

Mexico Town Board Agenda
Monday, April 8, 2024
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of Minutes-
2. Communications - None
3. Public Comment
4. Reports
 - o Town Clerk, Water Clerk, Tax Collector
 - o Dog Control
 - o Zoning Officer/ Building Inspector
 - o Highway Superintendent
 - o Community Park Manager
 - o Mexico Point Park
 - o Planning Board
 - o Zoning Board of Appeals
 - o Water Commissioner
 - o Supervisor Report
 - o Water District Update
 - o McAuslan Hall Update
 - o Co Rt 64 Cemetery Update
5. Consider March 2024 Payroll
6. AG & Markets Committee Update
7. Memorial Day Parade Update
8. Russell – Water Consulting Service
9. Annual Court Audit Approval
10. ZBA Approval of New Member
11. Flag Pole Purchase
12. ARPA Fund Expenditure Update
13. Other Business
14. Audit & Approve Abstracts
15. Adjourn

TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

MARCH, 2024

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>2</u>	DECALS	<u>0.56</u>
<u>5</u>	CERTIFIED COPIES	<u>50.00</u>
TOTAL TOWN CLERK FEES		50.56

A2544

<u>49</u>	DOG LICENSES	<u>296.00</u>
TOTAL A2544		296.00

A2555

<u>13</u>	BUILDING PERMITS	<u>9,102.30</u>
TOTAL A2555		9,102.30

F1234

<u>79</u>	WATER PAYMENTS	<u>6,516.89</u>
TOTAL F1234		6,516.89

TOWN CLERK'S MONTHLY REPORT

MARCH, 2024

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>9,448.86</u>
PAID TO TOWN FOR WATER PAYMENTS	<u>6,516.89</u>
PAID TO NYS DEC FOR DECALS	<u>9.44</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>57.00</u>
TOTAL DISBURSEMENTS	16,032.19

Town of Mexico
Payment History
Payment Date from 03/01/24 To 03/31/24

Report by District

Page 1

<u>Account</u>	<u>Pay ID</u>	<u>Pay Date</u>	<u>Bill ID</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Total</u>
STRICT 1							
Sub - Totals:	METERS & PARTS-01			\$150.00	\$0.00	\$0.00	\$150.00
Sub - Totals:	Water-00			\$6,855.73	\$467.30	\$0.00	\$7,323.03
Sub - Totals:	DISTRICT 1			\$7,005.73	\$467.30	\$0.00	\$7,473.03
STRICT 2							
Sub - Totals:	Water-00			\$2,959.69	\$227.67	\$0.00	\$3,187.36
Sub - Totals:	DISTRICT 2			\$2,959.69	\$227.67	\$0.00	\$3,187.36
STRICT 3							
Sub - Totals:	Water-00			\$1,051.40	\$79.15	\$0.00	\$1,130.55
Sub - Totals:	DISTRICT 3			\$1,051.40	\$79.15	\$0.00	\$1,130.55
STRICT 5							
Sub - Totals:	Water-00			\$611.73	\$48.59	\$0.00	\$660.32
Sub - Totals:	DISTRICT 5			\$611.73	\$48.59	\$0.00	\$660.32
	Grand Totals:			\$11,628.55	\$822.71	\$0.00	\$12,451.26

Payment History Write Off 's

<u>Account</u>	<u>AcctId</u>	<u>PayId</u>	<u>Amount</u>	<u>Penalty</u>	<u>Taxes</u>	<u>Totals</u>
Sub - Totals :						
	Grand- Totals :					

04-05-24
10:47:26

Town of Mexico - 2024 - County & Town Tax Collection
Trial Balance - All Swis Codes
04-05-24

Original Warrant	5,758,610.93
Adjustments	-577.00
=====	
Adjusted Warrant	5,758,033.93
1st Installments	97,390.52
2nd Installments	63,748.69
Full Payments	5,014,989.06
Penalties	8,639.45
Late Notice Fees	222.00
Bad Check Fees	60.00
=====	
Total Collections	5,185,049.72
Taxes Outstanding	581,905.66

Town of Mexico Dog Control Officers Report

April 8, 2024

Report for the month of March 2024

10 notices of unlicensed dogs were issued.

One dog was picked up and taken to the Oswego shelter.

10 dogs/puppies were removed from a residence on LaCasse Road on March 30th.
All were voluntarily surrendered and taken to a local non-profit rescue.

Respectfully,

Jack Spriggs, DCO

Town of Mexico

Mother of Towns

(315) 963-7633 Town Office
(315) 963-8794 Zoning
(315) 963-3491 Assessor
TTY 1-800-662-1220

Fax (315) 936-8806
64 South Jefferson St.
PO Box 98
Mexico, NY 13114

Code Enforcement Officers Report March 2024

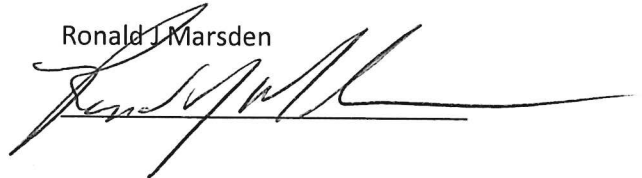
12 building permits issued.

25 property violations issued

Inspections are ongoing for open permits

Reports are attached.

Ronald J Marsden



Town of Mexico

Building Permits by Issued Date: 03/01/2024 - 03/31/2024

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
24-0007 De Long Roger	03/05/24		De Long Roger 590 Co Rt 41	117.00-01-15	84.00	10,000.00
24-0008 De Long Roger	03/05/24		De Long Roger 590 Co Rt 41	117.00-01-15	114.00	10,000.00
24-0009 Parrish Jennifer	03/13/24		Parrish Jennifer 98 Green Rd	151.00-01-08	180.00	12,000.00
24-0010 Fraser Lawrence	03/14/24		Fraser Lawrence 218 Fravor Rd	115.00-01-29.01	534.00	175,000.00
24-0011 Jones Christopher	03/14/24		Jones Christopher 2247 Us Rt 11	191.00-01-20.01	128.00	25,000.00
24-0012 Scholl Gerald	03/15/24	03/22/24	Scholl Gerald Co Rt 40	083.00-01-30.02	35.00	300.00
24-0013 Majerus Tina	03/18/24		Majerus Tina 214 Pople Ridge Rd	171.00-03-11.03	60.00	5,000.00
24-0014 Cummings Robert	03/18/24		Cummings Robert 4087 St Rt 69	152.00-02-27.01	35.00	
24-0015 Stevens Jeffrey S	03/19/24		Stevens Jeffrey S 245-91 Tubbs Rd	135.00-02-23.02	250.00	15,000.00
24-0016 LightEdison, Inc	03/20/24		LightEdison, Inc Co Rt 58	153.00-02-16.05	7500.00	5,880,000.00
24-0017 Baker John	03/21/24		Baker John 593 French St	190.00-01-07.01	178.00	35,000.00
24-0018 Kisselstein Aaron	03/28/24		Kisselstein Aaron 81 Halladay Rd	153.00-02-36.01	60.00	30,000.00
Total Count:		12		Total:	\$9,158.00	\$6,197,300.00

4/01/2024
4:32:36

TOWN OF MEXICO
BP - BP Transaction Report
For the period 03/01/2024 through 03/31/2024

Type	Date	Comment	Name	Quantity	Fee
1.BP	03/05/2024	24-0008 GARAGE	DELONG, ROGER	1	114.00
2.BP	03/05/2024	24-0007 ADTN	DELONG, ROGER	1	84.00
3.BP	03/13/2024	24-0009 POLE BARN	PARRISH, JENNIFER	1	180.00
4.BP	03/14/2024	24-0010 HOME	FRASER, LAWRENCE	1	534.00
5.BP	03/18/2024	POOL PERMIT	MAJERUS TINA	1	60.00
6.BP	03/18/2024	PERMIT RENEWAL #21-0091	CUMMINGS ROBERT	1	35.00
7.BP	03/19/2024	ADD 80KW DIESEL GENERATOR/CPAD	STEVENS JEFFREY	1	250.00
8.BP	03/20/2024	24-0001	GREGORY JANICE	1	25.00
9.BP	03/21/2024	24-0017	BAKER JOHN	1	178.00
10.BP	03/26/2024	24-0012 WD STOVE	SCHOLL, GERLAD	1	35.00
11.BP	03/28/2024	PVLG..SING. ASIX SOLAR SYSTEM	LIGHT EDISON INC	1	7,500.00
12.BP	03/28/2024	14X30 INGROUND POOL	KISSELSTEIN ARRON	1	60.00
13.BP	03/31/2024	#515	MCNAMARA, TRACY	1	47.30
				13	9,102.30
Total Sales				13	9,102.30

Town of Mexico

Violation Summary by Date Range: 03/01/2024 - 03/31/2024

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
24-0003	7 North Hamilton st LLC	03/04/24	7 North Hamilton st LLC 440-50 Tubbs Rd	117.00-01-14.06	camper being used for a home
24-0004	7 North Hamilton st LLC	03/04/24	7 North Hamilton st LLC 440-50 Tubbs Rd	117.00-01-14.06	violation junk yard law
24-0005	Borgeson Levi	03/04/24	Borgeson Levi 691 Tubbs Rd	135.00-01-33	building without permit
24-0006	Race James Sr	03/05/24	Race James Sr 21 Countryman Rd	116.00-02-02	Recreational vehicles located outside rec
24-0007	Race James Sr	03/05/24	Race James Sr 21 Countryman Rd	116.00-02-02	Rubbish and Debris
24-0008	Race James Sr	03/05/24	Race James Sr 21 Countryman Rd	116.00-02-02	violation junk yard law
24-0009	Race James Sr	03/05/24	Race James Sr 21 Countryman Rd	116.00-02-02	junk vehicle law
24-0010	Race James Sr	03/05/24	Race James Sr 21 Countryman Rd	116.00-02-02	Open Storage yard with no permit
24-0011	Mc Lean Vicki	03/05/24	Mc Lean Vicki 101 Countryman Rd	099.00-03-15.12	Rubbish and garbage
24-0012	Fellows Phillip	03/05/24	Fellows Phillip 280 Cole Rd	100.00-02-04.04	Rubbish and Debris
24-0013	Key Bank	03/06/24	Key Bank 3107 Us Rt 11	136.00-02-23	Rubbish and Debris
24-0014	Landrio Richard	03/06/24	Landrio Richard 2589 St Rt 104	135.00-03-15.01	Rubbish and Debris
24-0015	Green Katelyn	03/12/24	Green Katelyn 399 Pumpthouse Rd	152.00-01-06.2	Rubbish and garbage
24-0016	Hillsboro Inlet LLC	03/13/24	Hillsboro Inlet LLC St Rt 3	099.00-03-30.13	junk vehicle law
24-0017	Hillsboro Inlet LLC	03/13/24	Hillsboro Inlet LLC St Rt 3	099.00-03-30.13	Recreational vehicles located outside rec
24-0018	Lavoie Scott	03/13/24	Lavoie Scott 94 Sage Creek Rd	083.00-01-34.03	unlicensed vehicles
24-0019	Kozyowski Donna	03/13/24	Kozyowski Donna 177 co rt 40	083.09-01-04.2	unsafe structures
24-0020	Groff Melanie A	03/13/24	Groff Melanie A 185 Co Rt 40	083.09-01-45	Rubbish and Debris
24-0021	Lapage Helen	03/14/24	Lapage Helen 2727 St Rt 104	135.00-03-09	violation junk yard law
24-0022	Kleiman Steve	03/14/24	Kleiman Steve 2921 Us Rt 11	154.00-02-06.2	Rubbish and Debris
24-0023	Spinner Dianna L	03/14/24	Spinner Dianna L 2925 Us Rt 11	154.00-02-07	Rubbish and Debris

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
24-0024	Swartzentruber Jacob	03/14/24	Swartzentruber Jacob 244 La Casse Rd	153.00-02-02.01	operating kennel without kennel license
24-0025	Klapan George	03/21/24	Klapan George 2718 Us Rt 11	173.00-01-21	Rubbish and garbage
24-0026	Weber Jim	03/25/24	Weber Jim 24 Co Rt 58A	153.00-02-38	junk vehicle law
24-0027	Younis Shane	03/26/24	Younis Shane 108 Tudo Rd	172.00-01-36.01	junk vehicle law

Total Count: 25

Highway Superintendent Report March 2024

General maintenance on equipment

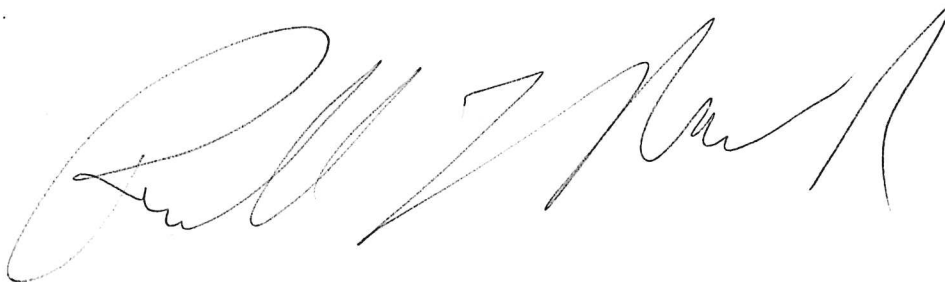
Picking up roadside trash

Patching potholes throughout the town

Plowing and sanding roads

Picking up debris and trees from wind damage

Highway Superintendent

A handwritten signature in black ink, appearing to read "R. J. Smith", is written over the printed title "Highway Superintendent". The signature is fluid and cursive, with a large initial "R" and a long, sweeping underline.

SUPERVISOR

To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of March 2024

	Prev Balance	\$ 2,675,551.30	
24-Mar	Water Deposit	\$0.00	
	Clerk Fees/Vital Records	\$122.45	
	Dog Licenses	\$248.00	
	Fines and Bail	\$2,874.00	
	Building Permits	\$230.00	
	March Interest	\$3,487.25	
	Staples Refund	\$116.03	
	MPP Reservation	\$150.00	
	Town of Richland - 5 EDU's	\$2,690.00	
	C2ae Reimbursement	\$17,772.26	
	Sales Tax 1st Qtr. 2024	\$5,000.00	
	AP&G Holdings, LLC	\$71.02	
	Sub Total	\$32,761.01	
	March Capital Interest	\$1,483.73	
	Sub Total	\$34,244.74	
		\$ 2,709,796.04	
	Prev Balance	\$2,240,741.87	
HIGHWAY RECEIPTS			
24-Mar	March Interest	\$580.93	
	Sales Tax 1st Qtr. 2024	\$94,513.00	
	Sub Total	\$95,093.93	\$2,335,835.80
GENERAL EXPENSES			
	EEHC	(\$173.34)	
	Paid Vouchers	\$122,788.75	
	Payrolls	\$30,682.98	
	Sub Total	\$153,298.39	
HIGHWAY EXPENSES			
	EE CURRENT HC CONTRIBUTION	(\$608.80)	
	Paid Vouchers	\$30,197.70	
	Payrolls	\$54,569.39	
	Retiree Supplemental H.I. Reimbursement	(\$222.44)	
	Sub Total	\$83,935.85	
	GENERAL Balance	\$2,556,497.65	
	HWY Balance	\$2,251,899.95	
	Total	\$4,808,397.60	


Eric Behling, Supervisor

4-3-2024
Date

CASH REPORT

FUND	24-Mar	23-Mar	22-Mar	21-Mar	20-Mar
A	\$1,345,882.77	\$1,276,984.13	\$1,137,553.70	\$1,040,816.62	\$1,039,155.76
Capt Res	\$634,282.56	\$624,506.13	\$533,411.79	\$442,961.89	\$361,176.75
B	(\$399,255.47)	(\$140,554.70)	\$56,672.11	\$141,164.59	\$151,460.61
DA	\$1,074,931.49	\$1,081,643.88	\$1,288,552.10	\$1,012,684.66	\$1,051,433.43
DB	\$1,225,419.78	\$1,134,572.13	\$678,708.34	\$843,201.81	\$762,087.45
SF	\$6,531.29	\$56,758.29	\$5,758.29	\$14,985.29	\$22,131.29
SM	\$5,105.59	\$5,418.10	\$4,771.02	\$4,001.23	\$3,332.28
SS	\$9,982.15	\$8,446.15	\$7,510.15	\$7,246.15	\$6,982.15
ST	\$2,895.17	\$3,715.25	\$4,095.93	\$4,287.86	\$4,343.89
F0	\$396,321.02	\$387,040.25	\$373,516.59	\$367,531.63	\$363,478.86
F2	\$440,895.16	\$415,502.88	\$402,702.67	\$390,671.19	\$365,858.76
F3	\$56,056.34	\$52,594.19	\$53,992.39	\$59,608.77	\$59,048.10
TA	\$30,052.31	\$27,590.36	\$23,283.56	\$15,328.26	\$16,932.27
F5	\$103,851.49	\$102,927.52	\$28,195.94	\$75,280.28	\$44,842.50
TOTAL	\$4,932,951.65	\$5,037,144.56	\$4,598,724.58	\$4,419,770.23	\$4,252,264.10

SALES TAX HISTORY

	2024	2023	2022	2021
Q1	\$99,513.00	\$93,933.00	\$93,110.00	\$94,797.00
Q2		\$56,196.00	\$61,338.00	\$37,668.00
Q3		\$60,373.00	\$55,684.00	\$62,948.00
Q4		\$53,646.00	\$53,126.00	\$45,197.00
TOTAL		\$264,148.00	\$263,258.00	\$240,610.00

COMHOURS CO REGULAR	EARNINGS REGULAR	HOURS OVERTIME	EARNINGS OVERTIME	HOURS HOLIDAY	EARNINGS HOLIDAY	HOURS PERSONAL	EARNINGS PERSONAL	HOURS SICK	EARNINGS SICK	HOURS VACATION	EARNINGS VACATION	GROSS EARNINGS
NZL2,044.50	73,277.12	129.50	4,692.67			48.75	1,231.05					79,249.59
FICA TAX 6,002.74 FED INCOME TAX 5,314.86 STATE INCOME TAX 2,893.60 SUI/SDI TAX												
TOTAL VOL. DEDUCTIONS 3,742.39												
TOTAL DIRECT DEPOSITS 46,103.34												
NET PAY 15,192.66												
*** REPORT TOTALS ***												
2,044.50	73,277.12	129.50	4,692.67			48.75	1,231.05					79,249.59
TOTAL FICA TAX 6,002.74 TOTAL FED INCOME TAX 5,314.86												
TOTAL STATE INCOME TAX 2,893.60 TOTAL SUI/SDI TAX												
TOTAL VOL. DEDUCTIONS 3,742.39												
TOTAL DIRECT DEPOSITS 46,103.34												
NET PAY 15,192.66												
PR#6 Gen \$ 7,726.38 + \$ 584.46 = \$ 8,310.84 Hwy \$ 22,473.20 + \$ 1,695.89 = \$ 24,169.09												
PR#7 Gen \$ 20,788.43 + \$ 1,583.68 = \$ 22,372.14 Hwy \$ 28,261.58 + \$ 2,138.72 = \$ 30,400.30 \$ 79,249.59 + \$ 6,002.75 = \$ 85,252.37												

TOWN OF MEXICO

1st QUARTER REPORT

2024

Eric Behling, Supervisor

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	BUDGET	CURRENT PERIOD ACTUAL	CURRENT YEAR BUDGET	CURRENT YEAR ACTUAL	PRIOR YEAR BUDGET	YEAR-TO-DATE ACTUAL
MM - INTEREST			1,300.00	656.53	500.00	506.00
A0.0206.000						
CAPITAL RESERVE INTEREST ACCOUNT				90,000.00		
A0.1001.000						
REAL PROPERTY TAXES			865,653.00	867,771.23	796,835.00	798,408.15
A0.1255.000						
CLERK FEES		6.45	400.00	6.83	400.00	31.11
A0.2001.000						
PARK & REC CHARGES			500.00		500.00	
A0.2401.000						
INTEREST & EARNINGS			1,800.00	1,472.30	800.00	923.74
A0.2544.000						
DOG LICENSES		248.00	3,500.00	551.00	4,800.00	839.00
A0.2610.000						
FINES & BAIL		2,874.00	50,000.00	8,034.00	80,000.00	8,845.00
A0.2611.000						
DOGS - FINES & PENAL			100.00	30.00	500.00	
A0.2770.000						
UNCLASSIFIED REVENUE		188.05		390.05		342.61
A0.3005.000						
MORTGAGE TAX			52,000.00		48,000.00	
A0.3089.000						
REGISTRAR OF VITAL S		115.00	1,600.00	248.50	1,400.00	255.25
A0.3820.000						
YOUTH PROGRAMS			900.00		900.00	
A0.4089.000						
ASSESSMENT REVIEW REIMBURSEME				30,000.00		
A0.7110.000						
Mexico Point Park Unclassified Revenue		150.00		400.00		600.00
Totals for Fund:		3,581.50	977,753.00	999,560.44	934,635.00	810,750.86
A0 (Fund - A0)						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
Total Revenues		105,417.43	3,634,922.00	3,136,247.62	3,537,191.00	2,962,101.56
A0.1010.100		1,140.00	13,680.00	3,420.00	13,200.00	3,300.00
TOWN BOARD PERSONAL SERVICES						
A0.1010.400			5,000.00	85.73	5,000.00	312.06
TOWN BOARD CONTRACTUAL EXPEN						
A0.1110.100			61,500.00	15,375.00	53,820.00	14,910.00
JUSTICES PERSONAL SERVICES		5,125.00				
A0.1110.200			1,200.00		1,200.00	
JUSTICES EQUIPMENT						
A0.1110.400			12,000.00	2,656.62	11,000.00	5,442.42
JUSTICES CONTRACTUAL EXPENSES		739.01				
A0.1220.100		3,769.62	39,330.00	11,882.17	35,110.00	9,200.00
SUPERVISOR PERSONAL SERVICES						
A0.1220.200			12,000.00		2,000.00	
SUPERVISOR EQUIPMENT						
A0.1220.400		1,101.49	16,000.00	5,598.33	8,500.00	5,062.15
SUPERVISOR CONTRACTUAL EXPENS						
A0.1320.400			29,000.00		20,700.00	
INDEPENDENT AUDIT CONTRACTUAL E						
A0.1330.100		1,080.00	12,960.00	3,240.00	12,600.00	3,150.00
TAX COLLECTOR PERSONAL SERVICE						
A0.1330.400			4,000.00	99.30	3,000.00	94.94
TAX COLLECTOR CONTRACTUAL EXPE						
A0.1340.100		140.00	1,680.00	420.00	1,620.00	405.00
BUDGET OFFICER PERSONAL SERVI						
A0.1355.100		2,154.16	39,526.00	8,490.96	38,200.00	8,820.00
ASSESSORS PERSONAL SERVICES						
A0.1355.200			4,000.00		2,000.00	1,382.26
ASSESSORS EQUIPMENT						
A0.1355.400		190.75	6,000.00	444.05	6,000.00	493.26
ASSESSORS CONTRACTUAL EXPENS						
A0.1410.100		4,428.16	51,300.00	15,174.75	49,460.00	14,638.00
TOWN CLERK PERSONAL SERVICES						
A0.1410.200			2,000.00	1,173.98	3,000.00	107.12
TOWN CLERK EQUIPMENT						
A0.1410.400			3,800.00	13.35	2,800.00	1,820.00
TOWN CLERK CONTRACTUAL EXPENS						
A0.1420.400		481.00	9,600.00	1,609.50	9,600.00	1,896.75
ATTORNEY CONTRACTUAL EXPENSES						
A0.1620.100		458.75	6,900.00	1,376.25	6,690.00	1,341.75
BUILDINGS PERSONAL SERVICES						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
A0.1620.400 BUILDINGS CONTRACTUAL EXPENSES		2,513.13	15,000.00	9,292.49	12,000.00	46,994.74
A0.1910.100 UNALLOCATED INSURANCE			62,000.00		60,000.00	
A0.1920.200 MUNICIPAL ASSN. DUES			3,000.00	370.00	2,500.00	755.00
A0.1989.400 OTHER GENERAL GOVT SUPPORT		3,811.00	24,000.00	4,102.00	50,000.00	2,190.00
A0.3510.100 DOG CONTROL PERSONAL SERVICES		890.00	10,680.00	2,670.00	10,320.00	2,580.00
A0.3510.200 DOG CONTROL EQUIPMENT			400.00		400.00	
A0.3510.400 DOG CONTROL CONTRACTUAL EXPEN		39.17	3,000.00	792.57	3,000.00	116.67
A0.3989.400 PUBLIC SAFETY CONTRACTUAL EXPEN			500.00		500.00	
A0.4020.400 REGISTRAR VITAL STATISTICS CONT			500.00		500.00	
A0.4540.400 AMBULANCE CONTRACTUAL EXPENSES			140,570.00	140,570.00	137,814.00	137,814.00
A0.4540.401 MERCY FLIGHT CONTRACTUAL EXPE			1,000.00		1,000.00	
A0.5010.100 SUPT. OF HIGHWAYS PERSONAL SER		5,007.70	65,100.00	17,526.95	63,180.00	17,010.00
A0.5010.200 SUPT. OF HIGHWAYS EQUIPMENT			800.00		800.00	
A0.5010.400 SUPT. OF HIGHWAYS CONTRACTUAL E			1,000.00		1,000.00	
A0.5132.400 HIGHWAY GARAGE CONTRACTUAL EX			32,000.00	17,248.57	32,000.00	8,363.30
A0.6410.400 PUBLICITY CONTRACTUAL EXPENSE			1,000.00		1,000.00	
A0.6510.400 VETERANS SERVICES CONTRACTUAL I			1,000.00		1,000.00	
A0.7110.100 MEXICO POINT PARK PERSONAL SERV			29,280.00		28,152.00	
A0.7110.200 MEXICO POINT PARK EQUIPMENT			2,000.00		2,000.00	
A0.7110.400 MEXICO POINT PARK CONTRACTUAL E		1,257.84	30,000.00	2,906.65	30,000.00	7,068.64

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
COMMUNITY PARK PERSONAL SERV		1,333.34	15,045.00	1,728.34	13,975.00	2,765.00
A0.7140.200						
COMMUNITY PARK EQUIPMENT			20,000.00		20,000.00	
A0.7140.400						
COMMUNITY PARK CONTRACTUAL EX		847.11	15,000.00	2,614.65	15,000.00	2,540.77
A0.7320.400						
JOINT YOUTH PROJECT CONTRACTUA			4,000.00		4,000.00	
A0.7410.400						
PUBLIC LIBRARY CONTRACTUAL EXPE			20,500.00	20,500.00	20,500.00	20,500.00
A0.7450.400						
MUSEUM CONTRACTUAL EXPENSES		2,747.13	6,000.00	3,105.81	6,000.00	2,286.05
A0.7510.100						
HISTORIAN PERSONAL SERVICES		265.00	10,980.00	795.00	3,060.00	765.00
A0.7510.200						
HISTORIAN EQUIPMENT			3,500.00		3,500.00	
A0.7510.400						
HISTORIAN CONTRACTUAL EXPENSE			1,000.00		1,000.00	
A0.7620.400						
ADULT RECREATION CONTRACTUAL E			2,300.00		2,300.00	
A0.8510.400						
BEAUTIFICATION CONTRACTUAL EXP			400.00		400.00	
A0.8810.400						
CEMETERY CONTRACTUAL EXPENSE		750.00	2,000.00	750.00	2,000.00	750.00
A0.9010.800						
NYS RETIREMENT			27,738.00	27,738.00	28,324.00	28,324.00
A0.9030.800						
SOCIAL SECURITY		1,966.05	27,384.00	6,256.03	24,110.00	6,005.45
A0.9045.800						
LIFE INSURANCE		37.35	800.00	112.05	1,000.00	112.05
A0.9050.800						
UNEMPLOYMENT INSURANCE			1,000.00		1,000.00	
A0.9055.800						
DISABILITY INS.			800.00	131.91	800.00	141.99
A0.9060.800						
HEALTH INSURANCE		1,899.17	65,000.00	5,651.55	65,000.00	4,355.73
Totals for Fund:		46,548.84	977,753.00	335,922.56	934,635.00	363,814.10
A0 (Fund - A0)						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
TAXES			20,675.00	20,675.00	19,269.00	19,269.00
B0.1120.000						
SALES & NONPROPERTY		5,000.00	10,000.00	5,000.00	10,000.00	5,000.00
B0.1560.000						
SAFETY INSPECTION FE		230.00	10,000.00	983.00	9,000.00	4,522.70
B0.2110.000						
ZONING FEES			100.00		100.00	
B0.2401.000						
INTEREST & EARNINGS			50.00		50.00	
B0.2770.000						
UNCLASSIFIED REVENUE			35,000.00	112.06	35,000.00	221.58
Totals for Fund:						
B0 (GENERAL OUTSIDE)		5,230.00	75,825.00	26,770.06	73,419.00	29,013.28

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TOWN OF MEXICO
For Period Ending 03/31/2024

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
B0.3620.100 SAFETY INSPECTION PERSONAL SER		1,061.54	13,800.00	3,715.39	13,390.00	3,605.00
B0.3620.200 SAFETY INSPECTION EQUIPMENT			500.00		500.00	
B0.3620.400 SAFETY INSPECTION CONTRACTUAL E		403.31	6,000.00	1,102.98	6,000.00	1,975.13
B0.6989.400 WATER RESOURCE EXPENDATURES		17,642.76-		6,665.45		66,839.26
B0.8010.100 ZONING PERSONAL SERVICES		90.00	18,840.00	270.00	18,030.00	305.00
B0.8010.200 ZONING EQUIPMENT			1,000.00		1,000.00	
B0.8010.400 ZONING CONTRACTUAL EXPENSES		805.00	2,800.00	1,376.33	2,800.00	1,385.16
B0.8020.100 PLANNING PERSONAL SERVICES		1,151.54	5,040.00	3,985.39	4,640.00	4,399.99
B0.8020.400 PLANNING CONTRACTUAL EXPENSES		420.00	3,000.00	547.09	2,000.00	499.69
B0.9010.800 NYS RETIREMENT			2,912.00	2,912.00	3,250.00	3,250.00
B0.9030.800 SOCIAL SECURITY		169.96	2,883.00	587.97	2,759.00	614.66
B0.9045.800 LIFE INSURANCE		20.17	250.00	60.51	250.00	60.51
B0.9055.800 DISABILITY INSURANCE			100.00	19.98	100.00	19.98
B0.9060.800 HEALTH INSURANCE		1,682.60	18,700.00	356.93-	18,700.00	3,023.41-
Totals for Fund:		11,838.64-	75,825.00	20,886.16	73,419.00	79,930.97
B0 (GENERAL OUTSIDE)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DA.0205.001						
MM - INTEREST			600.00	656.53	300.00	506.00
DA.1001.000						
TAXES			706,500.00	706,500.00	713,964.00	713,964.00
Totals for Fund:			707,100.00	707,156.53	714,264.00	714,470.00
DA (HIGHWAY TOWNWIDE)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DA.5130.200 MACHINERY EQUIPMENT			40,000.00		20,000.00	
DA.5130.201 PRINCIPAL PAYMENT MACHINERY			52,571.00		92,308.00	
DA.5130.400 MACHINERY CONTRACTUAL EXPENSE		11,003.96	95,000.00	16,512.82	95,000.00	25,769.57
DA.5142.100 SNOW REMOVAL PERSONAL SERVIC		50,734.78	274,474.00	192,001.30	266,480.00	177,253.37
DA.5142.400 SNOW REMOVAL CONTRACTUAL EXP			90,000.00	44,319.44	90,000.00	41,769.33
DA.9010.800 NYS RETIREMENT			21,258.00	21,258.00	23,990.00	23,990.00
DA.9030.800 SOCIAL SECURITY		3,834.61	20,997.00	14,525.02	20,386.00	13,423.51
DA.9045.800 LIFE INSURANCE		186.75	1,200.00	560.25	1,500.00	560.25
DA.9050.800 UNEMPLOYMENT INS.			600.00		600.00	
DA.9055.800 DISABILITY INSURANCE			200.00	33.00	200.00	34.65
DA.9060.800 HEALTH INSURANCE		16,300.24	105,000.00	41,157.92	95,000.00	21,313.79
DA.9089.800 BOOTS			2,300.00	2,130.84	2,300.00	1,816.34
DA.9789.400 INTEREST PAID CONTRACTUAL			3,500.00		6,500.00	
Totals for Fund: DA (HIGHWAY TOWNWIDE)		82,060.34	707,100.00	332,498.59	714,264.00	305,930.81

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DB.0205.001						
MM - INTEREST			1,000.00	562.72	300.00	433.75
DB.1001.000						
TAXES			303,487.00	303,487.00	300,505.00	300,505.00
DB.1120.000						
SALES & NONPROPERTY		94,513.00	220,000.00	94,513.00	220,000.00	88,933.00
DB.2770.000						
UNCLASSIFIED REVENUE			30,000.00		30,000.00	
DB.3501.000						
CONSOLIDATED HIGHWAY			190,000.00		160,000.00	
Totals for Fund:		94,513.00	744,487.00	398,562.72	710,805.00	389,871.75
DB (HIGHWAY OUTSIDE)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DB.5110.100 GENERAL REPAIRS PERSONAL SERV			270,500.00		242,621.00	
DB.5110.400 GENERAL REPAIRS CONTRACTUAL E			75,000.00	114.54	75,000.00	588.49
DB.5112.200 CAPITAL OUTLAY IMPROVEMENTS		1,875.51	260,100.00	2,338.56	255,000.00	6,122.36
DB.9010.800 NYS RETIREMENT			20,894.00	20,894.00	21,823.00	21,823.00
DB.9030.800 SOCIAL SECURITY			20,693.00		18,561.00	
DB.9045.800 LIFE INSURANCE			1,500.00		2,000.00	
DB.9050.800 UNEMPLOYMENT INSURANCE			600.00		600.00	
DB.9055.800 DISABILITY INSURANCE			200.00	14.85	200.00	13.20
DB.9060.800 HEALTH INSURANCE			95,000.00		95,000.00	
Totals for Fund: DB (HIGHWAY OUTSIDE)		1,875.51	744,487.00	23,361.95	710,805.00	28,547.05

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F0.1030.000						
FIXED CHG EDU			294,461.00	294,461.00	287,235.00	287,235.00
F0.2140.000						
WATER REVENUE			80,000.00	5,859.14	80,000.00	33,692.82
F0.2148.000						
WATER - INT & PENALTIES			1,600.00	340.20	1,600.00	402.18
F0.2401.000						
INTEREST & EARNINGS			500.00	1,780.98	500.00	334.97
Totals for Fund:			376,561.00	302,441.32	369,335.00	321,664.97
F0 (Fund - F0)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F0.1110.100 Water Personal Services		420.00	9,200.00	1,260.00	9,200.00	1,224.00
F0.8130.400 WATER - INSURANCE			800.00		800.00	
F0.8320.000 WATER - CONTRACTUAL		3,901.20	65,000.00	65,701.20	55,000.00	75,408.71
F0.8330.000 EXCESS FUNDING			18,510.00		24,275.00	
F0.8340.000 WATER - PURCHASES		21,309.79	70,000.00	44,992.55	70,000.00	16,999.08
F0.9030.800 Social Security		32.13	704.00	96.39	704.00	93.64
F0.9720.000 WATER - PRIN PYMT			212,347.00	212,347.00	209,356.00	209,356.00
Totals for Fund: F0 (Fund - F0)		25,663.12	376,561.00	324,397.14	369,335.00	303,081.43

Statement of Revenues & Expenditures

TOWN OF MEXICO
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ACCOUNT	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DESCRIPTION						
F2.1030.000						
FIXED CHG EDU			206,108.00	206,108.00	198,581.00	198,581.00
F2.2140.000						
WATER REVENUE			41,000.00	5,513.57	38,000.00	15,747.31
F2.2148.000						
WATER - INT & PENALTIES			400.00	102.43	400.00	166.55
F2.2401.000						
INTEREST & EARNINGS			800.00	1,780.97	500.00	334.98
F2.2770.000						
MISC REVENUES		2,690.00	2,690.00	2,690.00	2,640.00	
Totals for Fund:						
F2 (Fund - F2)		2,690.00	250,998.00	216,194.97	240,121.00	214,829.84

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TOWN OF MEXICO
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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F2.1110.100 Water Personal Services			1,200.00		1,200.00	
F2.8310.000 WATER - INSURANCE			800.00		800.00	
F2.8320.000 WATER - CONTRACTUAL			38,000.00	28,741.90	26,000.00	31,273.88
F2.8330.000 EXCESS FUNDING		3,631.90	18,706.00		25,229.00	
F2.8340.000 WATER - PURCHASES			33,000.00	20,065.29	30,000.00	8,146.84
F2.9030.800 Social Security		10,218.53			92.00	
F2.9720.000 WATER - PRIN PYMT			159,200.00		156,800.00	
Totals for Fund: F2 (Fund - F2)		13,850.43	250,998.00	48,807.19	240,121.00	39,420.72

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F3.1030.000						
FIXED CHG EDU		597.07-	76,670.00	76,012.93	75,155.00	74,557.93
F3.2140.000						
WATER REVENUE			9,000.00	824.31	9,000.00	4,227.75
F3.2148.000						
WATER - INT & PENALTIES			150.00	44.69	120.00	61.31
F3.2401.000						
INTEREST & EARNINGS			100.00	30.64	50.00	29.56
Totals for Fund:			85,920.00	76,912.57	84,325.00	78,876.55
F3 (Fund - F3)		597.07-				

Statement of Revenues & Expenditures

TOWN OF MEXICO
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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
Water Personal Services			1,200.00		1,200.00	
F3.1110.100						
F3.1320.400			3,500.00		3,500.00	
INDEPENDENT AUDIT CONTR						
F3.8310.000			400.00		400.00	
WATER - INSURANCE						
F3.8320.000						
WATER - CONTRACTUAL		730.18	8,000.00	7,640.18	6,000.00	10,632.03
F3.8330.000						
EXCESS FUNDING			2,359.00		4,064.00	
F3.8340.000						
WATER - PURCHASES		2,795.88	9,000.00	5,498.28	7,000.00	2,455.52
F3.9030.800						
Social Security			92.00		92.00	
F3.9720.000						
WATER - PRIN PYMT			25,000.00	25,000.00	25,000.00	25,000.00
F3.9789.400						
INTEREST PAID CONTRACTUAL			36,369.00	18,356.25	37,069.00	18,700.00
Totals for Fund:		3,526.06	85,920.00	56,494.71	84,325.00	56,787.55
F3 (Fund - F3)						

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TOWN OF MEXICO
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ACCOUNT DESCRIPTION	BUDGET	CURRENT PERIOD ACTUAL	CURRENT YEAR YEAR-TO-DATE BUDGET	CURRENT YEAR YEAR-TO-DATE ACTUAL	PRIOR YEAR YEAR-TO-DATE BUDGET	PRIOR YEAR YEAR-TO-DATE ACTUAL
F5.1030.000						
FIXED CHG EDU			63,104.00	63,104.00	62,784.00	62,784.00
F5.2140.000						
WATER REVENUE			8,000.00	551.65	10,000.00	2,394.76
F5.2148.000						
WATER INTEREST & PENALTIES			100.00	37.82	100.00	24.70
F5.2401.000						
INTEREST & EARNINGS			200.00	81.54	50.00	67.85
Totals for Fund:			71,404.00	63,775.01	72,934.00	65,271.31
F5 (Fund - F5)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F5.8310.000 WATER - INSURANCE			400.00		400.00	
F5.8320.000 WATER - CONTRACTUAL		617.88	6,000.00	4,517.88	5,850.00	5,226.35
F5.8330.000 EXCESS FUNDING			10,453.00		10,733.00	
F5.8340.000 WATER - PURCHASES		1,676.91	7,000.00	3,609.71	7,950.00	1,309.70
F5.9720.000 WATER - PRIN PYMT			25,000.00	25,000.00	25,000.00	25,000.00
F5.9789.400 INTEREST PAID CONTRACTUAL			22,551.00	11,390.62	23,001.00	11,625.00
Totals for Fund: F5 (Fund - F5)		2,294.79	71,404.00	44,518.21	72,934.00	43,161.05

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION SF.1001.000 TAXES	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
Totals for Fund:						
SF (FIRE DISTRICT)						
			327,474.00	327,474.00	321,053.00	321,053.00
			327,474.00	327,474.00	321,053.00	321,053.00

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ACCOUNT DESCRIPTION SF.3410.400	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
FIRE PROTECTION CONTRACTUAL EXF						
SF.3410.401			274,474.00	274,474.00	270,053.00	270,053.00
Pension Annuity		52,000.00	53,000.00	52,000.00	51,000.00	
Totals for Fund:		52,000.00	327,474.00	326,474.00	321,053.00	270,053.00
SF (FIRE DISTRICT)						

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION SM.1002.000 TAXES FOR MAPLEVIEW Totals for Fund: SM (LIGHTNG DST/MAPLEVW)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			3,600.00	3,600.00	3,600.00	3,600.00
			3,600.00	3,600.00	3,600.00	3,600.00

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ACCOUNT DESCRIPTION SM.3410.402 MAPLEVIEW LIGHTING DISTRICT CONT Totals for Fund: SM (LIGHTNG DST/MAPLEVW)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
		288.62	3,600.00	1,656.00	3,600.00	916.78
		288.62	3,600.00	1,656.00	3,600.00	916.78

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ACCOUNT DESCRIPTION SS.1001.000 SEWER DISTRICT Totals for Fund: SS (SEWER)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			10,800.00	10,800.00	10,200.00	10,200.00
			10,800.00	10,800.00	10,200.00	10,200.00

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ACCOUNT DESCRIPTION SS.8130.400 SEWER DISTRICT CONTRACTUAL EX Totals for Fund: SS (SEWER)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
		2,316.00	10,800.00	2,316.00	10,200.00	2,316.00
		2,316.00	10,800.00	2,316.00	10,200.00	2,316.00

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION ST.1001.000 TAXES FOR TEXAS Totals for Fund: ST (LIGHTNG DST/TEXAS)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			3,000.00	3,000.00	2,500.00	2,500.00
			3,000.00	3,000.00	2,500.00	2,500.00

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2024

ACCOUNT DESCRIPTION ST.3410.401	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
TEXAS LIGHTING DISTRICT CONTRACT		279.81	3,000.00	1,616.36	2,500.00	871.58
Totals for Fund:		279.81	3,000.00	1,616.36	2,500.00	871.58
ST (LIGHTNG DST/TEXAS)						
Total Expenditures		218,864.88	3,634,922.00	1,518,948.87	3,537,191.00	1,494,831.04
Excess of Revenues over Expenditures for Report		113,447.45-		1,617,298.75		1,467,270.52

Please add this to agenda for the next meeting. Thanks. Russell.

Sent from my iPhone

Begin forwarded message:

From: Laird Petrie <lpetrieconsulting@gmail.com>
Date: March 18, 2024 at 8:16:49 PM EDT
To: deputysupervisor@mexicony.org, towncouncilor3@mexicony.org
Subject: consulting service

Hi Russell,

The town clerk tells me that you did not receive my email I sent on 3/10. My first email was sent to russell.patrick@gmail.com - it did not come back as undeliverable so I don't know what happened to it. I have copied my original email below.

March 10, 2024

Councilman Patrick,

Thank you for the opportunity to provide your Town with an estimate of the cost for my services in performing an analysis of the Town's water district operations. The analysis will be conducted with the objective of expressing an opinion on whether the Town's current water rates and other financing sources are sufficient to support current and future water operational needs. At the conclusion of the analysis, a written report will be provided listing all significant findings along with recommendations for action to be taken by the Town Board.

My fees, which will be billed upon completion of the analysis and the Town's acceptance of my report, will be based on the number of hours required to complete the analysis at an agreed rate of \$50 per hour. I estimate that this analysis will require a minimum of ten (10) hours and a maximum of fourteen (14) hours to perform. The following is a breakdown of these estimates:

- 1 to 2 hours for gaining an understanding of the Town's water operations including a review of the IMAs with the Village.
- 5 to 7 hours analyzing the water district expenditures and attributable revenues.
- 2 to 3 hours reporting results of the analysis.
- 2 hours travel time for retrieving and returning Town records.

This estimate is made with the understanding that all necessary Town records are up to date and accurate. Should I encounter circumstances that cause my estimate to be significantly more than projected, I will contact the Board to discuss amending this estimate prior to proceeding.

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

Mexico Town Court

Month Reviewed:

1/2023

Through

12/2023

Name of Justice:

James L. Gracey Sr.

Review Performed By:

Cynthia Robert

Date

3/18/24

Annual Checklist for Review of Justice Court Records

Cash Receipts Book

Yes No

► Are pre-numbered receipt forms issued for all collections?

☒ ☐

► Are duplicate receipts kept for court records?

☒ ☐

► Are receipts recorded up-to-date?

☒ ☐

Last recorded receipt:

34752 Date 12-19-23 Amount \$ 150.00

► Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?

☒ ☐

► Are deposits identified?

☒ ☐

► Are duplicate deposit slips kept for court records?

☒ ☐

► Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?

☒ ☐

► Are deposits recorded up-to-date?

☒ ☐

Last recorded deposit:

Date 12-20-23 Amount \$ 350.00

► Is the receipt book totaled and summarized at the end of each month?

☒ ☐

Last Month Totaled and Summarized Dec. 2023

Cash Disbursements Book

► Are pre-numbered checks used for all disbursements other than petty cash?

☒ ☐

► Are all checks signed by the Justice?

☒ ☐

► Are canceled checks (or check images) returned with bank statements and kept for court records?

☒ ☐

► Are checks recorded up-to-date?

☒ ☐

Last recorded check:

494 Date 1-2-24 Amount \$ 575.00

Bank Reconciliations

► Are bank accounts reconciled promptly after bank statements are received?

☒ ☐

Last Bank Reconciliation for Each Bank Account:

Date Performed 1-2-24 Month Ending Dec. 2023

Additional Supporting Records

► Is a list of bail maintained?

☒ ☐

► Is a record of uncollected installment payments maintained?

☒ ☐

Annual Checklist for Review of Justice Court Records

Dockets and Case Files

Yes No

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? ☒ ☐
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. ☒ ☐
- ▶ Do dockets for disposed cases appear to be complete? ☒ ☐
- ▶ Do dockets for disposed cases agree with amounts reported? ☒ ☐

Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? *NO CASH* ☐ ☒
- ▶ Does the cash book total agree with the bank reconciliation and supporting information? *NO CASH* ☐ ☒

Last Cash Reconciliation:

Date Performed N/A Month Ending _____

Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services? ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund? ☒ ☐
- ▶ Do reported amounts agree with docket dispositions and case files? ☒ ☐
- ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending Dec 2023 Date 1-2-24 Amount \$575.00 ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Annual Checklist for Review of Justice Court Records

Reporting to the Department of Motor Vehicles - TSLED Program

Yes No

- Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

○ ☒

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- Are reports from TSLED to the court maintained and utilized?
Last TSLED Report Available: Date 2/3/24

☒ ○

Note: Courts can access reports on-line from TSLED at any time.

- How many cases are shown as pending in the last TSLED report? 93
► Does the cash book total agree with the bank reconciliation and supporting information?

○ ○

☒ ○

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days? 93
- What actions have been taken to dispose of these cases?

☒ ○

* All action available. Such as pending for payments or Been scoffed or a Civil Judgement

Overall Evaluation

* Cases do not close even if /when its being held for collection of payment or other reason such as on a pay plan or sitting in the Warrant-Drawer. This is why cases can stay pending for lengthy periods. As sometimes people simply never respond to the courts.

Appendix 10 – Annual Checklist for Review of Justice Court Records

Name of Municipality:

Mexico Town Court

Month Reviewed:

1/2023

Through

12/2023

Name of Justice:

Jon P. Moretti

Review Performed By:

Cynthia Robert

Date

3/18/24

Annual Checklist for Review of Justice Court Records

Cash Receipts Book

Yes No

► Are pre-numbered receipt forms issued for all collections?

☒ ☐

► Are duplicate receipts kept for court records?

☒ ☐

► Are receipts recorded up-to-date?

☒ ☐

Last recorded receipt:

34593 Date 12-26-23 Amount \$175

► Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection?

☒ ☐

► Are deposits identified?

☒ ☐

► Are duplicate deposit slips kept for court records?

☒ ☐

► Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?

☒ ☐

► Are deposits recorded up-to-date?

☒ ☐

Last recorded deposit:

Date 12-26-23 Amount \$500

► Is the receipt book totaled and summarized at the end of each month?

☒ ☐

Last Month Totaled and Summarized Yes

Cash Disbursements Book

► Are pre-numbered checks used for all disbursements other than petty cash?

☒ ☐

► Are all checks signed by the Justice?

☒ ☐

► Are canceled checks (or check images) returned with bank statements and kept for court records?

☒ ☐

► Are checks recorded up-to-date?

☒ ☐

Last recorded check:

1145 Date 12-4-23 Amount \$1,000

EOY
1146

Date 1-8-24

Amount \$1,100

Bank Reconciliations

► Are bank accounts reconciled promptly after bank statements are received?

☒ ☐

Last Bank Reconciliation for Each Bank Account:

Date Performed 1-2-24 Month Ending 12/24

Additional Supporting Records

► Is a list of bail maintained?

☒ ☐

► Is a record of uncollected installment payments maintained?

☒ ☐

Annual Checklist for Review of Justice Court Records

Dockets and Case Files

Yes No

- ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? ☒ ☐
- ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. ☒ ☐
- ▶ Do dockets for disposed cases appear to be complete? ☒ ☐
- ▶ Do dockets for disposed cases agree with amounts reported? ☒ ☐

Cash Book Reconciliation

- ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? ☒ ☐
- ▶ Does the cash book total agree with the bank reconciliation and supporting information? ☒ ☐

Last Cash Reconciliation:

Date Performed 1-8-24 Month Ending 12/23

Reports to the Division of Criminal Justice Services

- ▶ Are reports made timely to the Division of Criminal Justice Services? ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Reports to the Justice Court Fund

- ▶ Are reports made timely to the Justice Court Fund? ☒ ☐
- ▶ Do reported amounts agree with docket dispositions and case files? ☒ ☐
- ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending 12/23 Date 1-8-24 Amount \$1,100.00 ☒ ☐
- ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? ☐ ☒

Annual Checklist for Review of Justice Court Records

Yes No

Reporting to the Department of Motor Vehicles - TSLED Program

- Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

o X

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- Are reports from TSLED to the court maintained and utilized?
Last TSLED Report Available: Date 2/3/24

X o

Note: Courts can access reports on-line from TSLED at any time.

- How many cases are shown as pending in the last TSLED report? 115

o o

- Does the cash book total agree with the bank reconciliation and supporting information?

X o

- Is the number of pending cases reasonable?
- How many cases are shown as pending for more than 90 days? 115
- What actions have been taken to dispose of these cases?

X o

* All Actions available. Such as
Pending for payment or Been Scoffed or
Overall Evaluation a civil judgment issued

* Cases do not close even if /when its being held for collection of payment or other reason, such as: on a pay plan or sitting in the warrant drawer. This is why cases can say pending for lengthy time periods.