

Mexico Town Board  
Minutes of the Regular Meeting  
Held Monday, May 13, 2024 at the Town Hall 64 S Jefferson Street Mexico  
Commencing at 7:00 P.M.

Present: Eric Behling, Supervisor  
Judy Greenway, Councilor  
Russell Partrick, Councilor  
John Sharkey, Councilor  
Graham Seiter, Attorney  
Nicole Wild, Town Clerk  
Ron Marsden, Code Enforcement Officer  
Russ Marsden, Highway Superintendent  
Shannon Bigelow, Park Manager  
Alicia Archer, Friends of Mexico Point Park  
Diane Chepko-Sade, Friends of Mexico Point Park  
Nancy Weber, Planning Board Chairwoman  
Ned Waterbury, ZBA Chairman  
Terry Grimshaw, Water Commissioner

Absent: Cindy Robert, Councilor  
Jack Spriggs, Dog Control Officer  
Carrie Bond, Mexico Point Park  
Ian Yerdon, C2AE Engineer

And 4 in the audience.

Supervisor Behling opened the regular Town Board meeting at 7:01 pm with the Pledge of Allegiance.

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to approve the January, February, March, and April Town Board meeting minutes. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Communications

- CiTi Spotlight
- Grant Funding New Water Projects
- Oswego County Health Department
- Harborfest Donation
- Chamber Meeting Schedule
- Proposed Cell Tower- New Haven
- Executive Budget Summary
- Town Clerk Proposed Zoning & Planning Clerk

- Et Cetera

#### Public Comment

Concerns were: none

#### Reports

##### **Town Clerk/Water Clerk/Tax Collector- Sharkey, Partrick, all ayes**

April disbursements as follows:

Supervisor for General Fund - \$2,998.50

NYS DEC for DECALS - \$0

NYS Animal Population Control for Dog Licenses - \$36.00

NYS Health Dept for Marriage Licenses - \$22.50

Water Payment Collection Total: \$8,536.17

Tax Collection Earning to Town: \$10,646.06

A motion was made by Councilor Sharkey and seconded by Councilor Greenway to accept the April reports as presented. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

**Dog Control-** none

**Zoning Officer/Building Inspector-** Mr. Marsden read the report: 8 building permits, 2 violations, ongoing building inspections, completing yearly training and recertification. Marsden said he will not allow another renewal on the building permit on a property in Little Texas without engineering drawings/report; Nat Grid has cut off power and property is posted.

**Highway Superintendent-** Superintendent Marsden read his report: roadside trash clean-up, pothole patching, ditching, mowing cemeteries and town properties, clearing winter debris.

**Community Park Manager-** Marsden read his report: ongoing mowing and trash removal, water and appliances are turned on for the season and internet is installed for the cameras. Marsden said patrons are leaving messes in the restrooms and in the park and if it continues, he would like to close the restrooms during the week and open them for leagues and reservations over the weekend. Mrs. Bigelow has communicated with leagues to speak to coaches and parents about keeping the park clean and supervising children in bathrooms.

**Mexico Point Park-** Mrs. Archer said the trails grant is concluding and the ribbon cutting ceremony is June 9<sup>th</sup>; they are hoping for a representative of the town to speak at the event; Casey's Cottage opens end of the month; wooden park people are 15-20 years old; beach clean up was rainy and kept people away; the Friends of MPP are requesting 2 officers for traffic control this year for fireworks display. Supervisor Behling said he thought the going rate was \$225/250 per officer for 6 hours or so. Mrs. Chepko-Sade said the butterfly garden was going to be in the rip rap area but the gardener would like to run a hose from the bath house on dry days. Behling said he didn't think the board needed to make a decision. Partrick said he would meet with the gardener to figure out a solution.

**Planning Board-** Chairwoman Weber said they met on May 6<sup>th</sup> and agenda items included a Manwaring farm subdivision; a public hearing was held prior to the meeting, and moved to accept the subdivision of a lot all owned by family members; discussed lack of clerk to record minutes and members agreed that the board member taking minutes cannot accurately

participate in the meeting. Weber said an application for a variance will be at the next meeting; the planning board requests that town board allow them to move their meeting time to 6:30. The town board briefly read the Town Clerk's proposal to be appointed to the Part Time Clerk to the Zoning and Planning Boards for an annual salary of \$3,600.

**Resolution 2024-32 Appoint Part Time Clerk to the Zoning and Planning Boards**

A motion was made by Councilor Sharkey and seconded by Councilor Partrick to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board appoints Nicole Wild to the position of Part Time Clerk to the Zoning and Planning Boards for an annual salary of \$3,600, effective immediately.

**Zoning Board of Appeals-** Chairman Waterbury said the board met April 15<sup>th</sup> and discussed the lack of a clerk; there are two applications heading their way. Supervisor Behling said the Planning and Zoning Boards could change their start time to 6:30 but wants to make sure the public is considered when changing meeting start times and urges them to keep to evenings as opposed to during the regular work day.

**Water Commissioner-** Mr. Grimshaw said he has not yet begun flushing town hydrants but it is on the agenda; village water tank work starts next week; limbs and tree removed and fence quote for repair at town water tower; everything running as designed with the water system but water usage from village has had an increase. Councilor Partrick asked if the hydrants on Scenic Avenue between the fog line and sidewalks would be moved. Mr. Grimshaw said he would have to look at the plan designs to check. Mr. Grimshaw said the building in the village was taken over by the county for back taxes and the village was able to go in and determine the county needed to take it down. Supervisor Behling asked about asbestos removal. Mr. Grimshaw said tipping fees were waived.

**Supervisor-** Supervisor Behling reported that April balances stand as follows:  
General Expenses - \$58,443.85  
Highway Expenses - \$65,021.10  
General Balance - \$2,604,984.84  
Highway Balance - \$2,187,500.71

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to accept the Supervisor's April report as presented. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

**Water District Update-** Supervisor Behling said Mr. Yerdon said approval should be coming any day to bid out the Water Service Area 6 project.

**Fire Department-** Justin Herrington said 3 members completed basic firefighting training and one moved on to interior firefighting training. Alicia Archer left at 7:45. Herrington said membership is strong but they always appreciate more volunteers; volunteers are required to live in the Mexico district. Herrington said the annual banquet was last month honoring: Ruby with 60 years of service in the department, Benjamin had 35 years, Hains 25 years, Prior 24 years, Meyer 20 years, Edwards 15 years, Halsey 10 years, New 10 years, and Haynes 10 years.

A motion was made by Councilor Greenway and seconded by Councilor Partrick to accept all other reports as presented. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

**Resolution 2024-33 Payrolls**

A motion was made by Councilor Greenway and seconded by Supervisor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board approves the April payroll.

**Assessor Update-** No applicants received as of yet. Supervisor Behling reported that Bill Van Patten said he will get the Town through grievance and then resign. Councilor Partrick advised to budget for a revaluation and make it a priority question in interviews.

**Resolution 2024-34 Comprehensive Plan Committee**

A motion was made by Councilor Greenway and seconded by Supervisor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board creates the Comprehensive Plan Committee with the following members: Allison Perry as Chairperson, Eric Behling, Lori Burrows, Marcia Delong, Terry Grimshaw, Amanda Magro, Gary Toth, Allison Trudell, and Nancy Weber.

**Town & Village Comprehensive Plan IMA**

Supervisor Behling said the board will review the draft and discuss it at the next board meeting.

**Resolution 2024-35 C2AE Lead Service Line Inventory Proposal**

A motion was made by Councilor Partrick and seconded by Supervisor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

WHEREAS, Federal Lead and Copper Rule Revisions went into effect December 16, 2021, requiring federally defined water systems to create and maintain a water service line inventory,

RESOLVED, the Mexico Town Board approves the proposal by C2AE to prepare a Lead Service Line Inventory for a fee not to exceed \$12,000.

**Resolution 2024-36 Race Junkyard Renewal**

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, Sharkey, and 0 nays.

**Resolution 2024-37 Veteran's Flags**

A motion was made by Supervisor Behling and seconded by Councilor Sharkey to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board approves the expenditure of \$1,000 to the Mexico VFW for flags at military grave markers.

**Resolution 2024-38 Atlas Fence Quote**

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board approves the Atlas Fence Quote for reparations to the water tower fence in the amount of \$4,975.00.

**Ag & Markets Committee Update-** Marcia Delong said the steering committee has drafted the application and would like the board to approve submitting it, which is due June 3<sup>rd</sup>. Delong said a DEC contact asked if SU students could complete a keystone project studying water resources in the Town of Mexico and said it would be beneficial for the town to allow students but wants to know more information about insurance coverage and is not sure if the town has jurisdiction for approval. Behling acknowledged the committee's work in switching the portal to NYS Grants portal. Supervisor Behling and Mayor Grimshaw commended the committee on their hard work.

**Resolution 2024-39 Submit Ag & Mkt Grant Application**

A motion was made by Councilor Greenway and seconded by Councilor Sharkey to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board allows the committee to submit the grant application on behalf of the town.

**Memorial Day Parade Update-** Supervisor Behling provided a brief overview of parade plans.

**Flag Pole Update-** Marsden said it depends on what the town wants to spend; 20' pole for \$700 (or less), including a 10 year warranty and prices go up from there.

**Resolution 2024-40 Replace McAuslan Hall Flagpole**

A motion was made by Councilor Greenway and seconded by Supervisor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, and Sharkey, and 0 nays.

Resolved the Mexico Town Board approves up to \$700 to replace the flag pole at McAuslan Hall.

**McAuslan Hall Update-** Ron is waiting on a bid for window replacement in back of the building.

**Other Business**

Councilor Greenway has removed books from Attorney Mowry's office that he donated to the town. Greenway said she is getting two shelves to hold the books and would like to store the book at McAuslan Hall.

**Co Rt 64 Cemetery Update-** Supervisor Behling said Chris Todd requested a picture or plan for the monument. Marsden said a sign was made for the monument/site years ago and never picked up; he will pick that up but there is no plan for a monument yet.

**Resolution 2024-41 Audit Claims**

A motion was made by Councilor Sharkey and seconded by Councilor Greenway to approve the following resolution. The motion was adopted by a vote of 3 ayes: Behling, Greenway, Sharkey, 0 nays, and 1 abstention: Partrick.

Resolved the bills for Abstract 5 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General A Fund	voucher #88-115	\$	53,412.46
General B Fund	voucher #39-47	\$	14,006.90

Highway Fund	voucher #58-74	\$	25,228.09
Water Fund	voucher #13-16	\$	5,884.40
Special Districts Fund	voucher #9	\$	487.08

A motion was made by Councilor Sharkey and seconded by Councilor Partrick to adjourn at 8:26 pm. The motion was adopted by a vote of 4 ayes: Behling, Greenway, Partrick, Sharkey, and 0 nays.

Respectfully submitted,

Nicole Wild, Town Clerk