn more about the WQIP Program - Land Acquisition Projects for Source Water Protection.

- **Webinar: Thursday, June 6th at 1:00 PM.** Register at: <https://meetny.webex.com/weblink/register/r2063c031fd3cfd50905292755e76fa22>

The WQIP program is a competitive, reimbursement grant program that funds projects that directly address documented water quality impairments or protect a drinking water source. One of the eligible project types included in this program is Land Acquisition for Source Water Protection, focusing on acquiring and protecting lands that are critical to safeguard a source of drinking water.

- Maximum grant amount: \$5 million
- Required local match: 25 percent of requested grant amount
- Advance Payment: Awardees may request advance payment of transactional and purchase costs

Funding is currently available through the Consolidated Funding Application until 4:00 p.m. on Friday, July 31, 2024. For full program details and requirements, including maximum award amounts, required match, and project type descriptions, view [DEC's WQIP webpage](#).



**WISH GRANTED: NAVIGATING NEW YORK'S  
CONSOLIDATED FUNDING APPLICATION PROCESS**

**Tuesday, June 18, 10 a.m.**

The Consolidated Funding Application process has revitalized the grant funding process for local governments in order to spur economic development. Join AOT Executive Director and Glenville Town Supervisor Chris Koetzle and MRB Consultant and former Little Falls Mayor Mark Blask as they discuss their experiences with the CFA and share practical tips that will position you well to land your piece of state funding. Come with your questions! Free to attend, but please pre-register. To register to attend, please visit [https://us02web.zoom.us/webinar/register/WN\\_t0FeTl1SS0bKY1rMS\\_bYQ](https://us02web.zoom.us/webinar/register/WN_t0FeTl1SS0bKY1rMS_bYQ) or scan the QR code.



# Member Spotlight

## *All Hands on Deck: Volunteers, Donations Put “Community” in Community-Built*

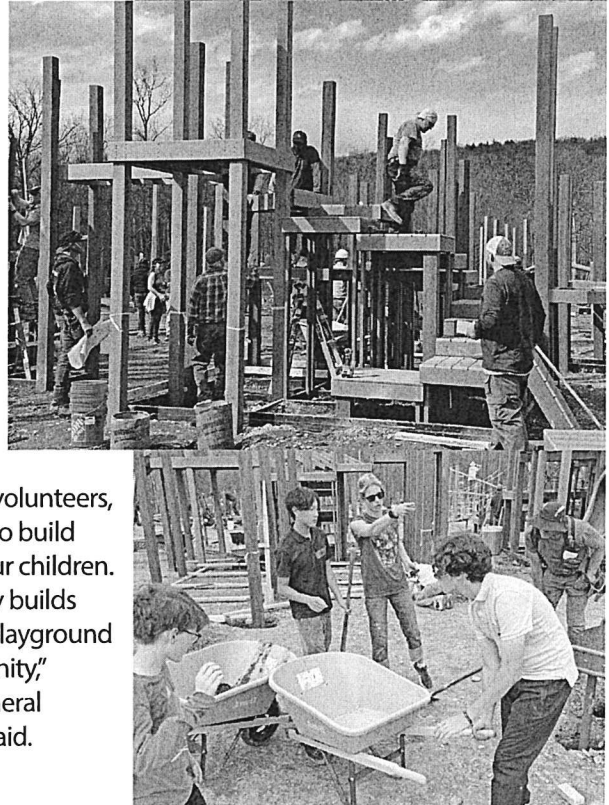
The town of Stanfordville just completed an all-volunteer rebuild of its iconic playground, SPARC Park. The original SPARC Park was built over 30 years ago as a community-led and -built project, and a group of community members organized the rebuild with the same community-led process. In 1991, when the playground was built, about 1,500 community builds a year took place. Today, that number is about 15. This 14,000-square-foot playground was designed with ideas by the children of the community and features upgraded safety surfacing, unique touches that pay homage to the history and small businesses of the community, as well as inclusive elements that make the park accessible to all.

What is most impressive was the fact that the park was built and funded by 300-plus community volunteers over an eight-day period. The community raised over \$500,000 to fund the materials and equipment costs, used loaned and donated tools, as well as materials (like screws, bolts, etc.) to complete the park from a number of local businesses. The total value of donated goods and services was upward of \$1.5 million with **no taxpayer funding**. The town received donations from both national and local businesses including The Home Depot Foundation, Stewart's Shops, Hannaford, Lowe's Home Improvement, and dozens others.

SPARC Park draws children and their families from neighboring towns such as Pine Plains, Millbrook, Milan, and Clinton Corners/Salt Point. A survey conducted in spring of 2023 found that most visitors of the park travel about five to 15 minutes, creating a travel radius that encompasses 30,000 to 40,000 Northern Dutchess County residents.

The newly built SPARC Park is extremely unique, and the community has received overwhelming positive feedback from the rebuild. The community not only built a playground, but this playground built our community in the process.

"The support and encouragement that we've received from our community has been nothing short of remarkable. Our entire community has stepped up to help whether through a donation, making signs for our volunteers, or turning wrenches to build this playground for our children. When the community builds the playground, the playground will build the community," Julia Descoteaux, General Coordinator, SSPPC, said.



***Special thanks to Wendy Burton, Supervisor, Town of Stanford for sharing the story and photos***



## REMINDER

### EFC ACCEPTING APPLICATIONS FOR \$60 MILLION IN GREEN RESILIENCY GRANTS

#### • Applications Due by August 16

President & CEO Maureen A. Coleman announced that the New York State Environmental Facilities Corporation (NYSEFC) is now accepting applications for the inaugural round of the new Green Resiliency Grant (GRG) program.

Gov. Kathy Hochul has made at least \$60 million available for green infrastructure projects such as green roofs, green streets, and permeable pavement. The new program will prioritize grants to flood-prone communities for projects that help protect New Yorkers from extreme weather events.

Applications and eligibility guidelines are available on EFC's website at [www.efc.ny.gov/grg](http://www.efc.ny.gov/grg). Applications are due by 5 p.m. on August 16.

A competitive grant program, GRG may fund up to 90 percent of eligible project costs with a maximum grant of \$10 million.

Eligible projects must have a minimum total project cost of \$1 million and positively impact a minimum of 100,000 cubic feet of stormwater runoff annually. Eligible projects include those that address combined and/or sanitary sewer overflow during extreme weather events and those that combine green infrastructure and nature-based features to ensure infrastructure is climate resilient.

## State Offers Cannabis Enforcement Webinars for Towns and Villages

In the FY 2025 State Budget, additional cannabis enforcement powers were created to address the proliferation of illicit cannabis shops statewide. The Office of Cannabis Management (OCM) will be conducting two virtual presentations for village and town leaders designed explain the new cannabis enforcement powers for counties and cities and ways town and village leaders can help tackle illicit cannabis shops that threaten the health and safety of New Yorkers.

We encourage you to invite your corporate counsel, relevant department heads and others who may assist in implementing the new enforcement powers. Please use the attached invitation to register for the presentations and submit your questions. The dates and times of the two village and town presentations are below.

Village and Town leaders  
Date: Monday, June 3, 2024

Time: 3:30pm

To register for this event, [please click here](#).

Village and Town leaders  
Date: Tuesday, June 4, 2024

Time: 10:00am

To register for this event, [please click here](#).

# NEW YORK STATE CANNABIS ENFORCEMENT TOWNS & VILLAGES

PRESENTED BY OCM'S GENERAL COUNSEL

**LINDA BALDWIN**

via WebEx

**MONDAY, JUNE 3  
@ 3:30 PM**

OR

**TUESDAY, JUNE 4  
@ 10:00 AM**

[RSVP FOR 6/3 EVENT](#)

[RSVP FOR 6/4 EVENT](#)



Office of Cannabis  
Management



# ***SAFETY CORNER***

## ***June is National PTSD Awareness Month***

Mental health is an important component of our overall well-being and is as vital as the physical health of all employees. Mental health concerns due to work have the potential to adversely impact an employee's social interactions, productivity, performance, safety, and attendance. Workplace stress can be created by the perception of having little control but many demands. Stress affects people in a variety of ways such as muscle tension, headaches, stomach discomfort, high blood pressure, and heart disease. Ignoring workplace stress can have lasting harmful effects on individuals, families, coworkers, and the communities municipal employees serve.



June is National PTSD Awareness Month, and while most of us view this as a risk to first responders, all workers have the potential to suffer from a traumatic event, carrying over feelings, emotions, and stress into other areas of our work and personal lives. Acute stress disorder and PTSD symptoms cannot be ignored in the workplace, so it's important to equip employees with the tools to handle crises. Consider informing staff about your Employee Assistance Program (EAP):

- CDC - <https://www.cdc.gov/workplacehealthpromotion/tools-resources/workplace-health/stress.html>
- OSHA - <https://www.osha.gov/workplace-stress>
- American Institute of Stress – [www.stress.org](http://www.stress.org)
- Center for Workplace Mental Health - <https://workplacementalhealth.org/mental-health-topics/workplace-stress>

## ***Early Mail Voter Act Constitutional, New York's Highest Court Finds***

In 2023, New York adopted the New York Early Voter Mail Act, which allows all voters in New York to apply to vote early by mail in any election – including special town elections where personal registration is required – in which the voter is eligible to vote. The act went into effect Jan. 1, 2024 and led to at least 18,000 applications to vote early by mail, with ballots cast in two special elections, multiple village elections and a presidential primary (see *Stefanik v. Hochul*, 2024 NY Slip Op 24034).

In response to the enactment, various individuals and entities filed suit, asserting that the act violated the New York State Constitution by improperly expanding a group of voters eligible to vote without the required constitutional amendment, while the state and other defendants argued that the Legislature was authorized to provide for universal mail-in voting.

In issuing its opinion on May 9, 2024, the Court of Appeals noted that duly enacted statutes such as the act enjoy a "strong presumption of constitutionality" (see *id.*, citing *White v. Cuomo*, 38 NY3d 209, 216 [2022]). In order to rebut this presumption, the plaintiffs had to demonstrate beyond a reasonable doubt that the act conflicted with the NYS Constitution. To this end, the court noted that it had long recognized the ability of the Legislature "to promulgate reasonable regulations for the conduct of elections" (see *id.*, citing *Matter of Davis v. Board of Elections of City of NY*, 5 NY2d 66, 69 [1958]). Upon an analysis of the Constitution, the court found that there is no requirement mandating that voting must occur in person on Election Day. Taking that with the fact the Legislature has broad authority to legislate the manner in which voting occurs, the court held that the plaintiffs failed to demonstrate that the act was unconstitutional beyond a reasonable doubt. Accordingly, the Early Voter Mail Act may continue, and towns may encounter early voting by mail in special town elections that have opted in to personal registration. For more information on early voting by mail, please contact the Association of Towns at [info@nytowns.org](mailto:info@nytowns.org).

## ***Elective Pay Program Informational Webinars***

The NYS Governor's Office and US Treasury Department will be holding two informational webinars in early June to provide county and local government officials high level background about the Elective Pay program, a newly established federal program through which government entities can receive cash payments from the IRS partially reimbursing costs associated with certain clean energy and clean transportation projects. Examples of projects that may be eligible for these payments are EV purchases, EV charging infrastructure, and renewable energy projects including solar, geothermal, wind, and more. The purpose of the webinars is to raise awareness about the new program, provide a high level overview of how counties and localities can take advantage of it, and share resources local governments can turn to for more information.

The attached document from the Treasury Department has more background about the Elective Pay program and can be shared to members along with the Zoom registration links below.

Monday, June 3rd from 3:30 - 4:30pm - [Zoom registration link](#)

Thursday, June 6th from 3:30 - 4:30pm - [Zoom registration link](#)

## ***DEADLINE EXTENDED***

### **Proposed Changes to OSHA Fire Brigade Requirements Will Have Chilling Effect on Fire Providing Entities**

Last month, we ran a call to action here regarding proposed changes to OSHA Fire Brigade Requirements. ***The deadline to submit comments has been extended until July 21, 2024*** and can be submitted [here](#). Read on for a summary of the proposed changes and their possible effects.

In February 2024, OSHA proposed its rule to "modernize" protections for fire and emergency workers. The proposed rule addresses training and certification requirements, increased document and administrative burdens, and costly equipment, infrastructure and facility upgrades to fire providing entities. If enacted, these changes will further hamper the already-struggling recruitment and retention efforts of fire departments here. Information on the most impactful components of the proposed rule can be found [here](#). The Association of Towns will submit comments – if you have information on how the proposed regulations would impact fire protection your town to include in our comments, please contact Katie Hodgdon at [khodgdon@nytowns.org](mailto:khodgdon@nytowns.org).

## ***Assessor's Corner Tax Bill Changes and the Judicial Security Act***

The enactment of the 2024-2025 state budget brought about some changes pertinent to assessors. Specifically, new language is required on tax bills that should read substantially as follows:

"IF YOU ARE A SENIOR CITIZEN, A PERSON WITH A PHYSICAL DISABILITY AND / OR A VETERAN, YOU MAY BE ENTITLED TO A PARTIAL EXEMPTION FROM PROPERTY TAXES. Eligible homeowners have until (insert taxable status date) to apply for such exemptions. For further information please call or write the assessor's office."

The assessor's address and telephone number must follow such notice. Note that this tax bill language is in addition to the second notice of exemption eligibility that must be mailed 30 days prior to the taxable status date.

Additionally, the final budget enacted the Judicial Security Act, which created a new article of the Judiciary Law to address security concerns with active and former judges and justices and their family members. Eligible individuals may file a written request to their current or former employer to keep personal information private, including, among other things, their address and other identifying information.

Employers are required to forward this written request to the public entity – among others – to notify them of the request to redact personal and private information. The public entity must remove personal identifying information within 72 hours of receipt of the request and make a reasonable effort to ensure that such personal information does not appear on any website maintained by the public entity. For assessors, this may entail removing the individual's name and identifying information from the assessment rolls. Note that the eligible individual must affirmatively request this removal.

If you have any questions regarding these changes, please contact Katie Hodgdon, Association Counsel, at [khodgdon@nytowns.org](mailto:khodgdon@nytowns.org).





County of Oswego  
**OFFICE FOR THE AGING**

Sara Sunday  
Aging Services Administrator  
[www.oswegocounty.com/ofa](http://www.oswegocounty.com/ofa)

(315) 349-3484  
County Office Complex  
70 Bunner Street  
Oswego, NY 13126

May 10, 2024


Dear Town Clerk:

The Oswego County Office for the Aging provides many services and is a source of information for senior citizens and their family members or friends who may be unaware of services and resources available to them. The office assists older Oswego County residents to remain independent in the community for as long as possible in safety and with dignity. NY Connects of Oswego County is also a part of our office. NY Connects is for people of all ages, any disability and their caregivers and assists with finding long-term services and supports.

The Office for the Aging and NY Connects of Oswego County advocate for the elderly in Oswego County and coordinate to connect them with services and programs that provide support for their needs. We have scheduled monthly office hours at various locations across Oswego County in an ongoing effort to assist all areas of the community.

Enclosed please find brochures for various programs that our office has available for the elderly as well as a resource booklet for help and information for senior citizens. I have also enclosed flyers announcing the various locations across the County that we have scheduled outreach office hours.

Upon request, someone from our staff would be happy to attend one of the Town Board meetings to answer questions residents may have about OFA programs. If you are interested in having someone attend a meeting, please contact our office, Monday – Friday, 8:30 AM – 4:00 PM at (315)349-3484.

Sincerely,  
  
Kim Briest  
Administrative Secretary

Encs.

E-mail: [ofa@oswegocounty.com](mailto:ofa@oswegocounty.com)  
Website: [OswegoCounty.com/ofa](http://OswegoCounty.com/ofa)  
Facebook: Oswego County Office for the Aging



# Oswego County Office for the Aging

County Office Complex \* 70 Bunner St.

Oswego, NY 13126

Sara Sunday, Administrator

Phone: (315) 349-3484 Fax: (315) 349-8413

**Have questions on services available?**

**Need application assistance?**

**Meet with an OFA/NY Connects Representative at the  
following locations:**

<b>Amboy Town Hall</b>	<b>Catholic Charities Pantry</b>
<b>Central Square Library</b>	<b>Fulton Library</b>
<b>Hannibal Library</b>	<b>Mexico Library</b>
<b>Oswego Library</b>	<b>Parish Town Hall</b>
<b>Phoenix Library</b>	<b>Pontiac Terrace</b>
<b>Sandy Creek Town Hall</b>	

**For more information or to reserve a personal appointment  
call (315) 349-3484**





# NY CONNECTS

## Community Hours

**First Tuesday of every month starting:  
April 2<sup>nd</sup>, 2024**

**11:00 am-12:30 pm**

## Hamilton Homes Community Room

NY Connects can help you **FREE** of charge with:

- Screening for potential NYS funded programs
- Food
- Transportation
- Connect you to community resources
- Housing
- Care Options
- Assist with long-term services and support needs!

We welcome all ages, any disability, and caregivers. NY Connects can work with anyone who needs information on long-term services and supports-children or adults with disabilities, older adults, family members, caregivers, friends or neighbors, veterans and helping professionals.



**NY Connects**  
Your Link to Long Term  
Services and Supports

Call 1-800-342-9871 or 315-349-8697

Independent Living Center NY Connects: 315-216-6638

For more information email: [NYCONNECTS@OSWEGOCOUNTY.COM](mailto:NYCONNECTS@OSWEGOCOUNTY.COM)



NY CONNECTS Community Hours  
Fulton Salvation Army  
Last Thursday of every month starting on  
2/29/2024  
FROM 11:30 A.M. - 12:30 P.M.

NY Connects is a free information and referral program for people of all ages, abilities, caregivers, and professionals.

NY Connects can help you find care and support, remain independent, understand care options, and find transportation.

Learn about support in caregiving, find assistance with housing and food. NY Connects can assist with the applications and screen for potential NY State funded programs based on your monthly income.

1-800-342-9871

315-349-8697

Independent Living Center NY Connects: 315-216-6638

FOR MORE INFORMATION CONTACT: [NYCONNECTS@OSWEGOCOUNTY.COM](mailto:NYCONNECTS@OSWEGOCOUNTY.COM)





**NY Connects**  
Your Link to Long Term  
Services and Supports



**NY CONNECTS Community Hours**  
**Oswego Salvation Army**  
**The 1<sup>st</sup> Wednesday Of Every Month**  
**Starting April 3<sup>rd</sup> 2024**  
**F R O M 1 1 : 0 0 A.M. - 1 2 : 3 0 P.M.**

NY Connects is a free information and referral program for people of all ages, abilities, caregivers, and professionals.

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Learn about support in caregiving, find assistance with housing and food. NY Connects can assist with the applications and screen for potential NY State funded programs based on your monthly income.

1-800-342-9871

315-349-8697

Independent Living Center NY Connects: 315-216-6638

FOR MORE INFORMATION CONTACT: [NYCONNECTS@OSWEGOCOUNTY.COM](mailto:NYCONNECTS@OSWEGOCOUNTY.COM)

# Heather Garner

4 Martville, NY 13111

Dear Town of Mexico Board Members,

Please see my attached resume outlining my experiences over the last 20 plus years. I am interested in the opportunity to meet with you to discuss if I may be a good fit as Assessor for the Town of Mexico.

I have had many years of experience working with waterfront properties and owners located on Lake Ontario for the Town of Sterling and Village of Fair Haven. Additionally in the Towns of Scipio, Venice, Ledyard, the Village of Aurora and Sempronius on Cayuga, Owasco and Skaneateles Lakes where I have also built great working relationships with the farming community administering agricultural exemptions and collecting accurate building information.

I have conducted 20 complete revaluation projects to date. 18 for the towns I am Assessor as an employee and 2 as a contractor partnering with the Assessor in their municipalities. I fully understand what is required to have a successful revaluation with minimal hardship and stress for property owners. Revaluations are extremely important but stressful for property owners, board members and all staff involved.

Please reach out by phone at 315-596-1986 if you wish to set up a time to discuss your priorities and expectations for the Assessment Department.

Sincerely,

  
Heather Garner



# Heather Garner~ NY State Certified Assessor

Martville, NY 13111

## Objective

I enjoy tackling the plethora of tasks required as the Assessor. Phone calls, emails, property visits, meetings with property owners, viewing properties and using comparative sales analysis for valuation are just a handful of the possibilities on any given day. I love the challenge of keeping it all together & moving forward smoothly.

## Current Town appointment Present- 9/30/2024

Town of Elbridge 5 State Route 31 Jordan , NY 13080	Town of Ledyard 1099 Poplar Ridge Rd. Aurora, NY 13026	Town of Scipio PO Box 71 Scipio Center, NY 13147
Town of Sempronius 2481 State Route 41A Moravia, NY 13811	Town of Throop 7471 Robinson Rd. Auburn, NY 13021	Town of Venice 2471 State Route 34 Venice Center, NY 13147

## Experience

### Sole Appointed Assessor 1/2005-present

As the Town Assessor, I am responsible for valuing approximately 9,000 parcels per year. In addition, I must contact recipients of annual exemptions for renewal and calculation purposes. I maintain all town assessment hardcopy and digital records. I am currently a part-time employee for each of the 6 municipalities. I hold office hours approximately 20 hours per week and additional hours from my home office at my discretion. I maintain, organize, prepare an annual budget and run 6 offices. I also hire, oversee and train staff in 4 offices. I work closely with Town Boards, Town Clerks, County Real Property & Treasures office employees as well as other Assessors and New York State Tax & Finances Office of Real Property Tax Services Division. I have the pleasure and responsibility to explain the Real Property tax process with new home owners, farmers, elderly property owners struggling financially to stay in their home and everyone in between. Assessment procedures and Valuation standards are legislated and overseen by New York State Real Property Tax Law/Tax and Finance/Office of Real Property Tax Services. I must research laws & procedures to stay abreast of changes as well as meet NYS required continuing education annually.

## Education

State University of New York at Oswego.

B.A. Public Justice 8/2001-5/ 2003

Transcript available upon request.

\* Note taker for Disability Services 2001-2003

Certified New York State Assessor 6/9/2005

Continued Education is required annually

Education report is attached.

## Experience with technology

I use a New York State RPS Valuation program to maintain property data, inventory, sales data and valuation calculation for each parcel. The database is housed locally on my personal laptop. The data is regularly replicated via a secure VPN to the Cayuga County Servers. GPS is used to verify property data and imaging. I photograph, label and upload digital photos of each property. Microsoft Excel & Word, Adobe PDF

## Leadership

**Past and Present leadership and volunteer positions held:**

2002-2007 Cub Scout Leader. Red Creek Pack 57

2002-2020 Boards & Committees

Sunday School and/or VBS volunteer RC-W UMC

Family Ministries coordinator RC-W UMC

Youth Camp Agent RC-W UMC

Missions Committee Chairperson RC-W UMC

Board of Trustee member Red Creek Free Library

2014-2020 Host family for international high school students. 10 students to date.

2017-present Girl Scout Leader Troop #60808

## References

Donna Adams

Cell: (315) 237-4185

Town Board Member, Town of Throop

Kathy Melnick

Office: (315) 252-7373

Town Clerk, Town of Throop hours M-W 9am-6pm

Ann Marie Evens

Cell: (315) 297-8531

Previous Assessment Clerk, Town of Elbridge

Data Collector, Town of Lysander

Heather Garner~ NY State Certified Assessor

Marville, NY 13111



# TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

MAY, 2024

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

## A1255

<u>4</u>	DECALS	<u>9.66</u>
<u>1</u>	MARRIAGE LICENSES NO. 24006 TO 24006	<u>17.50</u>
<u>12</u>	CERTIFIED COPIES	<u>120.00</u>

TOTAL TOWN CLERK FEES

147.16

## A2544

<u>35</u>	DOG LICENSES	<u>235.00</u>
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TOTAL A2544

235.00

## A2555

<u>10</u>	BUILDING PERMITS	<u>1,179.00</u>
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TOTAL A2555

1,179.00

## A2590

<u>1</u>	JUNKYARD LICENSE	<u>100.00</u>
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TOTAL A2590

100.00

## A2655

<u>1</u>	ZONING BOOKS	<u>25.00</u>
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TOTAL A2655

25.00

## A2770

<u>1</u>	MISCELLANEOUS REVENUE	<u>20.00</u>
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TOTAL A2770

20.00

## F1234

<u>77</u>	WATER PAYMENTS	<u>3,900.45</u>
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TOTAL F1234

3,900.45

# TOWN CLERK'S MONTHLY REPORT

MAY, 2024

page 2

## DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,706.16</u>
PAID TO TOWN FOR WATER PAYMENTS	<u>3,900.45</u>
PAID TO NYS DEC FOR DECALS	<u>165.34</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>47.00</u>
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	<u>22.50</u>

TOTAL DISBURSEMENTS

5,841.45

## Report by District

06/07/24

## Payment History Write Off 's

**Grand- Totals :**



# Town of Mexico

## Mother of Towns

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(315) 963-7633 Town Office  
(315) 963-8794 Zoning  
(315) 963-3491 Assessor  
TTY 1-800-662-1220

Fax (315) 936-8806  
64 South Jefferson St.  
PO Box 98  
Mexico, NY 13114

### Code Enforcement Officers Report May 2024

8 building permits issued.

Issued 6 violations.

One demolition permit

Received an interpretation application to zoning board

Building inspections are ongoing for open permits.

Reports are attached.

Ronald J Marsden



# Town of Mexico

Building Permits by Issued Date: 05/01/2024 - 05/31/2024

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
24-0027 Andrew Weaver	05/14/24		Andrew Weaver 254 Co Rt 16	116.00-01-11.02	60.00	50,000.00
24-0028 Horning Michael	05/14/24		Horning Michael 221 Cole Rd	099.300-04-07	270.00	35,000.00
24-0029 Miller Harvey	05/15/24		Miller Harvey 6134 St Rt 3	116.00-01-03.11	50.00	2,500.00
24-0030 French Thomas	05/21/24		French Thomas 88 Co Rt 58	153.00-02-19	192.00	60,000.00
24-0031 Flagg Brenda	05/21/24		Flagg Brenda 39 Marsden Dr	083.09-01-35	50.00	4,000.00
24-0032 Denisoff Basil	05/23/24		Denisoff Basil 71 Sage Creek	083.00-01-37.01	50.00	4,500.00
24-0033 Lemon Kendall	05/23/24		Lemon Kendall Spath rd	135.00-01-39	225.00	30,000.00
24-0034 Brittain Mark	05/29/24		Brittain Mark 4297 St Rt 69	134.00-02-10	129.00	45,000.00
Total Count:			8	Total:	\$1,026.00	\$231,000.00



# Town of Mexico

Other Permit Summary by Application Date Range: 05/01/2024 - 05/31/2024

Permit# Applicant Name	Date	Property Owner & Location	Tax Map# DBA	Fee	Type Description	
24-0002 Richmond Robert	05/08/24	Richmond Robert 3662 St Rt 104	115.00-02-13.2	25.00	interpretation Zoning Interpretation	✓
24-0003 French Thomas	05/21/24	French Thomas 88 Co Rt 58	153.00-02-19	25.00	Demolition permit demo mobile home	✓
Total Count:		2	Total:	\$50.00		

06/04/2024  
10:56:59

**TOWN OF MEXICO**  
**ZB - ZB Transaction Report**  
For the period 05/01/2024 through 05/31/2024

Type	Date	Comment	Name	Quantity	Fee
1.ZB	05/08/2024	INTERPRETATION	RICHMOND, ROBERT	1	25.00
				1	25.00
Total Sales				1	25.00

# Town of Mexico

Violation Summary by Date Range: 05/01/2024 - 05/31/2024

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
24-0030	Landrio Richard	05/02/24	Landrio Richard 2589 St Rt 104	135.00-03-15.01	No certificate of occupancy
24-0031	O'Reilly Mary Kathleen	05/15/24	O'Reilly Mary Kathleen 293 St Rt 104B	099.00-01-03	junk vehicle law
24-0032	O'Reilly Mary Kathleen	05/15/24	O'Reilly Mary Kathleen 293 St Rt 104B	099.00-01-03	Weeds, grass over 10 inches
24-0033	Klapan George	05/15/24	Klapan George 2718 Us Rt 11	173.00-01-21	Rubbish and garbage
24-0034	Kinthead Kevin	05/22/24	Kinthead Kevin 2322 St Rt 104	136.00-03-20	Rubbish and garbage
24-0035	O'Reilly Mary Kathleen	05/22/24	O'Reilly Mary Kathleen 293 St Rt 104B	099.00-01-03	unsafe structures

**Total Count:** 6



Highway Superintendent Report May 2024

General maintenance on equipment

Picking up roadside trash

Patching potholes throughout the town

Mowing roadsides

Ditching throughout the town

Cutting trees in the right of way throughout the town

Highway Superintendent

A handwritten signature in black ink, appearing to be "D. J. Paul", written over a horizontal line.

Community Park Report May 2024

Mowed and weedeated

Picked up trash throughout the park


Park Grounds Manager

A handwritten signature in black ink, appearing to read "R. J. Muel", is written across the bottom of the page.

**SUPERVISOR**

To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of May 2024

	Prev Balance	\$ 2,604,984.84
24-May	May Water Deposit	\$8,536.17
	Clerk Fees/Vital Records Will Be On June Report	\$0.00
	Dog Licenses will be on June report	\$0.00
	Fines & Bail will be on June report	\$0.00
	Building Permits will be on June report	\$0.00
	May Interest	\$3,498.09
	Sub Total	\$12,034.26
	May Capital Interest	\$1,510.27
	Sub Total	\$13,544.53
		\$ 2,618,529.37
<b>HIGHWAY RECEIPTS</b>	Prev Balance	\$2,187,500.71
24-May	May Interest	\$602.70
	Sub Total	\$602.70
		\$2,188,103.41
<b>GENERAL EXPENSES</b>		
	EEHC	(\$173.34)
	Paid Vouchers	\$73,790.84
	Payrolls	\$33,776.50
	Sub Total	\$107,394.00
<b>HIGHWAY EXPENSES</b>		
	EE CURRENT HC CONTRIBUTION	(\$608.80)
	Paid Vouchers	\$25,228.09
	Payrolls	\$44,417.26
	Sub Total	\$69,036.55
	GENERAL Balance	\$2,511,135.37
	HWY Balance	\$2,119,066.86
	Total	\$4,630,202.23

  
Eric Behling, Supervisor

6-5-24  
Date



# CASH REPORT

FUND	24-May	23-May	22-May	21-May	20-May
A	\$1,241,228.18	\$1,173,371.26	\$985,041.49	\$958,330.42	\$985,581.92
Capt Res	\$637,259.38	\$625,020.88	\$533,546.24	\$443,032.28	\$361,223.46
B	(\$386,738.07)	(\$149,754.96)	\$26,491.76	\$133,614.23	\$150,012.22
DA	\$1,068,028.76	\$1,034,465.71	\$1,282,640.33	\$927,858.06	\$972,165.86
DB	\$1,100,070.35	\$1,029,017.39	\$578,409.62	\$739,434.50	\$729,039.58
SF	\$6,531.29	\$56,758.29	\$5,758.29	\$14,985.29	\$22,131.29
SM	\$4,610.56	\$4,889.81	\$4,306.43	\$3,595.14	\$2,882.52
SS	\$9,982.15	\$8,446.15	\$7,510.15	\$7,246.15	\$6,982.15
ST	\$2,396.00	\$3,208.65	\$3,639.01	\$3,893.13	\$3,946.89
F0	\$425,906.58	\$393,962.12	\$384,360.97	\$373,985.22	\$215,961.95
F2	\$455,412.90	\$419,994.89	\$404,885.94	\$391,053.51	\$368,952.10
F3	\$59,522.44	\$53,815.13	\$55,144.89	\$59,793.22	\$59,767.28
F5	\$106,001.64	\$99,213.57	\$29,978.55	\$75,341.00	\$40,350.79
TA	\$30,143.64	\$25,901.06	\$23,491.03	\$18,436.72	\$16,409.46
	\$4,760,355.80	\$4,778,309.95	\$4,325,204.70	\$4,150,598.87	\$3,935,407.47

COMHOURS CO REGULAR	EARNINGS REGULAR	HOURS OVERTIME	EARNINGS OVERTIME	HOURS HOLIDAY	EARNINGS HOLIDAY	HOURS PERSONAL	EARNINGS PERSONAL	HOURS SICK	EARNINGS SICK	HOURS VACATION	EARNINGS VACATION	GROSS EARNINGS
NZL1,312.65	61,083.74	5.00	190.69			451.25	1,673.77					73,617.83
			FICA TAX 5,571.96									
			FED INCOME TAX 4,734.98									
			STATE INCOME TAX 2,706.48									
			SUI/SDI TAX									
*** REPORT TOTALS ***												
1,312.65	61,083.74	5.00	190.69			451.25	11,673.77					73,617.83
			TOTAL FICA TAX 5,571.96									
			TOTAL FED INCOME TAX 4,734.98									
			TOTAL STATE INCOME TAX 2,706.48									
			TOTAL SUI/SDI TAX									
												NET PAY 16,495.84
PR#10 Gen \$ 8,583.32 + \$ 649.98 = \$ 9,233.30												
Hwy \$ 19,204.36 + \$ 1,445.86 = \$ 20,650.22												
PR#11 Gen \$ 22,734.41 + \$ 1,808.79 = \$ 24,543.20												
Hwy \$ 22,099.74 + \$ 1,667.30 = \$ 23,767.04												
\$ 72,621.83 \$ 5,571.93 \$ 78,193.76												

