

Mexico Town Board Agenda
Monday, April 10, 2023
Town Hall, 64 S Jefferson St. Mexico, 7:00pm

1. Approval of March 13, 2023 Minutes
2. Communications
 - Et Cetera newsletter
 - Letter to Youth Soccer & Little Leagues
 - Letter to Town from Soccer League
 - Letter of Resignation
3. Public Comment
4. Reports
 - Town Clerk, Water Clerk, Tax Collector
 - Assessor
 - Dog Control
 - Zoning Officer/ Building Inspector
 - Highway Superintendent
 - Community Park Manager
 - Mexico Point Park
 - Planning Board
 - Zoning Board of Appeals
 - Water Commissioner
 - Supervisor's Reports for February, March, & Quarterly Report
 - Water District Update
 - McAuslan Hall Update
 - Accessory Use Update
5. Consider March Payroll
6. Approve Race Junkyard License Renewal
7. Schedule Public Hearing for Local Law 1 of 2023: NYS Fire Prevention & Building Code
8. Approve AED Purchase for Community Park
9. Consider Feasibility Study Scope of Services
10. Accept Town Board Resignation
11. Other Business
12. Audit & Approve Abstracts
13. Adjourn

april 2023

et cetera

A member-focused, digital round-up
of breaking news and timely updates

Spring Training Schedule

2023 Town Finance Schools

We are offering two regional town finance schools this spring in coordination with the NYS Office of the State Comptroller.

May 8-9, 2023 – 41 Lakefront Hotel, Geneva (Deadline to pre-register: April 28)

May 15-16, 2023 – Albany Marriott, Albany (Deadline to pre-register: April 28)

- Member/Non-Member registration before April 28 \$200/\$250
- On-site member/non-member registration \$225/\$275
- Online registration open now on www.nytowns.org
- Hotel information: Albany Marriott 189 Wolf Road, Albany, NY 12205 \$114/night – single/double. 1-800-2289290 Cut-off is May 1; and Lakefront Hotel 41 Lake Drive, Geneva, NY 14456 \$98 single/double. 315-789-0400 Cut-off is April 14.

2023 Town Highway School

June 5 - 7, 2023, Ithaca College

Early registration fee on or before May 19: \$125.00 Attendees registering after May 19: must register on-site at a fee rate of \$165.00. Online registration open now at www.nytowns.org.

DON'T FORGET: Actual and necessary expenses incurred in attending training events and conferences including the registration fee are proper municipal charges under Town Law section 116(12) and General Municipal Law section 77(b).

Town Clerks Now Required to Issue One-Day Marriage Officiant Licenses

As of March 28, 2023, town clerks are now required to issue one-day marriage officiant licenses in accordance with [Domestic Relations Law §11-d](#). The authority is limited to applicants who want to marry a couple to whom the town clerk issued a marriage license (DRL §11-d [3]). This means that anyone seeking a one-day marriage officiant license must apply at the same town clerk's office who issued the marriage license for the couple whose marriage the individual will be solemnizing. Applicants must be at least 18 years old and is not required to be a New York State resident. The license is limited to the specific couple identified in the application and expires on the date the couple is married or their marriage license expires, whichever occurs first.

The clerk may create the application/license, as long as the applicant's name, date of birth, address, email address and telephone number, as well as the names, dates of births and addresses of the couple to be married are included exactly as the information also appears on the marriage license application. In addition to the required content, the application should include a signature-under-penalty-of-perjury requirement for the applicant and a space for the town clerk or notary to witness the applicant's signature. The New York State Town Clerks Association has a [sample application/license form](#) available for review and modification. There is a \$25 statutory application fee to be collected before the license can be issued.

The statute does not require an individual to apply in person, so it is important to give applicants the ability to apply via [mail](#) or [online](#). The paperwork for the license and application should be kept in perpetuity with the marriage license paperwork in the town clerk's office though it is not required to be submitted to the state.

Once the one-day marriage officiant license is granted, the officiant may solemnize the couple's marriage anywhere in New York State during the period of time the couple's marriage license is in effect. The officiant must ensure that the marriage license information is accurate and must complete the officiant information on the original marriage license. Once reviewed and completed, the officiant must file the completed marriage license with the town clerk within five days of the ceremony. The New York State Department of Health has [additional information](#) for marriage officiants regarding these duties.

If you have any questions regarding one-day marriage officiant licenses, please contact us at info@nytowns.org or (518) 465-7933.

Meet the Leadership

Q&A with

*Town of Huntington Receiver of Taxes
Jillian Guthman*

Position with the Association of Towns: Executive Committee member

When did you join town government? In 1993, as a third-year law student, I worked at Corporation Counsel in the Housing Torts Department. I also worked briefly at the NYC Department of Corrections, Riker's Island, in their Law Library assisting those held with research and presenting classes on various topics in the law. I worked as an Assistant District Attorney for Suffolk County – District Court Division. I started my career on the town level in the Huntington Town Attorney's Office, where I joined the office as an Assistant Town Attorney working on matters of land use, employment law, contracts, torts, legislation and more. I was promoted to the position of Deputy Town Attorney where I supervised the day-to-day duties of the department along with handling my designated matters. I served as the lead attorney for the Village of Hempstead and returned to Huntington town government as the Director of Human Services where I supervised the Senior Division, Veterans Affairs Division, Women's Division, Minority Affairs Division and the Division for Persons with Disabilities. Concurrently, I served as the town's Equal Employment Opportunity Officer where I chaired hearings on complaints of discrimination and/or sexual harassment along with conducting the line employee, supervisory, and elected official training for the Town of Huntington (approximately 700/per term) on employment discrimination and sexual harassment. In 2018, I was elected to the position of Receiver of Taxes and proudly serve my community in this capacity with a commitment to fiscal integrity and excellence in service.

What compelled you to get involved with the Association of Towns? I first became aware

of the Association of Towns approximately 20 years ago while serving as Huntington's Deputy Town Attorney. At that time, I found the organization to be a great source of information on issues frequently occurring on a town level. It was also a wonderful opportunity to meet others serving across the state serving in the same or similar capacity. It proved to be a great resource for networking and sharing ideas.

What has been the most rewarding part of your career as a public servant? I find serving as the Receiver of Taxes to be the most rewarding position I have held as a public servant. I so appreciate the opportunity it affords me to serve as a source of information to members of the community. The many years that I have spent in varied fields in government has enriched me with a broad spectrum of knowledge. I am always joyful when I reflect on my ability to be accessible and to help others. I manage a hardworking office filled of individuals who share my passion for excellence in service and fiscal integrity. Together we are making a positive contribution to the community that we love.

What are your



favorite things to do in your spare time? I love time with family and friends. I appreciate the opportunity to travel domestically and internationally. I love learning about history and enjoy working collaboratively with others to achieve something good.

What words of advice do you have for those that would like to get involved in local government? There are many different ways that we can each impact our community. Attend municipal meetings in your community. Your input matters. Participate in local organizations that share topics for which you have passion. Our government is most effective when we have broad participation and look at issues from different perspectives – so participate.

What Jillian is Reading

The Gifts of Imperfection

By Brene Brown

“I am always joyful when I reflect on my ability to be accessible and to help others. I manage a hardworking office filled of individuals who share my passion for excellence in service and fiscal integrity. Together we are making a positive contribution to the community that we love.”

Legal Hot Topic

Can the town board waive penalties* on real property tax payments in the event that a taxpayer's check is stolen?

No, the town board does not have the ability to waive a penalty payment, unless it is an enforcing district (aka a town in Westchester County) AND the taxes are delinquent as defined in Article 11 of the Real Property Tax Law. Specifically, Article 11 of the Real Property Tax Law governs the procedures for enforcement of the collection of delinquent taxes. Real Property Tax Law section 1182 authorizes the cancellation or reduction of interest, penalties and other charges, wherein the governing body of a tax district can, if in the best interest of the district, waive interest, penalties or charges that the district is entitled to collect. However, a taxing district as it relates to towns is explicitly defined in Article 11 as either 1) a county or 2) a town where the town enforces delinquent taxes. So, only those towns in Westchester County qualify as a taxing district that have the ability to waive interest, penalties and other charges – all other towns in the state are NOT taxing districts and cannot rely on the authority in Real Property Tax Law section 1182.

Additionally, it is then important to evaluate how the law defines a "delinquent tax," as the taxing districts have the authority to waive interest, penalties and other charges on delinquent charges. As it relates to Article 11, delinquent taxes means an unpaid tax, special ad valorem levy, special assessment or other charge that is included in the return of unpaid delinquent taxes. For collecting officers outside of Westchester County, the taxes collected will not reach the point of delinquent status that gives the board the ability to waive (keeping in mind that the board does not even have this authority since it is not a taxing district), since the taxes do not become delinquent until the collecting officer makes the return of unpaid taxes to the county. Once the return of unpaid taxes is filed with the county, they become delinquent and the county governing body can take action to waive any penalties. For towns in Westchester County, once the return of unpaid taxes is complete, the town board can take action to waive any associated penalties included with those delinquencies.

**Note that Town Law section 68 gives town boards the authority to settle claims against the town. In the event that a taxpayer commences litigation related to their tax payment, the town can settle this claim (waive penalties, etc.) with court approval.*



Stay on top of our latest training links

VISIT OUR LINKTREE BY SCANNING THIS QR CODE AND CONNECT WITH US TODAY



Attention Tax Collectors!

We've got a new corner of the internet where you can socialize, collaborate and share ideas.

Join the Collecting Officer Collective Facebook group to share topics of interest, ask questions, and, yes, even vent about the daily stresses of the job.

The more the merrier, so [join today!](#)



Planning to Celebrate!

The Town of Ballston's has been honored with 2023 APA Small Town and Rural Division (STaR) John Keller Planning Initiative Award.

The subject of the award is the Purchase of Development Rights (PDR) program that includes green initiatives. The program is one of a kind in New York State and was developed as part of the zoning regulations overhaul undertaken during the recent moratorium. It is a voluntary incentive program established through Town Zoning Chapter 138-168, which allows for greater residential density or greater commercial square footage for new development or redevelopment when PDR credits are purchased by an applicant, while promoting the protection of agricultural lands and open spaces and promoting green energy initiatives.

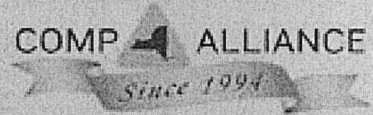
Congratulations to Jaclyn Hakes from MJ Engineering, Nan Stolzenburg from CP & EA, Councilwoman Jasinski, Supervisor Connolly, and the many staff members who provided input!

SPRING BRINGS ... Mental Health Check-ins

In the Northeast, where seasonal changes can be dramatic, our mental health can also

change dramatically. Please make a point to check in with co-workers during this time to confirm they are getting along well.

Mental health tends to suffer the most during the seasonal change from winter to spring, in-part due to our circadian rhythm changes (sunlight, sleep, energy and mood), challenges of social interactions with the conclusion of a "hibernation" winter, or the feeling of instability in one's life. Regardless of the reason, depression and mental illness worsen during this time period, and solutions to cope include pursuing a creative outlet that you enjoy, engaging in hobbies that remind you of good times, talking to friends or family, getting more rest, eating healthier, and exercising more (perhaps in the fresh air).



ARPA - Expenditure Report Deadline Approaches

It's that time of year again – Non Entitlement Units (NEUs) have to file their ARPA expenditure reports by April 30, 2023. Here's a refresher on what your town needs to do in order to comply.

What's an NEU? Any town that received under \$10 million total in ARPA funding (i.e. MOST towns).

Does the town report how it plans to spend the money? The town must report ARPA money that has been SPENT or OBLIGATED (aka put under contract) between the town's 2022 ARPA report and the current report. In other words, what the town spent or put under contract during the last year.

Where do I find the reporting portal? If the town has an ID.me account, you will need to login at Treasury.gov/Cares.

If the town has Login.gov account, you will need to login at Portal.Treasury.gov/Compliance.

☆ Tip: The town is more likely to have a login.gov account!

Who fills out and submits the report? When it reported last year, the town had to make three designations (one person can be assigned to all three roles):

- Account administrator – responsible for maintaining names, contact info, can view and submit reports
- Point of contact for reporting – receives notifications; can complete reports but cannot submit them
- Authorized representative – responsible for certifying and submitting reports

I have no clue who the account administrator or authorized representative is, what do I do? Contact covidreliefsupport@treasury.gov.

Under what category do I file my expenditures? If you are an NEU, you should have opted to take the standard \$10 million in lost revenue. As a result, ALL expenditures should be reported under the Revenue Loss category (last year it was category 6.1)

Where can I find more information? Visit the Treasury's site here: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>

Town of Mexico

Mother of Towns

(315) 963-7633 Town Office
(315) 963-8794 Zoning
(315) 963-3491 Assessor
TTY 1-800-662-1220

Fax (315) 936-8806
64 South Jefferson St.
PO Box 98
Mexico, NY 13114

via E-mail

March 15, 2023

To: Mexico Youth Soccer and Mexico Little League

Re: Community Park

Dear All:

As you are aware, there have been several conversations and meetings concerning the use of fields at the Mexico Community Park. One issue in particular that has continued to raise concerns with all parties involved is the fence that separates the softball field from one of the soccer fields.

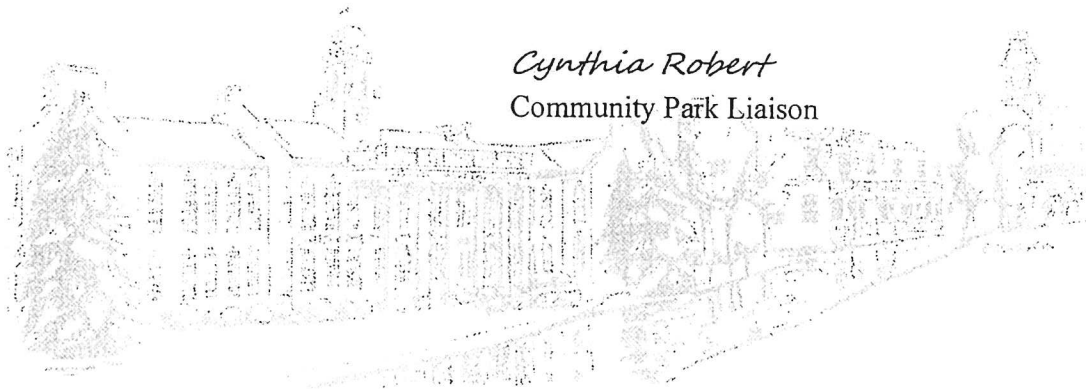
The Town is aware that space at the community park is tight and that both the baseball programs as well as the soccer programs are continuing to grow with new members. It was the Town Board's hope that the different programs could work together and share the responsibility of removal and replacement of the fence after use of the fields. Unfortunately, it appears that no mutual agreement could be reached to alleviate this issue.

In light of the ongoing disagreement between the programs, the Town Board determined it was left with no alternative other than to make a decision to resolve the issue. On Monday, March 13, 2023, the Town Board passed a resolution to permanently keep the softball field fence in place for the duration of the Spring softball season.

If there are any questions, please feel free to contact me and I will present the questions to the board.

Thank you,

Cynthia Robert
Community Park Liaison



russell.partrick@gmail.com

From: russell.partrick@gmail.com
Sent: Tuesday, April 4, 2023 3:34 PM
To: 'eric behling'; 'Judy Greenway'; 'Larry Barber'; 'Cynthia Robert'
Subject: FW:
Attachments: S2023 Field Usage . Hold Harmless Agreement.docx

Passing this along in case you're not getting email addressed to your town email account.

From: Mexico Youth Soccer
Sent: Sunday, March 26, 2023 7:51 AM
To: C-Chad Bigelow <cbigelow@apw.cnyric.org>; Ecottet24@gmail.com; Kevin Smith <kmsmith8@buffalo.edu>; Madonna Millerschinn <madonna.millerschin@gmail.com>; rdk421@gmail.com; townsupervisor@mexicony.org; deputysupervisor@mexicony.org; towncouncilor3@mexicony.org; towncouncilor4@mexicony.org; towncouncilor5@mexicony.org
Subject:

Dear esteemed Mexico Town Board members,

We are writing to acknowledge receipt of your March 15th letter from Ms. Robert, which informed us of the resolution that you passed at your March 13th board meeting to "permanently keep the softball field fence in place for the duration of the 2023 Spring soccer and little league season."

We are concerned that you may have reached this decision prematurely and without complete and accurate information. We would like to provide you with all of the information and ask you to reconsider your decision after reading this letter:

On September 12th, 2022 two representatives from our league (Kevin Smith and Chad Bigelow) attended your monthly town board meeting. They presented you with a letter that said in part:

It was brought to Mexico Youth Soccer's attention that the temporary fence for the softball field may possibly be left up for the entire season next spring. This would cause 3 out of our 7 fields to be unplayable. During this past spring, the fence was left up Monday-Thursday and taken down following the last weeknight home game. That allowed our field maintenance crew to paint the fields on Friday and then all playing fields were able to be used for games on Saturday mornings. (During the week, special arrangements were made for many of our teams to practice in other "creative" spaces so that we didn't interfere with softball.) Mrs. Robert informed us that we would deal with this issue in the spring. However, we cannot wait that long to make logistical decisions for our league. We are seeking assurance that the current arrangement (taking the fence down on Thursdays) will continue during the Spring of 2023. With over 450 players, it is important to be assured that all of our fields will be available for games on Saturday mornings.

During that meeting you gave verbal assurance that the temporary fence would be taken down and then put back up to accommodate the soccer playing youth of our community.

On January 9th, Mexico Youth Soccer (MYS) president, Kevin Smith, reached out to Mexico Little League (MLL) President, Jennifer Bertolini, asking to meet to discuss the upcoming spring season and received no response. Shortly thereafter, Ms. Cindy Robert reached out to both league presidents to organize a meeting to discuss the upcoming season. Mr. Smith declined due to the town's comment at its September 12th meeting that "the park manager has a job description and that the board members have no authority to act without

board approval and that Councilor Robert has no authority to direct sports teams.” However, on January 18th, Councilor Robert met with Ms. Bertollini (MLL) individually.

Following the meeting between Councilor Robert and Ms. Bertollini, Mr. Smith again reached out to Ms. Bertollini, asking if both the little league and soccer league board members could meet to discuss the upcoming season. She responded that she was “only willing to meet with soccer if a member of the town board was present.” (This again seems to go against what was discussed during the September Town Board Meeting.) It has also been brought to our attention by several MLL Board members that their Board was never made aware of any attempt to meet to discuss the upcoming seasons.,,

On February 8th, the Town Supervisor, Mr. Behling, met with the presidents of both leagues. It was verbally agreed upon, at that time, that MLL would take down their fence on Thursdays and MYS would put the fence back up on Saturdays after their games were completed. Mr. Smith expressed that MYS would be agreeable if they would not be liable for any possible damages or replacement of the softball fence, in the chance that were to occur.

On February 9th, a hold harmless agreement was sent to Mr. Behling to assure that the wording was acceptable to the Town. It stated that MYS would not be liable for any damages or replacement of the softball fence. (That agreement is attached for reference.) On February 14th, Mr. Behling sent Mr. Smith a text message in response to the hold harmless agreement, stating: “Game [*sic*] has recommended that the Town does not take a position in regards to the liability for this agreement. The town has its own liability insurance coverage including the park.” He did however express that MYS and MLL could have an agreement between themselves.

On February 15th, the hold harmless agreement was sent to MLL via email. On February 20th, Ms. Bertollini responded that she was not comfortable signing the agreement based on discussions with her board and legal advice they had received.

On March 6th, Ms. Bertollini wrote to MYS stating that she was going to defer back to the town for guidance regarding the softball field fence. At your meeting on March 13th, the issue regarding the fence was discussed, unbeknownst to MYS. On March 15th, MYS received an email from Loni Diamond that was signed by Ms. Cindy Robert, informing us that the town had a vote and the softball fence was to stay up for the duration of the spring season.

MYS was surprised by that email and the decision. With the fence remaining up, our soccer players will lose 25% of the available field space for their games. As a Board, we foresee unintended consequences that this decision will create. We currently have 350 players registered, with an anticipated total to be around 400-420 participants.

After discussing and taking into consideration that some of these conflicts could be related to personality conflicts between the two league presidents, MYS offered to have a different board member, meet with a different board member from MLL to discuss the field issues. Our Director of Players, Coach & Program Development (Mr. Chad Bigelow) personally reached out to the MLL Vice President (Mr. Matthew Lenhart) and the two agreed to meet to discuss the unsettled concerns. However, the MLL President directed her board members not to communicate with any members of MYS “per the town of Mexico, and to direct anyone to her.”

MYS sent an email to Ms. Bertollini on March 19th to once again suggest that the board members of both leagues meet to discuss the upcoming spring season. (This request was made again after learning that several MLL board members were unaware of the town's decision regarding the fence and that they had never been included in their league's discussions regarding the fence.) Her response continues to be for us to refer back to the Mexico Town board in all of our attempts for both leagues to try and work together.

We are still hopeful that all members of both leagues' boards can meet to find a solution that will be mutually beneficial. The permanent placement of a temporary fence across 25% of the available space for soccer

games on Saturday mornings, will create tremendous logistical issues for scheduling games for hundreds of children in our community.

We also worry about the conversations that will take place regarding the reasoning behind available playing space sitting empty with a temporary removable fence running through it, as the only reason that it can't be used.

While we continue to seek a cooperative solution to this issue, we respectfully request that you discuss this issue again, as a Board, in light of all of this information. We are hopeful that you will rescind your resolution and allow for the fence to be taken down on Thursday evenings and put back up on Saturday afternoons, as you had initially assured MYS. That decision would alleviate any issues that would result from the loss of available playing space.

Respectfully,

Mexico Youth Soccer

SAMPLE WEEKLY FIELD USAGE

MONDAY

	1	2*	3	4*	7
5:00-6:30	U6 1.1	U6 5.1	U8 1.1	U8 5.1	U12 1.1
5:00-6:30	U6 2.1	U6 6.1	U8 2.1		U12 2.1
6:30-8:00	U6 3.1		U8 3.1		U12 3.1
6:30-8:00	U6 4.1		U8 4.1		U12 4.1

TUESDAY

	1	2*	3	4*	7
5:00-6:30	U6 7.1	U6 11.1	U8 6.1	U10 1.1	U10 3.1
5:00-6:30	U6 8.1	U6 12.1	U8 7.1		U10 4.1
6:30-8:00	U6 9.1		U8 8.1		U10 5.1
6:30-8:00	U6 10.1	U8 10.1	U8 9.1	U10 2.1	U10 6.1

WEDNESDAY

	1	2*	3	4*	7
5:00-6:30	U6 1.2	U6 5.2	U8 1.2	U8 5.2	U12 1.2
5:00-6:30	U6 2.2	U6 6.2	U8 2.2		U12 2.2
6:30-8:00	U6 3.2		U8 3.2		U12 3.2
6:30-8:00	U6 4.2		U8 4.2		U12 4.2

THURSDAY

	1	2*	3	4*	7
5:00-6:30	U6 7.2	U6 11.2	U8 6.2	U10 1.2	U10 3.2
5:00-6:30	U6 8.2	U6 12.2	U8 7.2		U10 4.2
6:30-8:00	U6 9.2		U8 8.2		U10 5.2
6:30-8:00	U6 10.2	U8 10.2	U8 9.2	U10 2.2	U10 6.2

* Coaches scheduling practices on fields 2 and 4 should be prepared to shift their practice area, to the space between fields 1&2 and 3&4, if T-ball or A-ball need access to the playing area that is occupied by those fields.

MONDAY

	1	2*	3	4*	7
5:00-6:30					
5:00-6:30					
6:30-8:00					
6:30-8:00					

TUESDAY

	1	2*	3	4*	7
5:00-6:30					
5:00-6:30					
6:30-8:00					
6:30-8:00					

WEDNESDAY

	1	2*	3	4*	7
5:00-6:30					
5:00-6:30					
6:30-8:00					
6:30-8:00					

THURSDAY

	1	2*	3	4*	7
5:00-6:30					
5:00-6:30					
6:30-8:00					
6:30-8:00					

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Hold Harmless Agreement

We, Mexico Little League, (hereinafter "MLL") acknowledge that we have requested that members of Mexico Youth Soccer (hereinafter "MYS") reinstall our softball fence at the Mexico Community Park on Saturday afternoons. At our request we, MLL, hereby assume all liability associated with said fence installation. MLL also agrees, to indemnity, release and hold harmless MYS and its officers, agents, and volunteers from and against any and all loss, damage, liability, and claims arising out of the weekly fence re-installation.

Signature of MYS President

Date

Signature of MLL President

Date

Town Supervisor/Designee

Date Received

Signature of Receipt

March 31, 2023

Town of Mexico
PO Box 98
Mexico, NY 13114

Dear Eric,

Please accept this letter as my formal resignation from my position as Town Councilman for the Town of Mexico, effective March 31, 2023.

I appreciate the opportunities that I have been given in this post for the past nine years of serving on the board.

Respectfully,



Larry J. Barber

TOWN CLERK'S MONTHLY REPORT

TOWN OF MEXICO, NEW YORK

MARCH, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>5</u>	CERTIFIED COPIES	<u>50.00</u>	
TOTAL TOWN CLERK FEES				50.00
A2544	<u>52</u>	DOG LICENSES	<u>346.00</u>	
TOTAL A2544				346.00
A2555	<u>7</u>	BUILDING PERMITS	<u>1,005.60</u>	
TOTAL A2555				1,005.60
A2590	<u>1</u>	JUNKYARD LICENSE	<u>100.00</u>	
TOTAL A2590				100.00
F1234	<u>83</u>	WATER PAYMENTS	<u>5,635.74</u>	
TOTAL F1234				5,635.74

TOWN CLERK'S MONTHLY REPORT

MARCH, 2023

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>1,501.60</u>
PAID TO TOWN FOR WATER PAYMENTS	<u>5,635.74</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>68.00</u>
TOTAL DISBURSEMENTS	7,205.34

Grand- Totals :

04-04-23
13:51:46

Town of Mexico - 2023 - County & Town Tax Collection
Trial Balance - All Swis Codes
04-04-23

Original Warrant	5,439,540.31
Adjustments	0.00
=====	
Adjusted Warrant	5,439,540.31
1st Installments	80,703.22
2nd Installments	63,090.56
Full Payments	4,713,988.52
Partial Payments	4,341.47
Penalties	7,241.07
Late Notice Fees	176.00
Bad Check Fees	20.00
=====	
Total Collections	4,869,560.84
Taxes Outstanding	577,416.54

assessor report for Board meeting



From Karen Shaw <assessor@mexicony.org>

To TownClerk <TownClerk@mexicony.org>

Date 2023-03-27 13:09

Town Board members

The assessor office has been extremely busy with all the senior aged exemptions, we took in over 100 calls. All applications have been processed. We are currently finishing up with data input for the tentative roll to be filed.

We will be finished with the all information before the county deadline of April 24th. I have asked the county to prepare all the change notices and we will print them here and mail out mid-April.

Grievance day is set for May 23, 2023 here at the office.

I did hope to attend tonight meeting but I have a prior commitment. I will do my best to attend the board meeting in May.

--

Karen Shaw

Assessor

Town of Mexico

315-350-4841

CONFIDENTIALITY NOTICE:

The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Town of Mexico Dog Control Officers Report

April 10, 2023

Report for the month of March 2023

6 notices of unlicensed dogs were issued

No dogs were picked up in March

Respectfully,

Jack Spriggs, DCO

Town of Mexico

Mother of Towns

963-7633 Town Office
963-8794 Zoning
(315) 963-8806 Fax

64 South Jefferson St.
P.O. Box 98
Mexico, N.Y. 13114-0098

Code Enforcement Officers Report March 2023

6 building permits issued.

Issued 6 Violations.

Issued 14 certificate of occupancies and compliances.

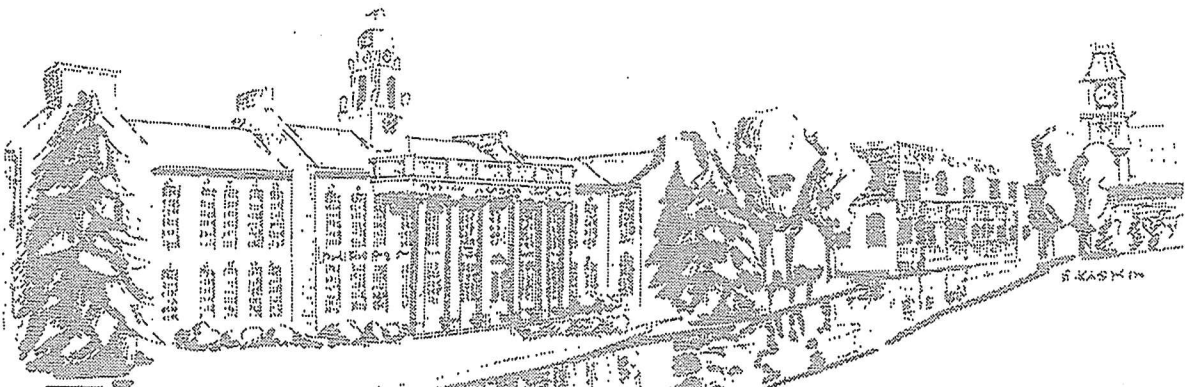
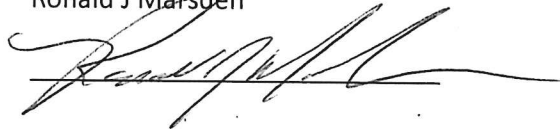
Attended an 8 hour NYSDERDA Training in syracuse for the town to apply for a grant for LED street and building lighting.

Building inspections for open permits are ongoing.

The office received \$1,005.60 in fees.

Reports are attached.

Ronald J Marsden



Town of Mexico

Building Permits by Issued Date: 03/01/2023 - 03/31/2023

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
23-0009 Race Trevor	03/13/23		Race Trevor 3437 St Rt 69	172.00-02.28	224.00	12,000.00
23-0010 Canna Christopher	03/15/23		Canna Christopher 329 Tubbs Rd	135.00-02-02.03	450.00	300,000.00
23-0011 Canna Christopher	03/15/23		Canna Christopher 329 Tubbs Rd	135.00-02-02.03	60.00	5,000.00
23-0012 Zook Mosie	03/21/23		Zook Mosie 533 Co Rt 41	117.00-01-33.06	153.60	5,000.00
23-0013 Rainbow Daniel L	03/24/23		Rainbow Daniel L 159 Cole Rd	117.00-01-23.01	43.00	
23-0014 Baldwin Christopher N	03/27/23		Baldwin Christopher N 700 Tubbs Rd	135.00-01-01.12	50.00	8,000.00
Total Count:		6		Total:	\$980.60	\$330,000.00

Town of Mexico

Building Permits Completed: 03/01/2023 - 03/31/2023

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost
19-0043 Turnbull Nathan	07/01/19	03/16/23	Turnbull Nathan 3556 St Rt 104	115.00-02-09.2	89.00	15,000.00
21-0003 Jones Linwood	01/12/21	03/28/23	Jones Linwood Tubbs Rd	118.00-02-01	500.00	300,000.00
21-0081 Ladd Kimberlee	09/28/21	03/16/23	Ladd Kimberlee 139 Pople Ridge Rd	171.00-02-12	56.00	3,500.00
21-0088 Forbes Heather	10/13/21	03/15/23	Forbes Heather 51 Sherman Rd	117.00-01-34.02	104.00	20,000.00
21-0094 Windey Brian T	11/16/21	03/15/23	Windey Brian T 27 Minckler Rd	116.00-02-18	65.00	7,400.00
21-0098 Bonacquisti Vera	12/15/21	03/15/23	Bonacquisti Vera 583 Co Rt 58	153.00-01-30	170.00	40,000.00
22-0006 Jewell Cheryl	01/31/22	03/15/23	Jewell Cheryl 3632 St Rt 69	172.00-01-07.01	62.00	5,800.00
22-0029 Zook Levi	04/20/22	03/15/23	Zook Levi 84 Smithers rd	135.00-01-38.01	146.00	32,000.00
22-0045 Hershberger Peter	06/01/22	03/15/23	Hershberger Peter Halsey Rd S	117.00-01-05	201.00	45,000.00
22-0072 Weber Wayne	07/21/22	03/15/23	Weber Wayne 69 Fort Leazier Rd	116.00-02-31	128.00	25,000.00
22-0097 Lewis Danielle	09/29/22	03/15/23	Lewis Danielle 6551 St Rt 3	083.00-01-13	50.00	1,000.00
22-0098 Lewis Danielle	09/29/22	03/21/23	Lewis Danielle 6551 St Rt 3	083.00-01-13	60.00	5,000.00
22-0112 Onondaga Audubon Society	12/20/22	03/15/23	Onondaga Audubon Society 36 Grand View Ave	083.00-01-03	171.00	45,000.00
23-0002 Tenney Paul T	01/19/23	03/15/23	Tenney Paul T 408 Pople Ridge Rd	171.00-01-04.22	50.00	14,500.00

Total Count: 14

Total: \$1,852.00 \$559,200.00

Town of Mexico

Violation Summary by Date Range: 03/01/2023 - 03/31/2023

Violation#	Violator Name	Violation Date	Property Owner & Location	Tax Map#	Offense
23-0018	Doane Allyn	03/06/23	Doane Allyn 2260 Us Rt 11	191.00-01-10	junk vehicle law
23-0019	O'Reilly Mary Kathleen	03/06/23	O'Reilly Mary Kathleen 293 St Rt 104B	099.00-01-03	unsafe structures
23-0020	O'Reilly Mary Kathleen	03/06/23	O'Reilly Mary Kathleen 293 St Rt 104B	099.00-01-03	junk vehicle law
23-0021	Johnson Myron	03/13/23	Johnson Myron 2268-70 Us Rt 11	191.00-01-08	no water
23-0022	Stevenson Rebecca	03/13/23	Stevenson Rebecca 135 Smithers Rd	135.00-01-26	junk vehicle law
23-0023	Shene Ronald	03/15/23	Shene Ronald 2692 Us Rt 11	173.00-01-04	No certificate of occupancy

Total Count: 6

Town of Mexico

Other Permit Summary by Application Date Range: 03/01/2023 - 03/31/2023

Permit#	Date	Property Owner	Tax Map#	Fee	Type
Applicant Name		& Location	DBA		Description
23-0001	03/27/23	Johnson Myron	191.00-01-08	25.00	Demolition permit
Johnson Myron		2268-70 Us Rt 11			demo back porch
Total Count:		1	Total:	\$25.00	

Matt Evans

From: Matt Evans
Sent: Friday, March 24, 2023 10:12 AM
To: Matt Evans
Subject: Clean Energy Communities - Energy Code Enforcement Training Notice of Completion, Syracuse 3/23/2023

Notice of Completion Email:

Congratulations! This email is notification that you have successfully completed Energy Code Enforcement Training under NYSERDA's Clean Energy Communities program. To earn credit for this action, please submit the attached copy of this email at the Submit Action Item Documentation page. If you have any questions about the Clean Energy Communities Program, please do not hesitate to contact the Clean Energy Community Coordinator for your region. (copied on this email)

Questions regarding NYS Department of State in-service credit can be submitted to Matt Evans of Newport Ventures.

Thank you for your interest in becoming a Clean Energy Community. Keep up the good work!

Links: [High Impact Action Items - NYSERDA](#)

[Find A Coordinator - NYSERDA](#)

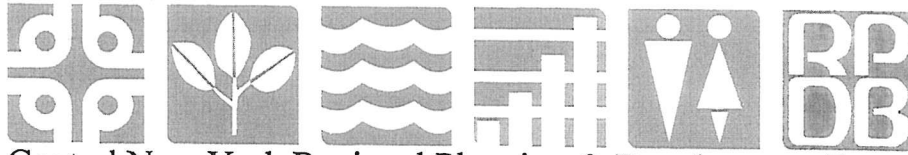
Thank You,

Matt Evans
Building Systems Analyst/Certified HERS Rater

NEWPORT  VENTURES

22 Jay Street
Schenectady, NY 12305
Office: 518-377-9410
Mobile: 518-368-4113
www.newportventures.net





Central New York Regional Planning & Development Board

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051
Paul W. Pinckney, Chairman David V. Bottar, Executive Director

**Town of New Haven:
Clean Energy Communities
February 21, 2023**

NYSERDA Clean Energy Communities Program:

- This program provides grants to communities that complete clean energy actions.
- If the Town completes four actions, you will earn a \$5,000 grant towards a new clean energy/sustainability project, such as converting building lighting to LEDs.

Actions to consider:

1. Convert cobra head streetlights to LEDs
 - a. Already looking into this
2. Adopt the unified solar permit
 - a. This is a building and electrical permit for small scale residential/commercial solar arrays less than 25 kW in size.
 - b. Instead of having a different permitting process for solar for every municipality across the state, having a unified process will help make the permitting/installation process quicker, easier, and less expensive for residents and small businesses interested in solar at their homes and businesses.
 - c. This is NOT zoning, permitting, or regulating large scale solar farms.
3. Have the Code Officer attend a day-long energy code training
 - a. Must be an eligible Clean Energy Community energy code training to count.
 - b. The next training we are hosting in Syracuse on 3/23 from 8am-5pm. Register at <https://events.eventzilla.net/e/energy-code-enforcement-training-central-ny-q1-2138602678>.
4. Benchmarking municipal energy use – passing the resolution
 - a. This action requires that the Town pass a resolution to track municipal building energy use using Portfolio Manager online and posting an annual report to the municipal website. This action does not include doing the actual benchmarking work.
5. Benchmarking municipal energy use – performing the benchmarking
 - a. This action is actually following through with the benchmarking work. Amanda is available to help get this set up and connected with National Grid so the data is updated automatically.
 - b. Helps get a better understanding of how municipal buildings are using energy to help plan for future efficiency projects.

Highway Superintendent Report March 2023

General maintenance on equipment

Cleaning and disinfecting highway garage

Plowing and sanding roads

Shovel and salt library

Plow and shovel town office and historical

Plow Caseys cottage

Highway Superintendent

A large, stylized handwritten signature in black ink, likely belonging to the Highway Superintendent, positioned below the title.

SUPERVISOR To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of February 2023

GENERAL RECEIPTS

	Prev Balance	\$2,099,928.18
23-Feb	Water Deposit	\$625,252.17
	Clerk Fees/Vital Records	\$116.13
	Dog Licenses	\$250.00
	Fines and Bail	\$2,620.00
	Building Permits	\$1,100.00
	February Interest	\$759.29
	Taxes	\$1,155,030.15
	Sub Total	\$1,785,127.74
	February Capital Interest	\$191.17
	Sub Total	\$191.17

\$3,885,247.09

HIGHWAY RECEIPTS

	Prev Balance	\$1,272,359.76
23-Feb	February Interest	\$229.80
	Taxes	\$1,014,469.00
	Sub Total	\$1,014,698.80

\$2,287,058.56

GENERAL EXPENSES

EEHC	(\$187.96)
Vouchers	\$893,852.32
Payrolls	\$16,113.71
NH H.I. Reimbursement	\$0.00
Sub Total	\$909,778.07

HIGHWAY EXPENSES

EE CURRENT HC CONTRIBUTION	(\$509.26)
Paid Vouchers	\$73,380.41
Payrolls	\$56,033.04
Sub Total	\$128,904.19

GENERAL Balance	\$2,975,469.02
HWY Balance	\$2,158,154.37
Total	\$5,133,623.39

Eric Behling, Supervisor

Date

CASH REPORT

FUND	23-Feb	22-Feb	21-Feb	20-Feb	19-Feb
A	1,354,905.27	1,194,774.25	1,072,279.67	1,099,497.27	\$1,185,681.12
Capt Res	624,294.41	533,411.79	442,921.85	361,145.88	\$270,536.11
B	-118,091.59	88,324.60	110,731.12	123,525.11	(\$6,117.52)
DA	1,175,405.57	1,397,711.15	1,120,011.54	1,171,296.27	\$827,728.02
DB	1,046,430.01	573,160.84	753,378.30	762,520.55	\$1,034,819.64
SF	56,758.29	5,758.29	14,985.29	53,332.29	\$51,795.29
SM	5,696.42	5,012.93	4,229.29	3,579.66	\$2,874.32
SS	10,762.15	9,694.15	9,430.15	9,166.15	\$9,599.11
ST	3,974.62	4,332.74	4,502.55	4,559.28	\$4,553.82
FO	407,998.94	394,178.33	372,836.71	376,131.44	\$341,779.42
F2	427,003.60	410,752.56	391,896.93	368,137.72	\$336,479.82
F3	57,536.88	101,332.78	59,619.95	59,525.22	\$61,941.16
TA	25,298.14	22,903.09	17,234.70	18,146.13	\$6,059.16
F5	142,333.68	68,654.57	102,364.05	58,910.84	
	\$5,220,306.39	\$4,810,002.07	\$4,476,422.10	\$4,469,473.81	\$4,127,729.47

[illegible]

SUPERVISOR To the Mexico Town Board, pursuant to section 119 of the Town Law, I hereby render the following detailed statement of all moneys received and disbursed by me, as Supervisor, during the month of March 2023

GENERAL RECEIPTS

	Prev Balance	\$2,975,469.02	
23-Mar	Water Deposit	\$20,239.03	
	Clerk Fees/Vital Records	\$120.28	
	Dog Licenses	\$230.00	
	Fines and Bail	\$3,300.00	
	Building Permits	\$1,770.00	
	March Interest	\$1,079.43	
	TNH Fuel Reimbursement Feb & Mar	\$157.20	
	Sales Tax 1st Qtr 2023	\$5,000.00	
	AP&G Holdings LLC	\$282.30	
	AT&T Settlement	\$3.31	
	MPP 2023 Reservations	\$600.00	
	Sub Total	\$32,781.55	
	March Capital Interest	\$211.72	
	Sub Total	\$211.72	

\$3,008,462.29

HIGHWAY RECEIPTS

	Prev Balance	\$2,158,154.37	
23-Mar	March Interest	\$506.29	
	Sales Tax 1st Qtr 2023	\$88,933.00	
	Sub Total	\$89,439.29	\$2,247,593.66

GENERAL EXPENSES

	EEHC	(\$203.32)	
	Vouchers	\$128,773.15	
	Payrolls	\$50,033.71	
	NH H.I. Reimbursement Feb & Mar	(\$1,703.52)	
	MPP Caretakers Utility Reimbursement	(\$618.65)	
	Sub Total	\$176,281.37	

HIGHWAY EXPENSES

	EE CURRENT HC CONTRIBUTION	(\$763.89)	
	Paid Vouchers	\$12,907.07	
	Payrolls	\$82,915.68	
	Sub Total	\$95,058.86	

GENERAL Balance	\$2,832,180.92
HWY Balance	\$2,152,534.80
Total	\$4,984,715.72

Eric Behling, Supervisor

Date

CASH REPORT

FUND	23-Mar	22-Mar	21-Mar	20-Mar	19-Mar
A	\$1,276,984.13	\$1,137,553.70	\$1,040,816.62	\$1,039,155.76	\$1,147,500.80
Capt Res	\$624,506.13	\$533,411.79	\$442,961.89	\$361,176.75	\$270,589.85
B	(\$140,554.70)	\$56,672.11	\$141,164.59	\$151,460.61	(\$12,964.65)
DA	\$1,081,643.88	\$1,288,552.10	\$1,012,684.66	\$1,051,433.43	\$732,776.00
DB	\$1,134,572.13	\$678,708.34	\$843,201.81	\$762,087.45	\$1,108,693.07
SF	\$56,758.29	\$5,758.29	\$14,985.29	\$22,131.29	\$18,652.29
SM	\$5,418.10	\$4,771.02	\$4,001.23	\$3,332.28	\$2,641.94
SS	\$8,446.15	\$7,510.15	\$7,246.15	\$6,982.15	\$7,661.30
ST	\$3,715.25	\$4,095.93	\$4,287.86	\$4,343.89	\$4,355.43
F0	\$387,040.25	\$373,516.59	\$367,531.63	\$363,478.86	\$353,078.15
F2	\$415,502.88	\$402,702.67	\$390,671.19	\$365,858.76	\$333,929.39
F3	\$52,594.19	\$53,992.39	\$59,608.77	\$59,048.10	\$60,934.63
TA	\$27,590.36	\$23,283.56	\$15,328.26	\$16,932.27	\$6,028.72
F5	\$102,927.52	\$28,195.94	\$75,280.28	\$44,842.50	
TOTAL	\$5,037,144.56	\$4,598,724.58	\$4,419,770.23	\$4,252,264.10	\$3,968,255.78

COMHOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	HOURS	EARNINGS	GROSS
CO REGULAR	REGULAR	OVERTIME	OVERTIME	HOLIDAY	HOLIDAY	PERSONAL	PERSONAL	SICK	SICK	VACATION	VACATION	EARNINGS
NZL3,078.25	8,349.24	377.50	2,656.49			99.00	2,475.61					123,575.84
FICA TAX 9,373.55 FED INCOME TAX 8,220.62 STATE INCOME TAX 4,365.73 SUI/SDI TAX												
TOTAL VOL. DEDUCTIONS 5,762.78 TOTAL DIRECT DEPOSITS 78,134.68 NET PAY 17,718.48												
*** REPORT TOTALS *** 3,078.25 108,349.24 377.50 12,656.49 99.00 2,475.61 123,575.84												
TOTAL FICA TAX 9,373.55 TOTAL FED INCOME TAX 8,220.62 TOTAL STATE INCOME TAX 4,365.73 TOTAL SUI/SDI TAX												
TOTAL VOL. DEDUCTIONS 5,762.78 TOTAL DIRECT DEPOSITS 78,134.68 NET PAY 17,718.48												
PR# 5 Gen \$19,435.58 + \$1,479.62 = \$20,915.20 Hwy \$24,661.55 + \$1,867.14 = \$26,528.69												
PR# 6 Gen \$7,523.00 + \$568.32 = \$8,091.32 Hwy \$27,788.08 + \$2,106.31 = \$29,894.39												
PR# 7 Gen \$19,539.58 + \$1,487.61 = \$21,027.19 Hwy \$24,628.05 + \$1,864.55 = \$26,492.60 \$123,575.84 \$9,373.55 \$132,949.39												

SALES TAX HISTORY

	2023	2022	2021	2020
Q1	\$93,933.00	\$93,110.00	\$94,797.00	\$72,372.00
Q2		\$61,338.00	\$37,668.00	\$33,914.00
Q3		\$55,684.00	\$62,948.00	\$58,239.00
Q4		\$53,126.00	\$45,197.00	\$30,675.85
TOTAL		\$263,258.00	\$240,610.00	\$195,200.85

TOWN OF MEXICO

1st QUARTER REPORT

2023

Eric Behling, Supervisor

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
MM - INTEREST		272.61	500.00	506.00	500.00	81.96
A0.1001.000						
REAL PROPERTY TAXES			796,835.00	798,408.15	760,649.00	761,076.97
A0.1255.000						
CLERK FEES		0.28	400.00	31.11	400.00	6.44
A0.2001.000						
PARK & REC CHARGES			500.00		500.00	
A0.2401.000						
INTEREST & EARNINGS		484.78	800.00	923.74	800.00	173.75
A0.2544.000						
DOG LICENSES		230.00	4,800.00	839.00	4,500.00	720.00
A0.2610.000						
FINES & BAIL		3,300.00	80,000.00	8,845.00	80,000.00	8,345.00
A0.2611.000						
DOGS - FINES & PENAL			500.00		500.00	95.00
A0.2770.000						
UNCLASSIFIED REVENUE		338.61		342.61		359.00
A0.3005.000						
MORTGAGE TAX			48,000.00		48,000.00	
A0.3089.000						
REGISTRAR OF VITAL S		67.00	1,400.00	255.25	900.00	432.75
A0.3820.000						
YOUTH PROGRAMS			900.00		900.00	
A0.7110.000						
Mexico Point Park Unclassified Revenue		600.00		600.00		525.00
Totals for Fund:						
A0 (Fund - A0)		5,293.28	934,635.00	810,750.86	897,649.00	771,815.87

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
Total Revenues		122,220.84	3,537,191.00	2,962,101.56	3,520,504.00	2,868,363.09
A0.1010.100						
TOWN BOARD PERSONAL SERVICES		2,200.00	13,200.00	3,300.00	12,960.00	3,240.00
A0.1010.400						
TOWN BOARD CONTRACTUAL EXPEN			5,000.00	312.06	5,000.00	171.20
A0.1110.100						
JUSTICES PERSONAL SERVICES		9,940.00	53,820.00	14,910.00	52,830.00	13,207.50
A0.1110.200						
JUSTICES EQUIPMENT			1,200.00		1,200.00	
A0.1110.400						
JUSTICES CONTRACTUAL EXPENSES		1,702.11	11,000.00	5,442.42	11,000.00	4,428.02
A0.1220.100						
SUPERVISOR PERSONAL SERVICES		4,725.00	35,110.00	9,200.00	37,500.00	9,040.32
A0.1220.200						
SUPERVISOR EQUIPMENT			2,000.00		2,000.00	
A0.1220.400						
SUPERVISOR CONTRACTUAL EXPENS		868.65	8,500.00	5,062.15	8,500.00	4,739.48
A0.1320.400						
INDEPENDENT AUDIT CONTRACTUAL E			20,700.00		20,100.00	10,000.00
A0.1330.100						
TAX COLLECTOR PERSONAL SERVICE		2,100.00	12,600.00	3,150.00	12,360.00	3,090.00
A0.1330.400						
TAX COLLECTOR CONTRACTUAL EXPE			3,000.00	94.94	3,000.00	2,179.88
A0.1340.100						
BUDGET OFFICER PERSONAL SERVI		270.00	1,620.00	405.00	1,620.00	405.00
A0.1355.100						
ASSESSORS PERSONAL SERVICES		4,805.00	38,200.00	8,820.00	36,130.00	8,632.50
A0.1355.200						
ASSESSORS EQUIPMENT			2,000.00	1,382.26	2,000.00	
A0.1355.400						
ASSESSORS CONTRACTUAL EXPENS		246.63	6,000.00	493.26	6,000.00	190.32
A0.1410.100						
TOWN CLERK PERSONAL SERVICES		6,446.00	49,460.00	14,638.00	48,360.00	19,859.76
A0.1410.200						
TOWN CLERK EQUIPMENT			3,000.00	107.12	3,000.00	
A0.1410.400						
TOWN CLERK CONTRACTUAL EXPENS		935.00	2,800.00	1,820.00	2,800.00	1,105.07
A0.1420.400						
ATTORNEY CONTRACTUAL EXPENSES		591.00	9,600.00	1,896.75	6,000.00	1,564.00
A0.1620.100						
BUILDINGS PERSONAL SERVICES		894.50	6,690.00	1,341.75	6,441.00	1,331.16

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
A0.1620.400						
BUILDINGS CONTRACTUAL EXPENSES		27,077.29	12,000.00	46,994.74	12,000.00	8,597.80
A0.1910.100						
UNALLOCATED INSURANCE			60,000.00		60,000.00	115.61
A0.1920.200						
MUNICIPAL ASSN. DUES		210.00	2,500.00	755.00	2,500.00	1,840.00
A0.1989.400						
OTHER GENERAL GOVT SUPPORT		992.00	50,000.00	2,190.00	50,000.00	1,621.00
A0.3510.100						
DOG CONTROL PERSONAL SERVICES		1,720.00	10,320.00	2,580.00	10,140.00	2,535.00
A0.3510.200						
DOG CONTROL EQUIPMENT			400.00		400.00	
A0.3510.400						
DOG CONTROL CONTRACTUAL EXPEN		38.90	3,000.00	116.67	3,000.00	305.29
A0.3989.400						
PUBLIC SAFETY CONTRACTUAL EXPEN			500.00		500.00	
A0.4020.400						
REGISTRAR VITAL STATISTICS CONT			500.00		500.00	
A0.4540.400						
AMBULANCE CONTRACTUAL EXPENSE			137,814.00	137,814.00	112,757.00	112,757.00
A0.4540.401						
MERCY FLIGHT CONTRACTUAL EXPE			1,000.00		1,000.00	
A0.5010.100						
SUPT. OF HIGHWAYS PERSONAL SER		7,290.00	63,180.00	17,010.00	62,048.00	16,705.22
A0.5010.200						
SUPT. OF HIGHWAYS EQUIPMENT			800.00		800.00	
A0.5010.400						
SUPT. OF HIGHWAYS CONTRACTUAL E			1,000.00		1,000.00	50.00
A0.5132.400						
HIGHWAY GARAGE CONTRACTUAL EX		2,443.84	32,000.00	8,363.30	32,000.00	6,665.02
A0.6410.400						
PUBLICITY CONTRACTUAL EXPENSE			1,000.00		1,000.00	
A0.6510.400						
VETERANS SERVICES CONTRACTUAL I			1,000.00		1,000.00	
A0.7110.100						
MEXICO POINT PARK PERSONAL SERV			28,152.00		27,600.00	
A0.7110.200						
MEXICO POINT PARK EQUIPMENT			2,000.00		2,000.00	
A0.7110.400						
MEXICO POINT PARK CONTRACTUAL E		352.08	30,000.00	7,068.64	30,000.00	2,124.21
A0.7140.100						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DESCRIPTION						
COMMUNITY PARK PERSONAL SERV		1,185.00	13,975.00	2,765.00	10,136.00	2,728.88
A0.7140.200						
COMMUNITY PARK EQUIPMENT			20,000.00		20,000.00	57,353.16
A0.7140.400						
COMMUNITY PARK CONTRACTUAL EX		734.22	15,000.00	2,540.77	15,000.00	2,487.77
A0.7320.400						
JOINT YOUTH PROJECT CONTRACTUA			4,000.00		4,000.00	
A0.7410.400						
PUBLIC LIBRARY CONTRACTUAL EXPE			20,500.00	20,500.00	20,500.00	20,500.00
A0.7450.400						
MUSEUM CONTRACTUAL EXPENSES		1,106.86	6,000.00	2,286.05	6,000.00	2,494.24
A0.7510.100						
HISTORIAN PERSONAL SERVICES		510.00	3,060.00	765.00	3,020.00	754.98
A0.7510.200						
HISTORIAN EQUIPMENT			3,500.00		3,500.00	
A0.7510.400						
HISTORIAN CONTRACTUAL EXPENSE			1,000.00		1,000.00	
A0.7620.400						
ADULT RECREATION CONTRACTUAL E			2,300.00		2,300.00	49.08
A0.8510.400						
BEAUTIFICATION CONTRACTUAL EXP			400.00		400.00	
A0.8810.400						
CEMETERY CONTRACTUAL EXPENSE		750.00	2,000.00	750.00	2,000.00	750.00
A0.9010.800						
NY'S RETIREMENT						
A0.9030.800			28,324.00	28,324.00	28,872.00	29,074.50
SOCIAL SECURITY		3,207.00	24,110.00	6,005.45	24,075.00	6,198.45
A0.9045.800						
LIFE INSURANCE		37.35	1,000.00	112.05	1,000.00	156.71
A0.9050.800						
UNEMPLOYMENT INSURANCE			1,000.00		1,000.00	
A0.9055.800						
DISABILITY INS.			800.00	141.99	800.00	164.82
A0.9060.800						
HEALTH INSURANCE		164.01-	65,000.00	4,355.73	65,000.00	7,508.89
Totals for Fund:		83,214.42	934,635.00	363,814.10	897,649.00	366,721.84
A0 (Fund - A0)						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
B0.1001.000 TAXES			19,269.00	19,269.00	16,827.00	16,827.00
B0.1120.000 SALES & NONPROPERTY		5,000.00	10,000.00	5,000.00	10,000.00	5,000.00
B0.1560.000 SAFETY INSPECTION FE		1,770.00	9,000.00	4,522.70	9,000.00	1,417.50
B0.2110.000 ZONING FEES			100.00		100.00	
B0.2401.000 INTEREST & EARNINGS			50.00		50.00	
B0.2770.000 UNCLASSIFIED REVENUE		157.20	35,000.00	221.58	35,000.00	181.09
Totals for Fund:		6,927.20	73,419.00	29,013.28	70,977.00	23,425.59
B0 (GENERAL OUTSIDE)						

Statement of Revenues & Expenditures

TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
B0.3620.100 SAFETY INSPECTION PERSONAL SER		1,545.00	13,390.00	3,605.00	13,120.00	3,532.27
B0.3620.200 SAFETY INSPECTION EQUIPMENT			500.00		500.00	
B0.3620.400 SAFETY INSPECTION CONTRACTUAL E		346.51	6,000.00	1,975.13	6,000.00	957.57
B0.6989.400 WATER RESOURCE EXPENDATURES		26,940.11		66,839.26		42,371.69
B0.8010.100 ZONING PERSONAL SERVICES		160.00	18,030.00	305.00	17,760.00	418.25
B0.8010.200 ZONING EQUIPMENT			1,000.00		1,000.00	
B0.8010.400 ZONING CONTRACTUAL EXPENSES		18.85	2,800.00	1,385.16	2,600.00	3,359.49
B0.8020.100 PLANNING PERSONAL SERVICES		1,891.66	4,640.00	4,399.99	4,640.00	4,052.26
B0.8020.400 PLANNING CONTRACTUAL EXPENSES		18.85	2,000.00	499.69	1,000.00	1,433.13
B0.9010.800 NYS RETIREMENT			3,250.00	3,250.00	2,590.00	2,792.50
B0.9030.800 SOCIAL SECURITY		266.13	2,759.00	614.66	2,717.00	592.06
B0.9045.800 LIFE INSURANCE		24.65	250.00	60.51	250.00	53.79
B0.9055.800 DISABILITY INSURANCE			100.00	19.98	100.00	24.96
B0.9060.800 HEALTH INSURANCE		1,821.45-	18,700.00	3,023.41-	18,700.00	1,417.02-
Totals for Fund:		29,390.31	73,419.00	79,930.97	70,977.00	58,170.95
B0 (GENERAL OUTSIDE)						

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DA.0205.001						
MM - INTEREST		272.61	300.00	506.00	300.00	81.96
DA.1001.000						
TAXES			713,964.00	713,964.00	687,176.00	687,176.00
Totals for Fund:		272.61	714,264.00	714,470.00	687,476.00	687,257.96
DA (HIGHWAY TOWNWIDE)						

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
MACHINERY EQUIPMENT						
DA.5130.201			20,000.00		10,000.00	57,761.00
PRINCIPAL PAYMENT MACHINERY			92,308.00		92,306.00	
DA.5130.400						
MACHINERY CONTRACTUAL EXPENSE			95,000.00	25,769.57	75,000.00	22,258.37
DA.5142.100		10,996.29				
SNOW REMOVAL PERSONAL SERVIC		77,077.68	266,480.00	177,253.37	261,255.00	181,432.82
DA.5142.400						
SNOW REMOVAL CONTRACTUAL EXP			90,000.00	41,769.33	90,000.00	725.00
DA.9010.800						
NYS RETIREMENT			23,990.00	23,990.00	32,229.00	32,431.50
DA.9030.800						
SOCIAL SECURITY		5,838.00	20,386.00	13,423.51	19,986.00	13,741.10
DA.9045.800						
LIFE INSURANCE		204.67	1,500.00	560.25	1,700.00	428.78
DA.9050.800						
UNEMPLOYMENT INS.			600.00		1,000.00	
DA.9055.800						
DISABILITY INSURANCE			200.00	34.65	200.00	43.26
DA.9060.800						
HEALTH INSURANCE		507.34-	95,000.00	21,313.79	95,000.00	32,463.25
DA.9089.800						
BOOTS		425.00	2,300.00	1,816.34	2,300.00	1,809.94
DA.9789.400						
INTEREST PAID CONTRACTUAL			6,500.00		6,500.00	
Totals for Fund:						
DA (HIGHWAY TOWNWIDE)	94,034.30		714,264.00	305,930.81	687,476.00	343,095.02

Statement of Revenues & Expenditures

TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DB.0205.001						
MM - INTEREST		233.68	300.00	433.75	300.00	70.29
DB.1001.000						
TAXES						
DB.1120.000			300,505.00	300,505.00	308,190.00	308,190.00
SALES & NONPROPERTY						
DB.2770.000		88,933.00	220,000.00	88,933.00	200,000.00	88,110.00
UNCLASSIFIED REVENUE						
DB.3501.000			30,000.00		120,000.00	17,437.50
CONSOLIDATED HIGHWAY						
			160,000.00		160,000.00	
Totals for Fund:		89,166.68	710,805.00	389,871.75	788,490.00	413,807.79
DB (HIGHWAY OUTSIDE)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
DB.5110.100 GENERAL REPAIRS PERSONAL SERV			242,621.00		237,864.00	
DB.5110.400 GENERAL REPAIRS CONTRACTUAL E			75,000.00	588.49	75,000.00	1,925.00
DB.5112.200 CAPITAL OUTLAY IMPROVEMENTS			255,000.00	6,122.36	327,000.00	2,448.19
DB.9010.800 NYS RETIREMENT		1,024.56	21,823.00	21,823.00	32,229.00	32,431.50
DB.9030.800 SOCIAL SECURITY			18,561.00		18,197.00	
DB.9045.800 LIFE INSURANCE			2,000.00		2,000.00	
DB.9050.800 UNEMPLOYMENT INSURANCE			600.00		1,000.00	
DB.9055.800 DISABILITY INSURANCE			200.00	13.20	200.00	16.48
DB.9060.800 HEALTH INSURANCE			95,000.00		95,000.00	
Totals for Fund: DB (HIGHWAY OUTSIDE)		1,024.56	710,805.00	28,547.05	788,490.00	36,821.17

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F0.1030.000						
FIXED CHG EDU			287,235.00	287,235.00	279,843.00	279,843.00
F0.2140.000						
WATER REVENUE		11,882.61	80,000.00	33,692.82	80,000.00	17,838.10
F0.2148.000						
WATER - INT & PENALTIES		22.72	1,600.00	402.18	1,600.00	338.41
F0.2401.000						
INTEREST & EARNINGS		138.53	500.00	334.97	500.00	108.36
Totals for Fund:						
F0 (Fund - F0)		12,043.86	369,335.00	321,664.97	361,943.00	298,127.87

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F0.1110.100 Water Personal Services		816.00	9,200.00	1,224.00	9,200.00	1,200.00
F0.8130.400 WATER - INSURANCE			800.00		800.00	
F0.8320.000 WATER - CONTRACTUAL		15,155.45	55,000.00	75,408.71	55,000.00	74,249.48
F0.8330.000 EXCESS FUNDING			24,275.00		19,873.00	
F0.8340.000 WATER - PURCHASES		16,968.68	70,000.00	16,999.08	70,000.00	18,004.96
F0.9030.800 Social Security		62.42	704.00	93.64	704.00	91.80
F0.9720.000 WATER - PRIN PYMT			209,356.00	209,356.00	206,366.00	206,366.00
Totals for Fund: F0 (Fund - F0)		33,002.55	369,335.00	303,081.43	361,943.00	299,912.24

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F2.1030.000						
FIXED CHG EDU			198,581.00	198,581.00	194,032.00	196,505.40
F2.2140.000						
WATER REVENUE		5,839.57	38,000.00	15,747.31	38,000.00	9,076.68
F2.2148.000						
WATER - INT & PENALTIES			400.00	166.55	400.00	244.82
F2.2401.000						
INTEREST & EARNINGS		138.54	500.00	334.98	500.00	108.37
F2.2770.000						
MISC REVENUES			2,640.00		2,590.00	
Totals for Fund:			240,121.00	214,829.84	235,522.00	205,935.27
F2 (Fund - F2)		5,978.11				

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F2.1110.100 Water Personal Services			1,200.00		1,200.00	
F2.8310.000 WATER - INSURANCE			800.00		800.00	
F2.8320.000 WATER - CONTRACTUAL		9,339.59	26,000.00	31,273.88	25,000.00	30,861.59
F2.8330.000 EXCESS FUNDING			25,229.00		24,030.00	
F2.8340.000 WATER - PURCHASES		8,139.24	30,000.00	8,146.84	30,000.00	7,491.86
F2.9030.800 Social Security			92.00		92.00	
F2.9720.000 WATER - PRIN PYMT			156,800.00		154,400.00	
Totals for Fund: F2 (Fund - F2)		17,478.83	240,121.00	39,420.72	235,522.00	38,353.45

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F3.1030.000						
FIXED CHG EDU			75,155.00	74,557.93	74,905.00	74,304.00
F3.2140.000						
WATER REVENUE		1,668.30	9,000.00	4,227.75	8,000.00	1,962.64
F3.2148.000						
WATER - INT & PENALTIES		1.90	120.00	61.31	120.00	24.20
F3.2401.000						
INTEREST & EARNINGS		14.01	50.00	29.56	50.00	10.27
Totals for Fund:		1,684.21	84,325.00	78,876.55	83,075.00	76,301.11
F3 (Fund - F3)						

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F3.1110.100 Water Personal Services			1,200.00		1,200.00	
F3.1320.400 INDEPENDENT AUDIT CONTR			3,500.00		3,500.00	
F3.8310.000 WATER - INSURANCE			400.00		400.00	
F3.8320.000 WATER - CONTRACTUAL		4,171.38	6,000.00	10,632.03	5,850.00	8,496.86
F3.8330.000 EXCESS FUNDING			4,064.00		3,089.00	
F3.8340.000 WATER - PURCHASES		2,455.52	7,000.00	2,455.52	6,200.00	2,059.10
F3.9030.800 Social Security			92.00		92.00	
F3.9720.000 WATER - PRIN PYMT			25,000.00	25,000.00	25,000.00	25,000.00
F3.9789.400 INTEREST PAID CONTRACTUAL			37,069.00	18,700.00	37,744.00	19,043.75
Totals for Fund: F3 (Fund - F3)		6,626.90	84,325.00	56,787.55	83,075.00	54,599.71

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
F5.1030.000						
FIXED CHG EDU			62,784.00	62,784.00	60,864.00	60,864.00
F5.2140.000						
WATER REVENUE		822.03	10,000.00	2,394.76	5,000.00	1,447.41
F5.2148.000						
WATER INTEREST & PENALTIES		1.90	100.00	24.70	100.00	16.30
F5.2401.000						
INTEREST & EARNINGS		30.96	50.00	67.85	50.00	5.92
Totals for Fund:		854.89	72,934.00	65,271.31	66,014.00	62,333.63
F5 (Fund - F5)						

Statement of Revenues & Expenditures

TOWN OF MEXICO
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ACCOUNT	BUDGET	ACTUAL	CURRENT PERIOD	CURRENT YEAR BUDGET	CURRENT YEAR TO-DATE ACTUAL	PRIOR YEAR BUDGET	YEAR-TO-DATE ACTUAL
DESCRIPTION							
F5.8310.000							
WATER - INSURANCE				400.00		400.00	
F5.8320.000							
WATER - CONTRACTUAL				5,850.00	5,226.35	5,850.00	4,958.46
F5.8330.000			2,326.35				
EXCESS FUNDING				10,733.00		7,077.00	
F5.8340.000							
WATER - PURCHASES			1,309.70	7,950.00	1,309.70	4,200.00	2,296.35
F5.9720.000							
WATER - PRIN PYMT				25,000.00	25,000.00	25,000.00	25,000.00
F5.9789.400							
INTEREST PAID CONTRACTUAL				23,001.00	11,625.00	23,487.00	11,859.37
Totals for Fund:			3,636.05	72,934.00	43,161.05	66,014.00	44,114.18
F5 (Fund - F5)							

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TOWN OF MEXICO

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ACCOUNT DESCRIPTION SF.1001.000 TAXES	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			321,053.00	321,053.00	314,758.00	314,758.00
Totals for Fund: SF (FIRE DISTRICT)			321,053.00	321,053.00	314,758.00	314,758.00

Statement of Revenues & Expenditures

TOWN OF MEXICO

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ACCOUNT	CURRENT PERIOD	CURRENT YEAR	YEAR-TO-DATE	PRIOR YEAR	YEAR-TO-DATE
DESCRIPTION	BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL
SF.3410.400					
FIRE PROTECTION CONTRACTUAL EXF		270,053.00	270,053.00	272,758.00	272,758.00
SF.3410.401					
Pension Annuity		51,000.00		42,000.00	51,227.00
Totals for Fund:		321,053.00	270,053.00	314,758.00	323,985.00
SF (FIRE DISTRICT)					

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ACCOUNT DESCRIPTION SM. 1002.000 TAXES FOR MAPLEVIEW Totals for Fund: SM (LIGHTNG DST/MAPLEVW)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			3,600.00	3,600.00	3,300.00	3,300.00
			3,600.00	3,600.00	3,300.00	3,300.00

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ACCOUNT DESCRIPTION SM 3410.402 MAPLEVIEW LIGHTING DISTRICT CONT	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
		278.32	3,600.00	916.78	3,300.00	800.05
Totals for Fund: SM (LIGHTNG DST/MAPLEVW)		278.32	3,600.00	916.78	3,300.00	800.05

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ACCOUNT DESCRIPTION SS.1001.000 SEWER DISTRICT Totals for Fund: SS (SEWER)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			10,200.00	10,200.00	9,000.00	9,000.00
			10,200.00	10,200.00	9,000.00	9,000.00

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ACCOUNT DESCRIPTION SS.8130.400 SEWER DISTRICT CONTRACTUAL EX Totals for Fund: SS (SEWER)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
		2,316.00	10,200.00	2,316.00	9,000.00	2,184.00
		2,316.00	10,200.00	2,316.00	9,000.00	2,184.00

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TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION ST.1001.000 TAXES FOR TEXAS Totals for Fund: ST (LIGHTNG DST/TEXAS)	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
			2,500.00	2,500.00	2,300.00	2,300.00
			2,500.00	2,500.00	2,300.00	2,300.00

Statement of Revenues & Expenditures

TOWN OF MEXICO

For Period Ending 03/31/2023

ACCOUNT DESCRIPTION ST:3410.401	CURRENT PERIOD		CURRENT YEAR YEAR-TO-DATE		PRIOR YEAR YEAR-TO-DATE	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
TEXAS LIGHTING DISTRICT CONTRACT		259.37	2,500.00	871.58	2,300.00	775.07
Totals for Fund: ST (LIGHTNG DST/TEXAS)		259.37	2,500.00	871.58	2,300.00	775.07
Total Expenditures		271,261.61	3,537,191.00	1,494,831.04	3,520,504.00	1,569,532.68
Excess of Revenues over Expenditures for Report		149,040.77-		1,467,270.52		1,298,830.41

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

DRAFT

of Mexico

Local Law No. 1 of the year 20 23

A local law for the administration and enforcement of the New York State
(Insert Title)
Uniform Fire Prevention and Building Code (the Uniform Code) and
the State Energy Conservation Construction Code (the Energy Code)
for the Town of Mexico.

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Mexico as follows:

SECTION 1. TITLE

This shall be known as Local Law 1 of the year 2023, a local law for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) for the Town of Mexico.

SECTION 2. PURPOSE AND INTENT

This local law provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Mexico. This local law is adopted pursuant to section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions this local law.

SECTION 3. DEFINITIONS

In this local law, the following terms shall have the meanings shown in this section:

“Assembly Area” shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.

“Building Permit” shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term “Building Permit” shall also include a Building Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Certificate of Compliance” shall mean a document issued by the Town of Mexico stating that work was done in compliance with approved construction documents and the Codes.

“Certificate of Occupancy” shall mean a document issued by the Town of Mexico certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town of Mexico, and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

“Code Enforcement Officer” shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of section 4 of this local law.

“Code Enforcement Personnel” shall include the Code Enforcement Officer and all Inspectors.

“Codes” shall mean the Uniform Code and Energy Code.

“Energy Code” shall mean the New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.

“FCNYS” shall mean the 2020 Fire Code of New York State as currently incorporated by reference in 19 NYCRR Part 1225.

“Fire Safety and Property Maintenance Inspection” shall mean an inspection performed to determine compliance with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference.

“Hazardous Production Materials” shall mean a solid, liquid, or gas associated with semiconductor manufacturing that has a degree-of-hazard rating in health, flammability, or instability of Class 3 or 4, as ranked by NFPA 704 (Standard Systems for Identification of the Hazards of Materials for Emergency Response), and which is used directly in research, laboratory, or production processes which have, as their end product, materials that are not

hazardous.

“Inspector” shall mean an inspector appointed pursuant to subdivision (d) of section 4 of this local law.

“Mobile Food Preparation Vehicles” shall mean vehicles that contain cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.

“Operating Permit” shall mean a permit issued pursuant to section 11 of this local law. The term “Operating Permit” shall also include an Operating Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Order to Remedy” shall mean an order issued by the Code Enforcement Officer pursuant to subdivision (a) of section 18 of this local law.

“Permit Holder” shall mean the Person to whom a Building Permit has been issued.

“Person” shall include an individual, corporation, limited liability company, partnership, limited partnership, business trust, estate, trust, association, or any other legal or commercial entity of any kind or description.

“PMCNYS” shall mean the 2020 Property Maintenance Code of New York State as currently incorporated by reference in 19 NYCRR Part 1226.

“RCNYS” shall mean the 2020 Residential Code of New York State as currently incorporated by reference in 19 NYCRR Part 1220.

“Repair” shall mean the reconstruction, replacement, or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.

“Stop Work Order” shall mean an order issued pursuant to section 6 of this local law.

“Sugarhouse” shall mean a building used, in whole or in part, for the collection, storage, or processing of maple sap into maple syrup and/or maple sugar.

“Temporary Certificate of Occupancy” shall mean a certificate issued pursuant to subdivision (d) of section 8 of this local law.

“Uniform Code” shall mean the New York State Uniform Fire Prevention and Building Code, Subchapter A of Chapter XXXIII of Title 19 of the NYCRR, adopted pursuant to Article 18 of the Executive Law.

SECTION 4. CODE ENFORCEMENT OFFICER AND INSPECTORS

(a) The Office of Code Enforcement Officer is hereby created. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code, and this local law. The Code Enforcement Officer shall have the following powers and duties:

(1) to receive, review, and approve or disapprove applications for Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and the plans, specifications, and construction documents submitted with such applications;

(2) upon approval of such applications, to issue Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and to include in terms and conditions as the Code Enforcement Officer may determine to be appropriate Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits;

(3) to conduct construction inspections; inspections to be made prior to the issuance of Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits; fire safety and property maintenance inspections; inspections incidental to the investigation of complaints; and all other inspections required or permitted under any provision of this local law;

(4) to issue Stop Work Orders;

(5) to review and investigate complaints;

(6) to issue orders pursuant to subdivision (a) of section 18 (Violations) of this local law;

(7) to maintain records;

(8) to collect fees as set by the Town Board of the Town of Mexico;

(9) to pursue administrative enforcement actions and proceedings;

(10) in consultation with the Town attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code, and this local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code, or this local law; and

(11) to exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by this local law.

(b) The Code Enforcement Officer shall be appointed by majority vote of the Town Board. The Code Enforcement Officer shall possess background experience related to building construction or fire prevention and shall, within the time prescribed by law, obtain such basic training, in-

service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and the Code Enforcement Officer shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.

(c) In the event that the Code Enforcement Officer is unable to serve as such for any reason, another individual shall be appointed by majority vote of the Town Board to serve as Acting Code Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of their appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this local law.

(d) One or more Inspectors may be appointed by the Town Board to act under the supervision and direction of the Code Enforcement Officer and to assist the Code Enforcement Officer in the exercise of the powers and fulfillment of the duties conferred upon the Code Enforcement Officer by this local law. Each Inspector shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and each Inspector shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.

(e) The compensation for the Code Enforcement Officer and Inspectors shall be fixed from time to time by the Town Board of the Town of Mexico.

SECTION 5. BUILDING PERMITS.

(a) Building Permits Required. Except as otherwise provided in subdivision (b) of this section, a Building Permit shall be required for any work which must conform to the Uniform Code and/or the Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal, relocation, or demolition of any building or structure or any portion thereof, and the installation of a solid fuel burning heating appliance, chimney, or flue in any dwelling unit. No Person shall commence any work for which a Building Permit is required without first having obtained a Building Permit from the Town of Mexico.

(b) Exemptions. No Building Permit shall be required for work in any of the following categories:

(1) construction or installation of one-story detached structures associated with one- or two-family dwellings or multiple single-family dwellings (townhouses), which are used for tool and storage sheds, playhouses, or similar uses, provided the gross floor area does not exceed 144 square feet;

(2) construction of temporary sets and scenery associated with motion picture, television, and theater uses;

(3) installation of window awnings supported by an exterior wall of a one- or two-family dwelling or multiple single-family dwellings (townhouses);

(4) installation of partitions or movable cases less than 5'-9" in height;

(5) painting, wallpapering, tiling, carpeting, or other similar finish work;

(6) installation of listed portable electrical, plumbing, heating, ventilation or cooling equipment or appliances;

(7) replacement of any equipment provided the replacement does not alter the equipment's listing or render it inconsistent with the equipment's original specifications; or

(8) repairs, provided that the work does not have an impact on fire and life safety, such as (i) any part of the structural system; (ii) the required means of egress; or (iii) the fire protection system or the removal from service of any part of the fire protection system for any period of time.

(c) Exemption not deemed authorization to perform non-compliant work. The exemption from the requirement to obtain a building permit for work in any category set forth in subdivision (b) of this section shall not be deemed an authorization for work to be performed in violation of the Uniform Code or the Energy Code.

SECTION 6. CONSTRUCTION INSPECTIONS.

(a) Work to remain accessible and exposed. Work shall remain accessible and exposed until inspected and accepted by the Code Enforcement Officer or by an Inspector authorized by the Code Enforcement Officer. The Permit Holder shall notify the Code Enforcement Officer when any element of work described in subdivision (b) of this section is ready for inspection.

(b) Elements of work to be inspected. The following elements of the construction process shall be inspected, where applicable:

(1) work site prior to the issuance of a Building Permit;

(2) footing and foundation;

(3) preparation for concrete slab;

(4) framing;

(5) structural, electrical, plumbing, mechanical, fire-protection, and other similar service systems of the building;

(6) fire resistant construction;

(7) fire resistant penetrations;

(8) solid fuel burning heating appliances, chimneys, flues, or gas vents;

(9) inspections required to demonstrate Energy Code compliance, including but not limited to insulation, fenestration, air leakage, system controls, mechanical equipment size, and, where required, minimum fan efficiencies, programmable thermostats, energy recovery, whole-house ventilation, plumbing heat traps, and high-performance lighting and controls;

(10) installation, connection, and assembly of factory manufactured buildings and manufactured homes; and

(11) a final inspection after all work authorized by the Building Permit has been completed.

(c) Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform construction inspections, a remote inspection may be performed in lieu of an in-person inspection when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or by such authorized Inspector that the elements of the construction process conform with the applicable requirements of the Uniform Code and Energy Code. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

(d) Inspection results. After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the Permit Holder shall be notified as to the manner in which the work fails to comply with the Uniform Code or Energy Code, including a citation to the specific code provision or provisions that have not been met. Work not in compliance with any applicable provision of the Uniform Code or Energy Code shall remain exposed until such work shall have been brought into compliance with all applicable provisions of the Uniform Code and the Energy Code, reinspected, and found satisfactory as completed.

(e) Fee. The fee specified in or determined in accordance with the provisions set forth in section 19 (Fees) of this local law must be paid prior to or at the time of each inspection performed pursuant to this section.

SECTION 6. STOP WORK ORDERS.

(a) Authority to issue. The Code Enforcement Officer is authorized to issue Stop Work Orders pursuant to this section. The Code Enforcement Officer shall issue a Stop Work Order to halt:

(1) any work that is determined by the Code Enforcement Officer to be contrary to any applicable provision of the Uniform Code or Energy Code, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

(2) any work that is being conducted in a dangerous or unsafe manner in the opinion of the Code Enforcement Officer, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

(3) any work for which a Building Permit is required which is being performed without the required Building Permit, or under a Building Permit that has become invalid, has expired, or has been suspended or revoked.

(b) Content of Stop Work Orders. Stop Work Orders shall (1) be in writing, (2) be dated and signed by the Code Enforcement Officer, (3) state the reason or reasons for issuance, and (4) if applicable, state the conditions which must be satisfied before work will be permitted to resume.

(c) Service of Stop Work Orders. The Code Enforcement Officer shall cause the Stop Work Order, or a copy thereof, to be served on the owner of the affected property (and, if the owner is not the Permit Holder, on the Permit Holder) personally or by certified mail. The Code Enforcement Officer shall be permitted, but not required, to cause the Stop Work Order, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work affected by the Stop Work Order, personally or by certified mail; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Stop Work Order.

(d) Effect of Stop Work Order. Upon the issuance of a Stop Work Order, the owner of the affected property, the Permit Holder, and any other Person performing, taking part in, or assisting in the work shall immediately cease all work which is the subject of the Stop Work Order, other than work expressly authorized by the Code Enforcement Officer to correct the reason for issuing the Stop Work Order.

(e) Remedy not exclusive. The issuance of a Stop Work Order shall not be the exclusive remedy available to address any event described in subdivision (a) of this section, and the authority to issue a Stop Work Order shall be in addition to, and not in substitution for or limitation of, the right and authority to pursue any other remedy or impose any other penalty under section 18 (Violations) of this local law or under any other applicable local law or State law. Any such other remedy or penalty may be pursued at any time, whether prior to, at the time of, or after the issuance of a Stop Work Order.

SECTION 8. CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE

(a) Certificates of Occupancy and Certificates of Compliance required. A Certificate of Occupancy or Certificate of Compliance shall be required for any work which is the subject of a Building Permit and for all structures, buildings, or portions thereof, which are converted from one use or occupancy classification or subclassification to another. Permission to use or occupy a building or structure, or portion thereof, for which a Building Permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or Certificate of Compliance.

(b) Issuance of Certificates of Occupancy and Certificates of Compliance. The Code Enforcement Officer shall issue a Certificate of Occupancy or Certificate of Compliance if the work which was the subject of the Building Permit was completed in accordance with all applicable provisions of the Uniform Code and Energy Code and, if applicable, that the structure, building or portion thereof that was converted from one use or occupancy classification or subclassification to another complies with all applicable provisions of the Uniform Code and Energy Code. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the building, structure, or work prior to the issuance of a Certificate of Occupancy or Certificate of Compliance. In addition, where applicable, the following documents, prepared in accordance with the provisions of the Uniform Code by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant for the Certificate of Occupancy or Certificate of Compliance, shall be provided to the Code Enforcement Officer prior to the issuance of the Certificate of Occupancy or Certificate of Compliance:

- (1) a written statement of structural observations and/or a final report of special inspections,
- (2) flood hazard certifications,
- (3) a written statement of the results of tests performed to show compliance with the Energy Code, and
- (4) where applicable, the affixation of the appropriate seals, insignias, and manufacturer's data plates as required for factory manufactured buildings and/or manufactured homes.

(c) Contents of Certificates of Occupancy and Certificates of Compliance. A Certificate of Occupancy or Certificate of Compliance shall contain the following information:

- (1) the Building Permit number, if any;
- (2) the date of issuance of the Building Permit, if any;
- (3) the name (if any), address and tax map number of the property;
- (4) if the Certificate of Occupancy or Certificate of Compliance is not applicable to an entire structure, a description of that portion of the structure for which the Certificate of Occupancy or Certificate of Compliance is issued;
- (5) the use and occupancy classification of the structure;
- (6) the type of construction of the structure;
- (7) the occupant load of the assembly areas in the structure, if any;
- (8) any special conditions imposed in connection with the issuance of the Building Permit; and

(9) the signature of the Code Enforcement Officer issuing the Certificate of Occupancy or Certificate of Compliance and the date of issuance.

(d) Temporary Certificate of Occupancy. The Code Enforcement Officer shall be permitted to issue a Temporary Certificate of Occupancy allowing the temporary occupancy of a building or structure, or a portion thereof, prior to completion of the work which is the subject of a Building Permit. However, in no event shall the Code Enforcement Officer issue a Temporary Certificate of Occupancy unless the Code Enforcement Officer determines (1) that the building or structure, or the portion thereof covered by the Temporary Certificate of Occupancy, may be occupied safely, (2) that any required fire and life safety components, such as fire protection equipment and fire, smoke, carbon monoxide, and heat detectors and alarms are installed and operational, and (3) that all required means of egress from the structure have been provided. The Code Enforcement Officer may include in a Temporary Certificate of Occupancy such terms and conditions as he or she deems necessary or appropriate to ensure the health and safety of the persons occupying and using the building or structure and/or performing further construction work in the building or structure. A Temporary Certificate of Occupancy shall be effective for a period of time, not to exceed 6 months, which shall be determined by the Code Enforcement Officer and specified in the Temporary Certificate of Occupancy. During the specified period of effectiveness of the Temporary Certificate of Occupancy, the Permit Holder shall undertake to bring the building or structure into full compliance with all applicable provisions of the Uniform Code and the Energy Code.

(e) Revocation or suspension of certificates. If the Code Enforcement Officer determines that a Certificate of Occupancy, Certification of Compliance, or a Temporary Certificate of Occupancy was issued in error or on the basis of incorrect information, and if the relevant deficiencies are not corrected to the satisfaction of the Code Enforcement Officer within such period of time as shall be specified by the Code Enforcement Officer, the Code Enforcement Officer shall revoke or suspend such certificate.

(f) Fee. The fee specified in or determined in accordance with the provisions set forth in section 19 (Fees) of this local law must be paid at the time of submission of an application for a Certificate of Occupancy, Certificate of Compliance, or for Temporary Certificate of Occupancy.

SECTION 9. NOTIFICATION REGARDING FIRE OR EXPLOSION.

The chief of any fire department providing firefighting services for a property within the Town of Mexico shall promptly notify the Code Enforcement Officer of any fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent.

SECTION 10. UNSAFE BUILDINGS, STRUCTURES, AND EQUIPMENT AND CONDITIONS OF IMMINENT DANGER

Unsafe buildings, structures, and equipment and conditions of imminent danger in the Town of Mexico shall be identified and addressed in accordance with the procedures established by Local Law No. 1 of 2008, as now in effect or as hereafter amended from time to time.

SECTION 11. OPERATING PERMITS

(a) Operation Permits required. Operating Permits may be required for conducting any process or activity or for operating any type of building, structure, or facility listed below:

(1) manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the FCNYS;

(2) buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS as follows:

(i) Chapter 22, “Combustible Dust-Producing Operations.” Facilities where the operation produces combustible dust;

(ii) Chapter 24, “Flammable Finishes.” Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;

(iii) Chapter 25, “Fruit and Crop Ripening.” Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas;

(iv) Chapter 26, “Fumigation and Insecticidal Fogging.” Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;

(v) Chapter 31, “Tents, Temporary Special Event Structures, and Other Membrane Structures.” Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;

(vi) Chapter 32, “High-Piled Combustible Storage.” High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;

(vii) Chapter 34, “Tire Rebuilding and Tire Storage.” Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;

(viii) Chapter 35, “Welding and Other Hot Work.” Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;

(ix) Chapter 40, “Sugarhouse Alternative Activity Provisions.” Conducting an alternative activity at a sugarhouse;

(x) Chapter 56, “Explosives and Fireworks.” Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law Section 270;

(xi) Section 307, "Open Burning, Recreational Fires and Portable Outdoor Fireplaces."
Conducting open burning, not including recreational fires and portable outdoor fireplaces;

(xii) Section 308, "Open Flames." Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and

(3) energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.

(4) buildings containing one or more assembly areas;

(5) outdoor events where the planned attendance exceeds 1,000 persons;

(6) facilities that store, handle or use hazardous production materials;

(7) parking garages as defined in subdivision (a)(3) of section 14 of this local law;

(8) other processes or activities or for operating any type of building, structure, or facility as determined by resolution adopted by the Town Board of the Town of Mexico.

Any person who proposes to undertake any activity or to operate any type of building listed in this subdivision (a) shall be required to obtain an Operating Permit prior to commencing such activity or operation.

(b) Applications for Operating Permits. An application for an Operating Permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. Such application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that quantities, materials, and activities conform to the requirements of the Uniform Code. If the Code Enforcement Officer determines that tests or reports are necessary to verify conformance, such tests or reports shall be performed or provided by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant.

(c) This subdivision is intentionally omitted.

(d) Inspections. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit. Such inspections shall be performed either in-person or remotely. Remote inspections in lieu of in-person inspections may be performed when, at the discretion of the Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or Inspector authorized by the Code Enforcement Officer that the premises conform with the applicable requirements of the Uniform Code and the code enforcement program. Should a remote inspection not afford the Town sufficient information to make a determination, an in-person inspection shall be performed. After

inspection, the premises shall be noted as satisfactory and the operating permit shall be issued, or the operating permit holder shall be notified as to the manner in which the premises fail to comply with either or both of the Uniform Code and the code enforcement program, including a citation to the specific provision or provisions that have not been met.

(e) Multiple Activities. In any circumstance in which more than one activity listed in subdivision (a) of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in their discretion, issue a single Operating Permit to apply to all such activities.

(f) Duration of Operating Permits. Operating permits shall be issued for a specified period of time consistent with local conditions, but in no event to exceed as follows:

(1) 80 days for tents, special event structures, and other membrane structures;

(2) 90 days for alternative activities at a sugarhouse;

(3) 3 years for the activities, structures, and operations determined per paragraph (8) of subdivision (a) of this section, and

(4) 1 year for all other activities, structures, and operations identified in subdivision (a) of this section.

The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.

(g) Revocation or suspension of Operating Permits. If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended.

(h) Fee. The fee specified in or determined in accordance with the provisions set forth in section 19 (Fees) of this local law must be paid at the time submission of an application for an Operating Permit, for an amended Operating Permit, or for reissue or renewal of an Operating Permit.

SECTION 12. FIRE SAFETY AND PROPERTY MAINTENANCE INSPECTIONS

(a) Inspections required. Fire safety and property maintenance inspections of buildings and structures shall be performed by the Office of Fire Prevention, State of New York, County of Oswego, or an Inspector designated by the Code Enforcement Officer at the following intervals:

(1) at least once every 12 months for buildings which contain an assembly area;

(2) at least once every 12 months for public and private schools and colleges, including any buildings of such schools or colleges containing classrooms, dormitories, fraternities, sororities, laboratories, physical education, dining, or recreational facilities; and

(3) at least once every 36 months for multiple dwellings and all non-residential occupancies.

(b) Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform fire safety and property maintenance inspections, a remote inspection may be performed in lieu of in-person inspections when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or such authorized Inspector that the premises conform with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

(c) Inspections permitted. In addition to the inspections required by subdivision (a) of this section, a fire safety and property maintenance inspection of any building, structure, use, or occupancy, or of any dwelling unit, may also be performed by the Code Enforcement Officer or an Inspector authorized to perform fire safety and property maintenance inspections at any time upon:

(1) the request of the owner of the property to be inspected or an authorized agent of such owner;

(2) receipt by the Code Enforcement Officer of a written statement alleging that conditions or activities failing to comply with the Uniform Code or Energy Code exist; or

(3) receipt by the Code Enforcement Officer of any other information, reasonably believed by the Code Enforcement Officer to be reliable, giving rise to reasonable cause to believe that conditions or activities failing to comply with the Uniform Code or Energy Code exist;

provided, however, that nothing in this subdivision shall be construed as permitting an inspection under any circumstances under which a court order or warrant permitting such inspection is required, unless such court order or warrant shall have been obtained.

(d) OFPC Inspections. Nothing in this section or in any other provision of this local law shall supersede, limit, or impair the powers, duties and responsibilities of the New York State Office of Fire Prevention and Control ("OFPC") and the New York State Fire Administrator or other authorized entity under Executive Law section 156-e and Education Law section 807-b.

Notwithstanding any other provision of this section to the contrary, the Code Enforcement Officer may accept an inspection performed by the Office of Fire Prevention and Control or other authorized entity pursuant to sections 807-a and 807-b of the Education Law and/or section 156-e of the Executive Law, in lieu of a fire safety and property maintenance inspection performed by the Code

Enforcement Officer or by an Inspector, provided that:

- (1) the Code Enforcement Officer is satisfied that the individual performing such inspection satisfies the requirements set forth in 19 NYCRR section 1203.2(e);
 - (2) the Code Enforcement Officer is satisfied that such inspection covers all elements required to be covered by a fire safety and property maintenance inspection;
 - (3) such inspections are performed no less frequently than once a year;
 - (4) a true and complete copy of the report of each such inspection is provided to the Code Enforcement Officer; and
 - (5) upon receipt of each such report, the Code Enforcement Officer takes the appropriate action prescribed by section 18 (Violations) of this local law.
- (e) Fee. The fee specified in or determined in accordance with the provisions set forth in section 19 (Fees) of this local law must be paid prior to or at the time each inspection performed pursuant to this section. This subdivision shall not apply to inspections performed by OFPC.

SECTION 13. COMPLAINTS

The Code Enforcement Officer shall review and investigate complaints which allege or assert the existence of conditions or activities that fail to comply with the Uniform Code, the Energy Code, this local law, or any other local law, ordinance or regulation adopted for administration and enforcement of the Uniform Code or the Energy Code. The process for responding to a complaint shall include such of the following steps as the Code Enforcement Officer may deem to be appropriate:

- (a) performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection;
- (b) if a violation is found to exist, providing the owner of the affected property and any other Person who may be responsible for the violation with notice of the violation and opportunity to abate, correct or cure the violation, or otherwise proceeding in the manner described in section 18 (Violations) of this local law;
- (c) if appropriate, issuing a Stop Work Order;
- (d) if a violation which was found to exist is abated or corrected, performing an inspection to ensure that the violation has been abated or corrected, preparing a final written report reflecting such abatement or correction, and filing such report with the complaint.

SECTION 14. CONDITION ASSESSMENTS OF PARKING GARAGES

(a) Definitions. For the purposes of this section:

(1) the term “condition assessment” means an on-site inspection and evaluation of a parking garage for evidence of deterioration of any structural element or building component of such parking garage, evidence of the existence of any unsafe condition in such parking garage, and evidence indicating that such parking garage is an unsafe structure;

(2) the term “deterioration” means the weakening, disintegration, corrosion, rust, or decay of any structural element or building component, or any other loss of effectiveness of a structural element or building component;

(3) the term “parking garage” means any building or structure, or part thereof, in which all or any part of any structural level or levels is used for parking or storage of motor vehicles, excluding:

(i) buildings in which the only level used for parking or storage of motor vehicles is on grade;

(ii) an attached or accessory structure providing parking exclusively for a detached one- or two-family dwelling; and

(iii) a townhouse unit with attached parking exclusively for such unit;

(4) the term “professional engineer” means an individual who is licensed or otherwise authorized under Article 145 of the Education Law to practice the profession of engineering in the State of New York and who has at least three years of experience performing structural evaluations;

(5) the term “responsible professional engineer” means the professional engineer who performs a condition assessment, or under whose supervision a condition assessment is performed, and who seals and signs the condition assessment report. The use of the term “responsible professional engineer” shall not be construed as limiting the professional responsibility or liability of any professional engineer, or of any other licensed professional, who participates in the preparation of a condition assessment without being the responsible professional engineer for such condition assessment.

(6) the term “unsafe condition” includes the conditions identified as “unsafe” in section 304.1.1, section 305.1.1, and section 306.1.1 of the PMCNYS; and

(7) the term “unsafe structure” means a structure that is so damaged, decayed, dilapidated or structurally unsafe, or is of such faulty construction or unstable foundation that partial or complete collapse is possible.

(b) Condition Assessments – general requirements. The owner operator of each parking garage shall cause such parking garage to undergo an initial condition assessment as described in subdivision (c) of this section, periodic condition assessments as described in subdivision (d) of this section, and such additional condition assessments as may be required under subdivision (e)

of this section. Each condition assessment shall be conducted by or under the direct supervision of a professional engineer. A written report of each condition assessment shall be prepared, and provided to the Town, in accordance with the requirements of subdivision (f) of this section. Before performing a condition assessment (other than the initial condition assessment) of a parking garage, the responsible professional engineer for such condition assessment shall review all available previous condition assessment reports for such parking garage.

(c) Initial Condition Assessment. Each parking garage shall undergo an initial condition assessment as follows:

(1) Parking garages constructed on or after August 29, 2018, shall undergo an initial condition assessment following construction and prior to a certificate of occupancy or certificate of compliance being issued for the structure.

(2) Parking garages constructed prior to August 29, 2018, shall undergo an initial condition assessment as follows:

(i) if originally constructed prior to January 1, 1984, then prior to October 1, 2019;

(ii) if originally constructed between January 1, 1984 and December 31, 2002, then prior to October 1, 2020; and

(iii) if originally constructed between January 1, 2003 and August 28, 2018, then prior to October 1, 2021.

(3) Any parking garage constructed prior to the effective date of the local law enacting this provision that has not undergone an initial condition assessment prior to that effective date shall undergo an initial condition assessment prior to (6) months after the effective date of this local law.

(d) Periodic Condition Assessments. Following the initial condition assessment of a parking garage, such parking garage shall undergo periodic condition assessments at intervals not to exceed 3 years.

(e) Additional Condition Assessments.

(1) If the latest condition assessment report for a parking garage includes a recommendation by the responsible professional engineer that an additional condition assessment of such parking garage, or any portion of such parking garage, be performed before the date by which the next periodic condition assessment would be required under subdivision (c) of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of such parking garage identified by the responsible professional engineer) to undergo an additional condition assessment no later than the date recommended in such condition assessment report.

(2) If the Town becomes aware of any new or increased deterioration which, in the judgment of the Town, indicates that an additional condition assessment of the entire parking garage, or of the

portion of the parking garage affected by such new or increased deterioration, should be performed before the date by which the next periodic condition assessment would be required under subdivision (c) of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of the parking garage affected by such new or increased deterioration) to undergo an additional condition assessment no later than the date determined by the Town to be appropriate.

(f) Condition Assessment Reports. The responsible professional engineer shall prepare, or directly supervise the preparation of, a written report of each condition assessment, and shall submit such condition assessment report to the Town within 60 days. Such condition assessment report shall be sealed and signed by the responsible professional engineer, and shall include:

- (1) an evaluation and description of the extent of deterioration and conditions that cause deterioration that could result in an unsafe condition or unsafe structure;
- (2) an evaluation and description of the extent of deterioration and conditions that cause deterioration that, in the opinion of the responsible professional engineer, should be remedied immediately to prevent an unsafe condition or unsafe structure;
- (3) an evaluation and description of the unsafe conditions;
- (4) an evaluation and description of the problems associated with the deterioration, conditions that cause deterioration, and unsafe conditions;
- (5) an evaluation and description of the corrective options available, including the recommended timeframe for remedying the deterioration, conditions that cause deterioration, and unsafe conditions;
- (6) an evaluation and description of the risks associated with not addressing the deterioration, conditions that cause deterioration, and unsafe conditions;
- (7) the responsible professional engineer's recommendation regarding preventative maintenance;
- (8) except in the case of the report of the initial condition assessment, the responsible professional engineer's attestation that he or she reviewed all previously prepared condition assessment reports available for such parking garage, and considered the information in the previously prepared reports while performing the current condition assessment and while preparing the current report; and
- (9) the responsible professional engineer's recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed. In making the recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed, the responsible professional engineer shall consider the parking garage's age, maintenance history, structural condition, construction materials, frequency and intensity of use, location, exposure to the elements, and any other factors deemed relevant by the responsible professional engineer in their professional judgment.

(g) Review Condition Assessment Reports. The Town shall take such enforcement action or actions in response to the information in such condition assessment report as may be necessary or appropriate to protect the public from the hazards that may result from the conditions described in such report. In particular, but not by way of limitation, the Town shall, by Order to Remedy or such other means of enforcement as the Town may deem appropriate, require the owner or operator of the parking garage to repair or otherwise remedy all deterioration, all conditions that cause deterioration, and all unsafe conditions identified in such condition assessment report pursuant to paragraphs (2) and (3) of subdivision (f). All repairs and remedies shall comply with the applicable provisions of the Uniform Code. This section shall not limit or impair the right of the Town to take any other enforcement action, including but not limited to suspension or revocation of a parking garage's operating permit, as may be necessary or appropriate in response to the information in a condition assessment report.

(h) The Town shall retain all condition assessment reports for the life of the parking garage. Upon request by a professional engineer who has been engaged to perform a condition assessment of a parking garage, and who provides the Town with a written statement attesting to the fact that he or she has been so engaged, the Town shall make the previously prepared condition assessment reports for such parking garage (or copies of such reports) available to such professional engineer. The Town shall be permitted to require the owner or operator of the subject parking garage to pay all costs and expenses associated with making such previously prepared condition assessment reports (or copies thereof) available to the professional engineer.

(i) This section shall not limit or impair the right or the obligation of the Town:

(1) to perform such construction inspections as are required by section 6 (Construction Inspections) of this local law;

(2) to perform such periodic fire safety and property maintenance inspections as are required by section 12 (Fire Safety and Property Maintenance Inspections) of this local Law; and/or

(3) to take such enforcement action or actions as may be necessary or appropriate to respond to any condition that comes to the attention of the Town by means of its own inspections or observations, by means of a complaint, or by any other means other than a condition assessment or a report of a condition assessment.

SECTION 15. CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

(a) The Code Enforcement Officer shall determine the climatic and geographic design criteria for buildings and structures constructed within the Town of Mexico as required by the Uniform Code. Such determinations shall be made in the manner specified in the Uniform Code using, where applicable, the maps, charts, and other information provided in the Uniform Code. The criteria to be so determined shall include but shall not necessarily be limited to, the following:

(1) design criteria to include ground snow load; wind design loads; seismic category; potential damage from weathering, frost, and termite; winter design temperature; whether ice barrier underlayment is required; the air freezing index; and the mean annual temperature;

(2) heating and cooling equipment design criteria for structures within the scope of the RCNYS. The design criteria shall include the data identified in the Design Criteria Table found in Chapter 3 of the RCNYS; and

(3) flood hazard areas, flood hazard maps, and supporting data. The flood hazard map shall include, at a minimum, special flood hazard areas as identified by the Federal Emergency Management Agency in the Flood Insurance Study for the community, as amended or revised with:

(i) the accompanying Flood Insurance Rate Map (FIRM);

(ii) Flood Boundary and Floodway Map (FBFM); and

(iii) related supporting data along with any revisions thereto.

(b) The Code Enforcement Officer shall prepare a written record of the climatic and geographic design criteria determined pursuant to subdivision (a) of this section, shall maintain such record within the office of the Code Enforcement Officer, and shall make such record readily available to the public.

SECTION 16. RECORD KEEPING

(a) The Code Enforcement Officer shall keep permanent official records of all transactions and activities conducted by all Code Enforcement Personnel, including records of:

(1) all applications received, reviewed and approved or denied;

(2) all plans, specifications and construction documents approved;

(3) all Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Stop Work Orders, and Operating Permits issued;

(4) all inspections and tests performed;

(5) all statements and reports issued;

(6) all complaints received;

(7) all investigations conducted;

(8) all condition assessment reports received;

(9) all fees charged and collected; and

(10) all other features and activities specified in or contemplated by sections 5 through 15, inclusive, of this local law.

(b) All such records shall be public records open for public inspection during normal business hours. All plans and records pertaining to buildings or structures, or appurtenances thereto, shall be retained for at least the minimum time period so required by State law and regulation.

SECTION 17. PROGRAM REVIEW AND REPORTING

(a) The Code Enforcement Officer shall annually submit to the Town Board a written report and summary of all business conducted by the Code Enforcement Officer and the Inspectors, including a report and summary of all transactions and activities described in section 16 (Record Keeping) of this local law and a report and summary of all appeals or litigation pending or concluded.

(b) The Code Enforcement Officer shall annually submit to the Secretary of State, on behalf of the Town of Mexico, on a form prescribed by the Secretary of State, a report of the activities of the Town of Mexico relative to administration and enforcement of the Uniform Code.

(c) The Code Enforcement Officer shall, upon request of the New York State Department of State, provide to the New York State Department of State, true and complete copies of the records and related materials the Town of Mexico is required to maintain; true and complete copies of such portion of such records and related materials as may be requested by the Department of State; and/or such excerpts, summaries, tabulations, statistics, and other information and accounts of its activities in connection with administration and enforcement of the Uniform Code and/or Energy Code as may be requested by the Department of State.

SECTION 18: VIOLATIONS

(a) Orders to Remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any condition or activity found to exist in, on or about any building, structure, or premises in violation of the Uniform Code, the Energy Code, or this local law. An Order to Remedy shall be in writing; shall be dated and signed by the Code Enforcement Officer; shall specify the condition or activity that violates the Uniform Code, the Energy Code, or this local law; shall specify the provision or provisions of the Uniform Code, the Energy Code, or this local law which is/are violated by the specified condition or activity; and shall include a statement substantially similar to the following:

“The person or entity served with this Order to Remedy must completely remedy each violation described in this Order to Remedy by[*specify date*], which is thirty (30)days after the date of this Order to Remedy.”

The Order to Remedy may include provisions ordering the person or entity served with such Order to Remedy (1) to begin to remedy the violations described in the Order to Remedy

immediately, or within some other specified period of time which may be less than thirty (30) days; to continue diligently to remedy such violations until each such violation is fully remedied; and, in any event, to complete the remedying of all such violations within thirty (30) days of the date of such Order to Remedy; and/or (2) to take such other protective actions (such as vacating the building or barricading the area where the violations exist) which are authorized by this local law or by any other applicable statute, regulation, rule, local law or ordinance, and which the Code Enforcement Officer may deem appropriate, during the period while such violations are being remedied. The Code Enforcement Officer shall cause the Order to Remedy, or a copy thereof, to be served on the owner of the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy. The Code Enforcement Officer shall be permitted, but not required, to cause the Order to Remedy, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other person taking part or assisting in work being performed at the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy; provided, however, that failure to serve any person mentioned in this sentence shall not affect the efficacy of the Compliance Order.

(b) Appearance Tickets. The Code Enforcement Officer and any other designated person are authorized to issue appearance tickets for any violation of the Uniform Code.

(c) Penalties. In addition to such other penalties as may be prescribed by State law,

(1) any Person who violates any provision of this local law or any term, condition, or provision of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be punishable by a fine of not more than \$500 per day of violation, or imprisonment not exceeding 15 days, or both; and

(2) any Person who violates any provision of the Uniform Code, the Energy Code or this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be liable to pay a civil penalty of not more than \$500 for each day or part thereof during which such violation continues. The civil penalties provided by this paragraph shall be recoverable in an action instituted in the name of the Town of Mexico.

(d) Injunctive Relief. An action or proceeding may be instituted in the name of the Town of Mexico, in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of the Uniform Code, the Energy Code, this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit, Order to Remedy, or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law. In particular, but not by way of limitation, where the construction or use of a building or structure is in violation of any provision of the Uniform Code, the Energy Code, this local law, or any Stop Work Order, Order to Remedy or other order obtained under the Uniform Code, the Energy Code or this local law, an action or proceeding may be commenced in the name of

the Town of Mexico, in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the removal of the building or structure or an abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Town Supervisor of the Town of Mexico.

(e) Remedies Not Exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or remedy available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this section, in section 7 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. Any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other remedy or penalty specified in this section, in section 7 (Stop Work Orders) of this local law, in any other section of this local law, or in any other applicable law. In particular, but not by way of limitation, each remedy and penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the penalties specified in subdivision (2) of section 382 of the Executive Law, and any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any penalty specified in subdivision (2) of section 382 of the Executive Law.

SECTION 19: FEES

A fee schedule shall be established by resolution of the Town Board of the Town of Mexico. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of Building Permits, amended Building Permits, renewed Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in or contemplated by this local law.

SECTION 20. INTERMUNICIPAL AGREEMENTS

The Town Board of the Town of Mexico may, by resolution, authorize the Town Supervisor to enter into an agreement, in the name of the Town of Mexico, with other governments to carry out the terms of this local law, provided that such agreement does not violate any provision of the Uniform Code, the Energy Code, Part 1203 of Title 19 of the NYCRR, or any other applicable law.

SECTION 21. PARTIAL INVALIDITY

If any section of this local law shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

SECTION 22. REPEALER

This Local Law shall supersede any previous local laws or ordinances for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) for the Town of Mexico. This revision is intended to reflect the new version of 19 NYCRR Part 1203 which will become effective on December 30, 2022 in New York State.

SECTION 23. EFFECTIVE DATE

This local law shall take effect upon the filing in the office of the New York State Secretary of State in accordance with section 27 of the Municipal Home Rule Law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 1 of 2023 of the ~~(County)(City)(Town)(Village)~~ of Mexico was duly passed by the Town Board on April 2023, in accordance with the applicable provisions of law.

~~2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)~~

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted _____ (Elective Chief Executive Officer*) on _____ 20____, in accordance with the applicable provisions of law.~~

3. (Final adoption by referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. _____ (Elective Chief Executive Officer*)~~

~~Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.~~

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

~~I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.~~

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____¹ above.

(Seal)

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body
Nicole Wild, Town Clerk

Date: _____

PO Box 25755
 Rochester, NY 14625
 Phone: 585-267-7775
 Fax: 585-267-5218



Bill To:
 Town of Mexico
 Nicole Wild
 64 S. Jefferson St.
 PO Box 98
 Mexico, NY 13114
 Phone: 315-963-7633

Ship To:
 Town of Mexico
 Nicole Wild
 64 S. Jefferson St.
 PO Box 98
 Mexico, NY 13114
 Phone: 315-963-7633

Quote # 188749
 VALID FOR 30 DAYS

Prepared By	Sales Rep	Date	Total
JCa	H	03/16/2023	\$2,099.14

SKU	Product	Quantity	Price
A-99512-001268	LIFEPAK CR2 AUTO, ENG, SPANISH, HANDLE, WIFI	1	\$2,067.19
Physio-Control Life-Pak CR2 Fully-Automatic English-Spanish AED with 8 year warranty. WIFI connectivity, Includes Adult/Child Electrode, Long Life Lithium Battery, Handle, Operating Instructions Manual, Training/Orientation DVD and Quick Start Guide. ADD ON: RESCUE KIT CPR-RR-KIT-AMP1023			
CPR-RR-KIT-AMP1013	RESCUE CPR/AED Pack with Mask - Rescue Ready Kit	1	\$16.95
Our 1-Rescuer Responder Premium CPR/AED Pack contains: Quality Responder CPR Mask, Two Pairs of Protective Gloves, Heavy-Duty Emergency Shears, Medical Prep Razor, Absorbent Dry Towel, Antiseptic Towelette, Equipment Towelette, and Biohazard Bag. Black Bag.			

Payment Method	Amount	Details	Date
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Subtotal:	\$2,084.14
Tax:	\$0.00
Processing and Handling:	\$15.00
Processing and Handling Tax:	\$0.00
Order Total:	\$2,099.14
Paid:	\$0.00
Balance:	\$2,099.14

Notes:

NYS HIRE pricing

There is a 2% Service Charge for Credit Card transactions

SCOPE OF SERVICES

Design Oversight & Project Management – Town of Mexico *Community Park & Indoor Sports Facility Feasibility Study*

The Town of Mexico *Community Park & Indoor Sports Facility Feasibility Study* project, led by CNY Regional Planning & Development Board (CNY RPDB), will provide necessary project management, consultant oversight and coordination for the Town of Mexico Administrative offices and Oswego County in the development of a *Town of Mexico Community Park & Indoor Sports Facility Feasibility Study*.

CNY RPDB will provide project management and delivery in coordination with a consultant to complete a market and financial feasibility study for a new indoor sports facility and athletic fields site plan in Mexico, NY. including inventory and assessment of the Town's current and future outdoor and indoor recreation needs, as well as an analysis of the financial viability of constructing and operating an indoor sports facility. The completed study will be provided to the Town of Mexico with a business plan comprised of financial models, recommendations, estimated project costs, operating budgets, economic, fiscal, and employment impact projections.

Anticipated project phases are:

- RFP release/review/design and market study consultant selection
- Community outreach – project introduction public meeting
- Inventories:
 1. community needs survey of local schools/residents/ businesses
 2. market conditions that may have an impact on potential facility use
 3. relevant current trends in indoor sports facilities (multi-use facilities that can host trade shows, concerts, events, and/or serve as a community emergency shelter
 4. other similar facilities in the region and the U.S.
- Site design considerations including arrangement/expansion of existing playing fields, parking, etc.
- Programming recommendations based on research, community needs, potential projections
- Total estimated revenue and operational costs
- Estimated economic impact of the recommended proposed facility on the community

Deliverables:

Town of Mexico Community Park & Indoor Sports Facility Feasibility Study with market and financial feasibility analysis for a new indoor sports facility and athletic fields site plan, business plan comprised of financial models, recommendations and estimated project costs, operating budgets, economic, fiscal, and employment impact projections.

Budget: \$60,000.00

Contact: Jeanie Gleisner (she/her) MSLA
Program Manager, Community Planning & Development
Central New York Regional Planning & Development Board
126 N. Salina St. Suite 200, Syracuse NY 13202
Email: jgleisner@cnyrpd.org
315-720-7169