

**JULY 10, 2017**

Mexico Town Board

Minutes of the Regular Meeting

Held July 10, 2017 at the Town Hall Commencing at 7:30 P.M.

Present: David Anderson, Supervisor

Eric Behling, Councilor

Larry Barber, Councilor

Russell Partrick, Councilor

Elizabeth Dishaw, Town Clerk

Allison Nelson, Town Attorney

Russell Marsden Jr, Highway Superintendent

Richard Diehl, Parks Manager

Absent: Judy Greenway, Councilor

Jack Spriggs, Animal Control Officer

Ronald Marsden, Zoning Officer

And 4 in the audience

Supervisor Anderson opened the regular Town Board meeting at 7:30 with the Pledge of Allegiance.

Resolution 2017-54 Approval of Minutes

A motion was made by Councilor Partrick and seconded by Councilor Barber to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board approves the minutes from the June 12, 2017 town board meetings.

Communications:

- a) Association of Towns – DB Act
- b) Lake Ontario Flood Relief Grant Program
- c) Cynthia Hanley – Lake Ontario Letter
- d) CITI Newsletter
- e) NYSLRS Newsletter
- f) Lake Ontario Leveler Newsletter
- g) NYS Dept. of Public Service – National Grid Rate Request
- h) Oswego County Opportunities Annual Report

Public Comment and Concerns:

Russ Marsden expressed concerns about the school supplying dirt to residents instead of the Community Park.

Reports:

Town Clerk – A motion was made by Councilor Behling and seconded by Councilor Partrick to accept the town clerk report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Dog Control Officer- A motion was made by Councilor Barber and seconded by Councilor Behling to accept the monthly report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Zoning Officer / Building Inspector – A motion was made by Councilor Barber and seconded by Councilor Partrick to accept the monthly report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Highway Superintendent – A motion was made by Councilor Partrick and seconded by Councilor Behling to accept the monthly report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Community Park – A motion was made by Councilor Behling and seconded by Councilor

Barber to accept the monthly report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Mexico Point Park – A motion was made by Councilor Partrick and seconded by Councilor Behling to accept the monthly report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Supervisor –A motion was made by Councilor Barber and seconded by Councilor Behling to approve the supervisor’s report as presented. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

The bids for the Water District #3 audit were opened.

Bowers & Company \$20,000

Furgison & Company \$4,185

Burdick & Pearson \$2,500

#### **Resolution 2017-55– WD#3 Audit**

A motion was made by Councilor Behling and seconded by Councilor Partrick to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board awards the bid for the water district #3 audit submitted by Burdick & Pearson in the amount of \$2,500.

Mexico Point Park – Anderson said the town is responsible to the county to have job descriptions. The town also is responsible for leases, maintenance, insurance and worker’s compensation for the park. There is a communication problem. Repairs at the park need to be bid properly and all contractors must have worker’s compensation or the town is liable. Keys to all buildings should be given to the town clerk in case of emergency. A list of duties the Friends of Mexico Point is responsible for should be prepared and presented to the town board for the August meeting. The town attorney will compose an agreement from the list from the Friends and the list from the town.

### **Resolution 2017-56 Emergency Park Repairs**

A motion was made by Supervisor Anderson and seconded by Councilor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board appoint Councilors Barber and Partrick to make any emergency repairs to Mexico Point Park.

Museum – Anderson said the town is responsible for insuring the museum and the contents. The town needs to know what the town owns and what the Historical Society owns. Anderson asked if the Historical Society has a book with a list of who donates articles, the value and if receipts were given. Betty Green said there are cards for donations but the value is not recorded. Green said the Historical Society was accessioning the articles at the museum. Anderson said that maybe we should consider having a professional do an accessioning and appraisal, it will only take a few days. Anderson asked if the Historical Society had insurance. The town has a blanket policy covering everything in the museum. Jim Hotchkiss said things were taken from the museum and moved to the tin shop.

Hotchkiss asked what the town planned for the museum. Anderson said the town had no long term plans. Green said the historian plans to move the historian office to the museum.

Hotchkiss said there is limited space at the museum. Anderson said if the Historical Society folds ownership is transferred to the town. The town needs to know who owns what.

Behling asked if anything was sold from the museum. Hotchkiss said duplicate yearbooks were sold. A list of the role of the Historical Society and what they own should be prepared and presented to the town board for the August meeting.

Anderson the resolution from the county attorney was for information purposes only.

### **Resolution 2017-56 Payroll**

A motion was made by Councilor Partrick and seconded by Councilor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling,

Barber, Partrick and 0 nays.

Resolved the Mexico Town Board approves the June payroll.

Supervisor Anderson asked Councilor Partrick to conduct the 2016 Court Audit.

#### **Resolution 2017-57 Appoint Court Clerk**

A motion was made by Supervisor Anderson and seconded by Councilor Partrick to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board appointed Heather Geddes as the part time court clerk.

Jim Hotchkiss asked if the position was civil service. Anderson said no.

Anderson said during the tracking of hours worked for retirement it was discovered that some wages need to be increased to meet minimum wage.

#### **Resolution 2017-58 Appoint Assistant Clerk to the Supervisor**

A motion was made by Councilor Partrick and seconded by Councilor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board appointed Nicole Reynolds as the part time assistant clerk.to the supervisor

#### **Resolution 2017-59 Truck BAN**

A motion was made by Councilor Greenway and seconded by Councilor Behling to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved the Mexico Town Board approves the final payment of \$5,531 plus interest for the 2012 truck due on July 31, 2017.

#### **Resolution 2017-60 Transfer Money to the Capital Reserve Fund**

A motion was made by Councilor Partrick and seconded by Councilor Barber to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling,

Barber, Partrick and 0 nays.

Resolved the Mexico Town Board approves the transfer from the General account to the Capital Reserve Fund in the amount of \$90,000. Partrick asked if the money is transferred into the Capital Reserve Fund could it be taken out. Anderson said only for building or equipment.

Anderson said the 2nd Quarterly Report was for the board's review.

A motion was made by Councilor Behling and seconded by Councilor Partrick to table the specs for the Community Park until next month. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

A motion was made by Councilor Barber and seconded by Councilor Behling to table the repairs to the building at Community Park until specs are drawn up. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

#### **Resolution 2017 61 Audit of Claims**

A motion was made by Councilor Partrick and seconded by Council Barber to accept the following resolution. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Resolved that the bills for Abstract 7 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General A Fund voucher # 161to 188 \$ 17,052.25

General B Fund voucher # 41 to 49 \$ 3,851.55

Highway Fund voucher # 113 to 135 \$ 49,176.12

Water voucher # 10 \$ 813.71

Capital voucher # 10 to 11 \$ 33,647.54

Special Districts voucher #12 \$ 314.87

A motion was made by Councilor Partrick and seconded by Councilor Barber to adjourn at 9:25. The motion was adopted by a vote of 4 ayes, Anderson, Behling, Barber, Partrick and 0 nays.

Respectfully submitted,

Elizabeth Dishaw, RMC